

GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL



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OUTREACH/ELECTIONS COMMITTEE MEETING AGENDA for: Thursday, June 5, 2008 7:00 PM 10116 Riverside Drive, Suite 200 Toluca Lake, CA 91602

1. **Meeting Opening Call to Order: Time: Attendance: Absent: Guests: Motion** to approve the May Minutes.

2. **Work-In-Progress** –Public input limited to 3 minutes

Budget Finalize committee budget allocations: Peter H.

Discussion and Goals of Outreach Committee, Jeff R.

GTLNC Promotional Items: Lead, Betsy D.

- Welcome Bags
- Community Council Lead, Jerome W.
- Good Neighbor Award Lead, Jeff R.

GTLNC Newsletter Lead, Susann J.

Refrigerator Magnets Lead, John M.

Polaroid Sleeves Lead, Rich deM.

Tolucan Times Copy Lead, Susann J.

Susann to talk to Tolucan about preferred rates based on a guaranteed insertion commitment.

3. **New Business**–Public input limited to 3 minutes

- **CVENT** computer software for outreach efforts Lead, Jeff R.
- for Next Year – Last year, spent \$10,000 on Toluca Lake Elementary School and \$7,000 on Rio Vista. Budget for next year will be \$10,000 for each school. Both schools were asked to resubmit a wish list using this budget amount as a basis and setting priorities for the programs they would like the Council to help fund. Proposed \$1,000 for Community Council use.
- **Boundary change & Bylaws update** Gene E.
- **Possible discussion regarding Language in GTLNC Bylaws and goals for Outreach Committee**

Section 102: Purposes. The purposes of the Council are to:

- promote more citizen participation in government;
- make government more responsive to local needs and requests;
- provide an effective means of contact with municipal departments that provide services to the neighborhood;
- foster a sense of community for persons to express ideas and opinions about their neighborhoods and their government;
- provide neighborhood consultation and input regarding planning, zoning, and budgeting priorities; and
- provide a means for stakeholders to express their collective will to municipal decision makers with regard to issues involving the community.

4. Event/Meeting Calendar

- The new marquis at the Toluca Elementary School is going to be dedicated Monday, June 9, 1:00PM-3:00PM

5. Close Meeting

Next meeting date: July 3; August 7; September 4; October 2; November 6; and December 4.
7:00 at 10116 Riverside Drive, Suite 200.

Magnolia Blvd.; North Weddington Park Recreation Center; North Hollywood Public Library, as well as on the GTLNC Web site www.gtlnc.org.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72-hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator Taneda Larios at 818-374-9892, Toll-Free (866) LA-HELPS, or email taneda.larios@lacity.org.

Process for Reconsideration: Any person or group adversely affected by the decisions or policies of the GTLNC may file a written grievance with the Council. The Council shall then refer the matter to the Grievance Committee. Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the person claiming a grievance to present arguments and evidence, which may include testimony, to the committee. The Grievance Committee shall act to hear a grievance within thirty days of the initial communication and shall prepare a report and recommendation to the GTLNC to present at its next meeting, or at least no later than the following meeting. The Grievance Committee may on its own volition, communicate its findings directly to the Department of Neighborhood Empowerment (DONE) in addition to reporting to the Governing Board. The Governing Board shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as describe above. Any aggrieved stakeholder has the right of appeal to DONE any decision by the GTLNC. This grievance process is intended to address matters involving procedural disputes, e.g., the Council's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, or local, State or Federal law.