

# GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL



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## ENVIRONMENTAL AFFAIRS COMMITTEE MEETING

AGENDA for: **Tuesday, August 26, 2008 7:00 PM**  
10116 Riverside Drive, Suite 200 Toluca Lake, CA 91602

### 1. Meeting Opening and Call to Order: Start time: Present: Absent: Motion to approve June Minutes.

### 2. Work In-Progress

#### **A. Moorpark Median** (Concept- a median at Moorpark/Ledge that is functional and beautiful)

Lead: Terry D. - Terry said via email that things are moving forward with permits.

- **ACTION ITEM:** Terry - Get elevation plans to posted online.

#### **B. Ledge Under Pass** (Concept- Adjacent sidewalk beautification. Eventually a hedge.)

Lead: Lance K. – Lance & Jessica got plans scanned, colored-in, and up on website.

- **ACTION ITEM:** Lance – Get bid on plants & total itemized budget for plan of action.
- **ACTION ITEM:** Lance – Solicit Garden Club/Chamber financial and/or personal contributions.
- **ACTION ITEM:** Jessica – email Lance 8.5x11 version of the elevation.
- **ACTION ITEM:** Lance - to post 8.5x11 version of elevation for bulletin boards.

#### **C. S.A.F.E. – toxic item recycling event** (Concept – mid-Aug. event at Farm Market)

Lead: Jessica S. - Jessica initiated contact with BOS, waiting to hear.

- **ACTION ITEM:** Jessica to research SAFE

#### **D. Trees on Riverside – maintenance** (Concept– use money from prev. budget to care for trees)

Lead: Terry D.

- **ACTION ITEM:** Lance – find out Alice Roth/CD4s capacity to help with beautification.
- **ACTION ITEM:** Terry – get bids on work.

### 3. New Business/Ideas for Future

**Motion from Public Safety & Traffic Committee** that we request the Environmental Affairs committee to oversee the trimming of the plants at the intersection of Foreman and Camarillo.

- discussion as to clarification of the roll of this committee in the community
- possibly Healthy Harvest event October at farmers market – Halloween blood drive
- sponsored planters for businesses, free but must be maintained
- coffee ground giveaway at meetings – from local coffee shops
- Green dead-end streets that abut freeway, eg. Sancola. Pedestrians only.
- Benches on Riverside that face each other.
- use “City Comforts” by David Sucher, ideas about how to make T.L. more vibrant
- PPS.org – urban planning firm
- Forman Underpass, Butt Containers & Recycling bins
- **ACTION ITEM:** Jess – find out if meetings to 2nd Tuesday of the month?
- **ACTION ITEM:** Cathy – gardener article on bulletin boards.
- **ACTION ITEM:** Jess/committee – notes for Alice Roth, ideas, invite to meetings.

### 4. Meeting Close and Wrap-Up – 8:30pm

Next Meetings: September 23, October 28, November 25 and no December meeting.

Time: 7:00 PM Location: 10116 Riverside Drive, Suite 200

Neighborhood Council Meeting Agendas are posted for public review: Discovery Shop bulletin board on west wall, Ramsey-Shilling Real Estate, 10205 Riverside Dr.; Toluca Lake Car Wash, 10515 Magnolia Blvd.; North Weddington Park Recreation Center-Bulletin Board; North Hollywood Public Library, as well as on the GTLNC Web site [www.gtlnc.org](http://www.gtlnc.org).

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**Process for Reconsideration:** Any person or group adversely affected by the decisions or policies of the GTLNC may file a written grievance with the Council. The Council shall then refer the matter to the Grievance Committee. Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the person claiming a grievance to present arguments and evidence, which may include testimony, to the committee. The Grievance Committee shall act to hear a grievance within thirty days of the initial communication and shall prepare a report and recommendation to the GTLNC to present at its next meeting, or at least no later than the following meeting. The Grievance Committee may on its own volition, communicate its findings directly to the Department of Neighborhood Empowerment (DONE) in addition to reporting to the Governing Board. The Governing Board shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as describe above. Any aggrieved stakeholder has the right of appeal to DONE any decision by the GTLNC. This grievance process is intended to address matters involving procedural disputes, e.g., the Council's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, or local, State or Federal law.