

# GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL



10116 Riverside Drive, Suite 200  
 Toluca Lake, California 91602  
 Phone: 818-755-7674 Fax: 818-755-7649  
[info@gtlnc.org](mailto:info@gtlnc.org) [www.gtlnc.org](http://www.gtlnc.org)



## AGENDA

### GTLNC Regular Meeting

February 20, 2007 7:00 to 9:15 PM

Toluca Lake Elementary School

4840 Cahuenga Blvd.

Toluca Woods, California 91601

Speakers' Card The public is requested to fill out a Speakers Card to address the Council on any item on the agenda prior to the Council taking action on an item. Matters not on the agenda that are within the Council's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to three (3) minutes per speaker, unless waived by the presiding officer of the Council.

Neighborhood Council Meeting Agendas are posted for public review at: Discovery Shop west wall bulletin board; Ramsey-Shilling Real Estate, 10205 Riverside Dr.; Toluca Lake Car Wash, 10515 Magnolia Blvd.; North Weddington Park Recreation Center; North Hollywood Public Library, as well as on the GTLNC Web site [www.gtlnc.org](http://www.gtlnc.org) and publication in the *Tolucan Times* Newspaper when time permits.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72-hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator Taneda Larios at 818-374-9892, Toll-Free (866) LA-HELPS, or email [taneda.larios@lacity.org](mailto:taneda.larios@lacity.org).

#.	TIME	TOPIC	Responsible Person
1.	7:00 – 7:20 20 min.	<b>Meeting Opening and Call to Order – Motions and Votes by the Council</b> Pledge of Allegiance Roll Call. Review Agenda Review and Approve Minutes from January 23rd, 2006 <i>Motion – That the GTLNC minutes for January 23<sup>rd</sup> be approved as submitted</i> President's Remarks Vacancies on the Council Keep American Beautiful Campaign - kickoff May 3 <sup>rd</sup> thru May 31st Mayor's Day of Service – April 28 <sup>th</sup>	Terry Davis
2.	7:20 – 7:30 10 min.	<b>Presentation of Certificates of Appreciation for past Council members</b>	Terry Davis
3.	7:30 – 7:50 20 min.	<b>Open Forum for Stakeholders</b> Limited to 3 minutes per person – please complete a speaker card  Dave Shelton - Special Olympics – 5 min.	Stakeholders
4.	7:50 – 8:20 30 min.	<b>City &amp; Neighborhood News and Announcements – Possible Motions and Votes by the Council</b> Council District 4 (CD4) Toluca Lake Chamber of Commerce Los Angeles Police Department (LAPD) Department of Neighborhood Empowerment (DONE)	Alice Roth Roy Disney/Richard Bogy Rob Benevidez Taneda Larios

#.	TIME	TOPIC	Responsible Person
5.	8:20 – 9:00 40 min.	<b>Committee Reports – Possible Motions and Votes by the Council</b> 1. Planning Committee (15 min.) <i>a. Motion:</i> That the GTLNC retain a Planning Consultant to help create a Community Design Overlay for the Greater Toluca Lake Neighborhood Council area with a budget not to exceed \$5000 through and including June 30, 2007 for the Planning Committee Budget. <i>b. Motion:</i> That the GTLNC oppose the tentative tract map request for 4440 Talofa to develop a 4-story, 8-unit condo project with 16 tenant- plus two guest parking spaces including a 10-foot deep excavation. <i>c. Motion:</i> That the GTLNC approve a fence variance at 4700 Cartwright Ave. <i>d. Motion:</i> That the GTLNC rescind their previous support of the Toluca Lake Florist project located at 10601-10623 W. Riverside Drive as previously presented. The L.A. Cultural Heritage Commission finding on February 15, 2007 designated 10623 W. Riverside Dr. as a Historic Landmark (Bakman house, garage and landscaping). <i>d. FYI:</i> Regarding 10057 W. Riverside Drive-Sebastian’s request for a (CUB) for full line of alcoholic beverages. <i>e. FYI:</i> 4663 Cahuenga Blvd. application for an 8-unit condominium. <i>f. FYI:</i> Magnolia Blvd. (Toluca Lake Car Wash).	<i>GTLNC Committee</i> <i>Chairs:</i> Reyn Blight/Sheryl Appleton
		2. Public Safety (5 min.) <i>a. Motion:</i> That the GTLNC Board allocates a maximum of \$2500 to purchase Neighborhood Watch signs. <i>b. Motion:</i> That the GTLNC Board allocates \$1000 to have the Public Works Survey distributed by “Walking Man”.	Jay Goldberg
		3. Outreach/Elections/Hospitality (5 min.) <b>Update:</b> Moving forward with acquisition of a: projector; video camera; still camera; laptop computer and accessories.	Jeff Rector / Peter Hartz
		4. Administrative ( <i>Ad Hoc</i> as needed) Reminder - Committee Chairs submit all 2006 records to the office	Cathy Naugle
		5. Environmental Affairs (5 min.) <i>Motion:</i> That the GTLNC sponsor an initiative to be presented to the City Council and the Mayor of LA requiring all property owners, both residential and commercial, be responsible for maintaining sidewalks, curbs and gutters clean and free of debris, with appropriate penalties imposed for non-compliance.	Terry Davis
		<i>Motion:</i> That the GTLNC approve funding (\$5,000 total) for this current fiscal year for the following items: <ul style="list-style-type: none"> <li>▪ Up to \$1,000 for signage for Rio Vista garden at North Weddington Park</li> <li>▪ Replanting Riverside and Magnolia (50/50 program) - \$500</li> <li>▪ Clean and replant Camarillo/Forman median - \$1,000, to include materials and 4 workers at \$15/hour for 4 hours each</li> <li>▪ Mayor’s Day of Service purchases (materials, food, etc.) - \$500</li> <li>▪ Outreach materials (hats, t-shirts, etc.) - \$1,000</li> <li>▪ Donation toward a bench and plaque in memory of Frank Zugelter - \$1,000</li> </ul>	Terry Davis, Gene Elerding, Peter Hartz
6.	9:00 – 9:05 5 min.	<b>Treasurer’s Report –Possible Motions to Approve Expenses</b> Discussion on budget approvals, committee spending this fiscal year and possible related motions.	Peter Hartz
7.	9:05 – 9:15 10 min.	<b>Open Forum</b> Limited to 3 minutes per person – please complete a speaker card	All
8.	9:15 PM	<b>Meeting Close and Wrap-Up</b> Thanks to those who provided the food for tonight’s meeting. Reminders – <ul style="list-style-type: none"> <li>- Next meeting is March 20th at Toluca Lake Elementary School</li> <li>- Suggestions for agenda topics and/or guest speakers?</li> </ul>	Terry Davis/President

**Process for Reconsideration:** Any person or group adversely affected by the decisions or policies of the GTLNC may file a written grievance with the Council. The Council shall then refer the matter to the Grievance Committee. Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the person claiming a grievance to present arguments and evidence, which may include testimony, to the committee. The Grievance Committee shall act to hear a grievance within thirty days of the initial communication and shall prepare a report and recommendation to the GTLNC to present at its next meeting, or at least no later than the following meeting. The Grievance Committee may on its own volition, communicate its findings directly to the Department of Neighborhood Empowerment (DONE) in addition to reporting to the Governing Board. The Governing Board shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as describe above.

Any aggrieved stakeholder has the right of appeal to ~~DO~~ any decision by the GTLNC. This grievance process is intended to address matters involving procedural disputes, e.g., the Council's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, or local, State or Federal law.