



AGENDA

GENERAL BOARD MEETING

June 20, 2017
7:00pm



Toluca Lake Elementary School
4840 Cahuenga Blvd, Toluca Lake, CA 91602

GTLNC BOARD			<i>X = Present, AB = Absent, EX = Excused</i>		
<input type="checkbox"/> Ryan Altoon	<i>PRESIDENT</i>	<input type="checkbox"/> Ralene Anderson	<input type="checkbox"/> Natasha Lewin	<i>Grievance Comm.</i>	
<input type="checkbox"/> Joanne Saliba	<i>VICE PRESIDENT</i>	<input type="checkbox"/> Reynold Blight	<input type="checkbox"/> Richard McFalls	<input type="checkbox"/> Sol Ajelat	
<input type="checkbox"/> Arthur Wypchlak	<i>TREASURER</i>	<input type="checkbox"/> Kelly Cole	<input type="checkbox"/> Mark Stephenson	<input type="checkbox"/> Jay Goldberg	
<input type="checkbox"/> Juliann Miles	<i>SECRETARY</i>	<input type="checkbox"/> Janice Eaton	<input type="checkbox"/> Craig Strong	<input type="checkbox"/> Tim Hawkins	
		<input type="checkbox"/> David Knox	<input type="checkbox"/> Lee Jamieson		
STATE, CITY, REGIONAL + COMMUNITY ORGANIZATIONS					
<input type="checkbox"/> Talene Dermenjian	NC Liaison	State 46th Assembly District			
<input type="checkbox"/> Brian Gavidia	East Valley Rep.	LA City Mayor's Office			
<input type="checkbox"/> Alice Roth	Senior Deputy	LA City Council 4 th District			
<input type="checkbox"/> Rob Benavidez	Sr. Lead Officer	LAPD NoHo Division			
<input type="checkbox"/> Jason Stinett	NC Liaison	LA DWP			
<input type="checkbox"/> Barry Stone	NC Liaison	DONE			
<input type="checkbox"/> Michael Menjivar	NC Budget Advocate	GTLNC Budget Advocate			
<input type="checkbox"/> Peter Generales	President	TL Chamber of Commerce			
<input type="checkbox"/> Richard Bogy	President	TL Homeowners Association			
<input type="checkbox"/> Robyn Allyn	President	TL Garden Club			
<input type="checkbox"/> Paulanna Cuccinello	Chair	TL Beautification Partners			
<input type="checkbox"/> Carol Reo-Bove	Principal	Toluca Lake Elementary School			
<input type="checkbox"/> Pia Sadaqatmal	Principal	Rio Vista Elementary School			
<input type="checkbox"/> Rich Armas	Manager	Toluca Lake Farmers Market			
<input type="checkbox"/> Ann Bowman	Librarian	NoHo Library			
TOTAL PUBLIC IN ATTENDANCE					

COMMITTEE & BOARD MEETING SCHEDULE

1 st Mon @ 7PM – Public Safety	2 nd Tues @ 6PM – Governmental Affairs	3 rd Tues @ 7PM – General Board
1 st Tues @ 7PM – Outreach & Elections	2 nd Tues @ 6:30PM – Executive Board	
2 nd Mon @ 7PM – Planning & Land Use	2 nd Wed @ 7PM – Environmental Affairs	





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MEETING AGENDA:

#	Time (PM)	Topic	Responsible Person
1.	7:00 – 7:10 10 minutes	Meeting Opening / Call to Order	Ryan Altoon, <i>President</i>
		Pledge of Allegiance Roll Call Review and approve GTLNC Minutes: <u>MOTION A: Approve the GTLNC May 16, 2017 Board Minutes as submitted.</u> President's Welcome	Ryan Altoon, <i>President</i> Juliann Miles, <i>Secretary</i> Ryan Altoon, <i>President</i> VOTE: __ / __ / __ 1 st 2 nd
2.	7:10 – 7:20 10 minutes	Open Public Forum - (Three (3) Minutes per Speaker)	
3.	7:20 – 7:30 10 minutes	PRESENTATION: Veronica Vos, Staff Member from Congressman Brad Sherman's Office	
4.	7:30 – 7:50 20 minutes	City & Neighborhood News / Announcements - (Standing Open Forum)	
		1 State 46 th Assembly District	Talene Dermenjian, <i>NC Liaison</i>
		2 LA City Mayor's Office	Brian Gavidia, <i>East Valley Rep.</i>
		3 LA City Council 4 th District	Alice Roth, <i>Senior Deputy</i>
		4 LAPD NoHo Division	Rob Benavidez, <i>Sr. Lead Officer</i>
		5 LA DWP	Jason Stinett, <i>NC Liaison</i>
		6 Empower LA (DONE)	Barry Stone, <i>NC Advocate</i>
		7 GTLNC Budget Advocate	Michael Menjivar
		8 Toluca Lake Chamber of Commerce	Peter Generales, <i>President</i>
		9 Toluca Lake Homeowners Association	Richard Bogy, <i>President</i>
		10 Toluca Lake Garden Club	Robyn Allen, <i>President</i>
		11 Toluca Lake Beautification Partners	Paulanna Cuccinello, <i>Chair</i>
		12 NoHo (Amelia Earhart) Library	Ann Bowman, <i>Librarian</i>
		13 Toluca Lake Elementary School	Carol Reo-Bove, <i>Principal</i>
		14 Rio Vista Elementary	Pia Sadaqatmal, <i>Principal</i>
		15 Toluca Lake Farmers Market	Rich Armas, <i>Manager</i>
5.	7:50 – 8:20 30 minutes	GTLNC Committee Reports – Possible Motions & Votes	GTLNC Committee Chairs
	10 minutes	Executive Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	Ryan Altoon



