

# GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL



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## OUTREACH/ELECTIONS COMMITTEE MEETING

MINUTES for: Thursday, September 3, 2009 7:30 PM  
10116 Riverside Drive, Suite 200 Toluca Lake, CA 91602

### 1. Meeting Opening Call to Order: 7:35pm

Time:

Attendance: please mark X=present EX=excused AB=unexcused absence:

Jeff Rector	John Moskal	Rich deMichele	Maria Tirado	Ryan Altoon
X	X	X	X	X

Guests:

Motion to approve the August Minutes. **APPROVED**

### 2. Work-In-Progress –Public input limited to 3 minutes

#### 2.1 GTLNC Newsletter Lead Jeff R.

- Discuss next newsletter and submissions due by October 1<sup>st</sup>.
- Discuss new printing options and costs for color printing. **Ryan asked Jeff about the cost of printing the Newsletter using Jeff's contact. Jeff thought the cost would be higher than the contact Ryan has.**

#### 2.2 2009-2010 Election Plan Lead Maria T.

- Update regarding May 27, 2010 election

### 3 On-Going Business

#### 3.1 Good Neighbor Award Lead Jeff Rector

- Must check with Alice Roth to see if Tom LaBonge will present at the next meeting. If Tom is not able to present, Jeff Rector will present. We have certificate. **Per Alice Roth, Councilmember Tom LaBonge will present at the next GTLNC general meeting. Maria will confirm location of meeting and advise Alice Roth.**

#### 3.2 Web Design

- Possible updates to our web design. **Discussed possibility of using recycled paper for newsletter – more expensive. We will use glossy paper and print in full color. Ryan will price cost for printing 1,000 and 1,500 copies. Decision to reduce spending for Toluca Times advertising that run \$425 per month. We will only run an ad when we want to run a newsworthy story. Savings from ads will go towards full color newsletter.**

#### 3.3 Weddington Park

- Discuss request to cover half of the cost of a plaque. **We failed to call for a motion in the agenda, therefore Jeff clarified that we could not vote on this on the appropriation of funds to cover the GTLNC split with Toluca Baseball for a plaque. Final cost of plaque still not determined. John Moskal reported that an inspection of Weddington Park revealed that most of the trees we planted are taking root with the exception of one tree that was vandalized.**

### 4. Upcoming Events-

#### 4.1 Car Show October 4, 2009

- Do we need anything for the donation request? **No checks have been processed yet.**

#### 4.2 Holiday Open House - December 4, 2009

- Do we need anything for the donation request? **No checks have been processed yet.**

#### 5. Close Meeting 8:50pm

Neighborhood Council Meeting Agendas are posted for public review: Discovery Shop bulletin board on west wall, Ramsey-Shilling Real Estate, 10205 Riverside Dr.; Toluca Lake Car Wash, 10515 Magnolia Blvd.; North Weddington Park Recreation Center-Bulletin Board; North Hollywood Public Library, as well as on the GTLNC Web site [www.gtlnc.org](http://www.gtlnc.org).

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72-hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator Taneda Larios at 818-374-9892, Toll-Free (866) LA-HELPS, or email [taneda.larios@lacity.org](mailto:taneda.larios@lacity.org).

Process for Reconsideration: Any person or group adversely affected by the decisions or policies of the GTLNC may file a written grievance with the Council. The Council shall then refer the matter to the Grievance Committee. Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the person claiming a grievance to present arguments and evidence, which may include testimony, to the committee. The Grievance Committee shall act to hear a grievance within thirty days of the initial communication and shall prepare a report and recommendation to the GTLNC to present at its next meeting, or at least no later than the following meeting. The Grievance Committee may on its own volition, communicate its findings directly to the Department of Neighborhood Empowerment (DONE) in addition to reporting to the Governing Board. The Governing Board shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as describe above. Any aggrieved stakeholder has the right of appeal to DONE any decision by the GTLNC. This grievance process is intended to address matters involving procedural disputes, e.g., the Council's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, or local, State or Federal law.