

# GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL



10116 Riverside Drive, Suite 200  
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## OUTREACH COMMITTEE AGENDA

Thursday, August 3, 2006 7:30 PM

10116 Riverside Drive, Suite 200

1) **Meeting Opening:** Call to Order/Attendance/Review Agenda/Approve previous months Minutes

2) **On-Going Business**

- **Notification Processes** Tolucan Times/ Tri-fold Brochure/Email Addresses
- **Newsletter** Next Newsletter, Peter Hartz
- **Web Site** Update
- **Hospitality/Events** Update, John Moskal

3) **New Business**

4) **Public Input**

5) **Next Meeting/Close Meeting**

**September 7, 2006 Time 7:30 PM**

**Location:** 10116 Riverside Drive, Suite 200

**Neighborhood Council Meeting Agendas:** Are posted for public review at: Councilmember Tom La Bonge's Toluca Lake Field Office, 10116 Riverside Drive, Suite 200; Ramsey-Shilling Real Estate, 10205 Riverside Dr.; North Weddington Park Recreation Center; North Hollywood Public Library; as well as, on the GTLNC Web site [www.gtlncc.com](http://www.gtlncc.com) and published in the *Tolucan Times* Newspaper and the *Daily News* as time permits.

**Title II of the Americans with Disabilities Act:** the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72-hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator Manuel Durazo at 818.374.9896, Toll-Free (866) LA-HELPS, or email [Manuel.Durazo@lacity.org](mailto:Manuel.Durazo@lacity.org).

**Process for Reconsideration:** Any person or group adversely affected by the decisions or policies of the GTLNC may file a written grievance with the Council. The Council shall then refer the matter to the Grievance Committee. Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the person claiming a grievance to present arguments and evidence, which may include testimony, to the committee. The Grievance Committee shall act to hear a grievance within thirty days of the initial communication and shall prepare a report and recommendation to the GTLNC to present at its next meeting, or at least no later than the following meeting. The Grievance Committee may on its own volition, communicate its findings directly to the Department of Neighborhood Empowerment (DONE) in addition to reporting to the Governing Board.