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#	Time (PM)	Topic	Responsible Person
		<ul style="list-style-type: none"> • Administrative <ul style="list-style-type: none"> ○ Website / Webzazzle ○ <u>New Administrative Office</u> 3330 Cahuenga Blvd West, Suite 505 Los Angeles, CA 90068 ○ <u>Committee Meeting Location</u> John Aaroe 10154 Riverside Drive (Riverside & Forman) ○ Admin Expense ○ Executive Committee Positions 	
		Treasurer Report <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i>	Arthur Wypchlak, <i>Treasurer</i>
		<ul style="list-style-type: none"> • May GTLNC Funding Dashboard • May MER - Budget and Proforma Review <p><u>MOTION B:</u> Approve the May 2017 MER and expenditures for reconciliation submission to Los Angeles City Clerk as submitted.</p>	VOTE: ___/___/___ <i>First:</i> <i>Second:</i>
	5 minutes	Planning & Land Use Committee <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i>	Ryan Altoon, <i>Chair</i>
		<ul style="list-style-type: none"> • 4377 Vineland Ave. 7-11 & Carwash Project • <u>10850 Riverside Dr. Mixed Use Development</u> • <u>Prop 218 St. Lighting Maintenance Assessment</u> • <u>Cahuenga /Addison Lot</u> • <u>Beautification Projects</u> <ul style="list-style-type: none"> ○ Riverside Median ○ Moorpark Way Median ○ Clyborn/Forman Median • <u>CalTrans Beautification Projects</u> <ul style="list-style-type: none"> ○ 134 Freeway/ Forman Underpass ○ 134 Freeway/ Cahuenga On- & Off- Ramps ○ 134 Freeway/ Vineland Off Ramp • <u>Streetscape- Phase 3</u> <ul style="list-style-type: none"> ○ Riverside Drive ○ Lankershim Blvd 	
	5 minutes	Public Safety Committee <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i>	Craig Strong, <i>Chair</i>



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#	Time (PM)	Topic	Responsible Person
		<ul style="list-style-type: none"> Vineland and Riverside/Vineland and Moorpark Installing a westbound flashing left turn at Vineland and Moorpark will need funding. Kevin Ecker will check on the northbound timing issue on Vineland and Riverside. Run, Hide, Fight Presentation No update yet from the rep of Run, Hide, Fight. New dates were discussed. Officer Benavidez reported that there was an Acura stolen, but recovered. There were car break-ins in the 4800 block of Arcola and 4600 block of Cahuenga. Officer Benavidez suggested keeping key fobs out of vehicles. Janice Eaton reported on a meeting at LAPD North Hollywood station with representatives from all Neighborhood Councils in the North Hollywood district. Topics discussed were neighborhood watch programs and homeless issues. Meetings will continue quarterly. George Metzros reported on homeless issues in the parking lot behind Paty's Restaurant. Employees were being harassed and are fearful to leave at night. Officer Benavidez will assess the area. Clybourn and Forman intersection Janice Eaton will check with the Planning Committee to see the status of the plan. Riverside Drive Pedestrian District Kevin Ecker suggested a possible pedestrian district for Riverside Drive with automatic crossing signal. Cahuenga Exit from 134 Traffic hazard – Can't see traffic or pedestrians at the bottom of the ramp due to construction fencing. Kevin Ecker will check on the hazard. 	
	4 minutes	Outreach & Elections Committee <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i>	Natasha Lewin, <i>Co-Chair</i>
		<ul style="list-style-type: none"> Preparations for 2018 NC election The Pay-It-Forward Band East Valley YMCA Youth in Government Program Future Outreach events 	
	3 minutes	Environmental Affairs Committee <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i>	Juliann Miles, <i>Chair</i>



