

# gGREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL



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## OUTREACH/ELECTIONS COMMITTEE MEETING

MINUTES for: Thursday, October 1, 2009 7:30 PM

10116 Riverside Drive, Suite 200 Toluca Lake, CA 91602

### 1. Meeting Opening Call to Order:

Time: 7:38

Attendance: please mark X=present EX=excused AB=unexcused absence:

Rich de Michele	John Moskal	Jeff Rector	Ryan Altoon	Jerome Williams
X	X	EX	X	X

Guests:

Motion to approve the August Minutes. Minutes approved

### 2. Work-In-Progress –Public input limited to 3 minutes

#### 2.1 GTLNC Newsletter Lead Ryan.

- Update on current Newsletter: **Ryan brought a sample layout for the Newsletter that looks great. The committee approved this layout. Discussed distribution through Schools, Local Businesses, Community Events. Several articles have been submitted. Newsletter will go to printing this week and will be available at next General Board Meeting.**
- Discuss next newsletter and submissions due by January 1<sup>st</sup>.
- Discuss new printing options and costs for color printing: **The full color newsletter layout that was approved will cost .25 per side or .50 each for 1,000 copies. Total cost will be \$500. This was approved unanimously by the Committee.**

#### 2.2 2009-2010 Election Plan Lead Jerome.

- Update regarding May 27, 2010 election. **Jerome just took the lead on this and will present an update at the next Committee meeting.**

### 3 On-Going Business

#### 3.1 Good Neighbor Award Lead Jeff

- Councilmember Tom LaBonge was not able to attend the last GTLNC general board meeting. Scott Morris was not notified to attend the meeting. We will explore possibility of Councilmember LaBonge presenting the award to Scott Morris at the Car Show on October 4<sup>th</sup>. Jeff will return the award to Rich who will oversee presentation of the award. **Tom LaBonge was not able to present the Good Neighbor Award at the Charity Car Show. Scott Morris will be presented with this award at the next General Board meeting. Jeff has the award and did not bring it to the Committee meeting. Jeff will insure that the award is available to present at the General Board meeting on October 20<sup>th</sup>.**

#### 3.2 Web Design Lead Ryan

- Possible updates to our web design. **Ryan will check our current website for accuracy. Ryan will contact Sarah to get access to make changes to the website. Discussed giving access to various board members who could make changes. Access for navigating the site could resemble that of the Empower LA website. A system of checks and balances whereby board members can submit changes to an administrator who can then implement the change. Ryan will explore the costs involved with revamping the GTLNC web site.**

#### 3.3 Weddington Park

- Discuss request to cover half of the cost of a plaque which will be shared with Toluca Baseball.

MOTION – To approve or disapprove splitting the cost of a plaque with Toluca Baseball. **No motion. We still have not been presented with the actual cost of this plaque.**

#### 4. Upcoming Events-

##### 4.1 Car Show October 4, 2009

- Discuss the status of our approved donation. **We have not been presented with an invoice for this donation which has been approved for \$500. We will explore if this has been presented to Peter Hartz.**

##### 4.2 Holiday Open House - December 4, 2009

- Discuss the status of our approved donation. **We have not been presented with an invoice for this donation which has been approved for \$500. We will explore if this has been presented to Peter Hartz.**

#### 5. Close Meeting 8:55pm

Neighborhood Council Meeting Agendas are posted for public review: Discovery Shop bulletin board on west wall, Ramsey-Shilling Real Estate, 10205 Riverside Dr.; Toluca Lake Car Wash, 10515 Magnolia Blvd.; North Weddington Park Recreation Center-Bulletin Board; North Hollywood Public Library, as well as on the GTLNC Web site [www.gtlnc.org](http://www.gtlnc.org).

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72-hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator Taneda Larios at 818-374-9892, Toll-Free (866) LA-HELPS, or email [taneda.larios@lacity.org](mailto:taneda.larios@lacity.org).

Process for Reconsideration: Any person or group adversely affected by the decisions or policies of the GTLNC may file a written grievance with the Council. The Council shall then refer the matter to the Grievance Committee. Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the person claiming a grievance to present arguments and evidence, which may include testimony, to the committee. The Grievance Committee shall act to hear a grievance within thirty days of the initial communication and shall prepare a report and recommendation to the GTLNC to present at its next meeting, or at least no later than the following meeting. The Grievance Committee may on its own volition, communicate its findings directly to the Department of Neighborhood Empowerment (DONE) in addition to reporting to the Governing Board. The Governing Board shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as describe above. Any aggrieved stakeholder has the right of appeal to DONE any decision by the GTLNC. This grievance process is intended to address matters involving procedural disputes, e.g., the Council's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, or local, State or Federal law.