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#	Time (PM)	Topic	Responsible Person
		<ul style="list-style-type: none"> • Earth Day & Taste of Toluca Recap • Discussion of future projects • If you are interested in joining Environmental Affairs or if you have ideas for potential projects for the committee, please do not hesitate to send an email to Juliann.Miles@gtlnc.org. 	
	3 minutes	Governmental Affairs Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	Joanne Saliba, <i>Chair</i>
		<ul style="list-style-type: none"> • Changes to the GTLNC By-Laws (September 2017) • Community Impact Statements • If you are interested in joining Governmental Affairs or if you have ideas for potential speakers, please do not hesitate to send an email to Joanne.Saliba@gtlnc.org. 	
6.	8:20 – 8:30 10 minutes	New Business: <i>News, announcements, topics of discussion</i>	Ryan Altoon, <i>President</i>
7.	8:30	Meeting Adjourned	Ryan Altoon, <i>President</i>
Next meeting: Tuesday, June 20, 2017			

COMMITTEE + BOARD MEETING SCHEDULE			
1 st Mon. @ 7PM – Public Safety	2 nd Tuesday – Executive Board		
2 nd Mon. @ 7PM – Planning & Land Use	2 nd Tuesday – Governmental Affairs	3 rd Tuesday – General Board	
2 nd Tues. @ 7PM – Outreach & Elections	2 nd Wednesday – Environmental Affairs		

Speakers’ Card: The public is requested to fill out a Speakers Card to address the Council on any item on the agenda prior to the Council taking action on an item. Matters not on the agenda that are within the Council’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to three (3) minutes per speaker, unless waived by the presiding officer of the Council. **Neighborhood Council Meeting Agendas** are posted for public review at: Discovery Shop west wall bulletin board, as well as on the GTLNC Web site www.gtlnc.org. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website www.gtlnc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact admin@gtlnc.org. As covered entity under **Title II of the Americans with Disabilities Act**, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at 213-978-1551 or e-mail NCSupport@lacity.org **Section 702: (GTLNC Bylaws) Grievance Procedure.**

- An individual stakeholder or group of stakeholders shall have a right to assert a grievance with respect to any act by the Council or any member of the Council.
- Grievances shall be handled in a manner that is consistent with rules and regulations adopted by the City of Los Angeles through its Charter, its ordinances, and the rules as communicated by its agencies, including the Department of Neighborhood Empowerment.
- Disagreement with legitimately determined policies or positions of the Council shall not be considered a grievance for the purposes of this section.
- An allegation that the Bylaws, the Charter Plan or any other local, state or federal law has been violated shall be the legitimate subject of the grievance procedure system.



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- For this purpose, the stakeholders at the annual meeting shall elect a Grievance Committee, consisting of three persons, none of whom shall be a member of the Council.
- A vacancy on the Grievance Committee may be filled temporarily by the Council, but that position shall be filled by election by all stakeholders at the next regularly scheduled meeting of stakeholders.
- Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the persons claiming a grievance to present arguments and evidence, which may include testimony, to the Committee.
- The Grievance Committee shall act to hear a grievance within 30 days of the initial communication and shall prepare a report and recommendation to the Council to be presented at its next meeting, or at least no later than the following meeting.
- The Grievance Committee may on its own volition communicate its findings directly to the Department of Neighborhood Empowerment in addition to reporting to the Council.
- The Council shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as described above.
- An aggrieved stakeholder may appeal a decision by the Grievance Committee to DONE.

Process for Reconsideration: Any person or group adversely affected by the decisions or policies of the GTLNC may file a written grievance with the Council. The Council shall then refer the matter to the Grievance Committee. Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the person claiming a grievance to present arguments and evidence, which may include testimony, to the committee. The Grievance Committee shall act to hear a grievance within thirty days of the initial communication and shall prepare a report and recommendation to the GTLNC to present at its next meeting, or at least no later than the following meeting. The Grievance Committee may on its own volition, communicate its findings directly to the Department of Neighborhood Empowerment (DONE) in addition to reporting to the Governing Board. The Governing Board shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as describe above. Any aggrieved stakeholder has the right of appeal to DONE any decision by the GTLNC. This grievance process is intended to address matters involving procedural disputes, e.g., the Council's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, or local, State or Federal law.