

GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL



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Planning & Land Use Committee Meeting AGENDA for: Tuesday, December 9, 2008 at 6:30 pm 11640 Burbank Boulevard, NoHo Police Department Conference Room

1. **Meeting Opening/Call to Order Start Time: Attendance: Absent: Guests: Motion:** to Approve November 2008 Minutes.

2. **On-Going Business - Public Comment-3 minutes each regarding a project**

2.1 10326 W. Woodbridge

Case # ENV-2008-2882-CE and ZA-2008-2882-ZAA

- Project Background: Legalize a garage conversion to a recreation room with counters, w/d and ¾ bath
- Letter of support was written, signed by Terry and delivered to homeowner

2.2 Toluca Lake Village CDO (Community Design Overlay)

Met with City Planning representatives with agreement on the following:

- They support our intent and would like for us to continue developing the guidelines
- They will participate and then take over to manage the City approvals process after we have established guidelines that have been developed through a community consensus process
- We have been asked to establish a Community Advisory Committee (CAC) to act as the working link with the City Planning Department (LACPD). This committee will be 5 to 7 members and at least 2 of the members should own property within the area that will be effected by the guidelines
- The CAC will meet with the LACPD once a month during the process which is projected to be completed by June 2009
- Next workshop

2.3 Universal Town Hall Meeting Update

- Town Hall
- Submittal of questions and comments
- What happens next?

3. **New Business - Public Comment (3 minutes each)**

- regarding ongoing projects
- or other issues of concern

4. **Close Meeting**

**Next meeting, January 13, 2009
11640 Burbank Boulevard
NoHo Police Station Conference Room
6:30 PM-8:30 PM**

Neighborhood Council Meeting Agendas are posted for public review at: Discovery Shop west wall bulletin board; Ramsey-Shilling Real Estate, 10205 Riverside Dr.; Toluca Lake Car Wash, 10515 Magnolia Blvd.; North Weddington Park Recreation Center; North Hollywood Public Library, as well as on the GTLNC Web site www.gtlnc.org.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72-hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator Taneda Larios at 818-374-9892, Toll-Free (866) LA-HELPS, or email taneda.larios@lacity.org.

Process for Reconsideration: Any person or group adversely affected by the decisions or policies of the GTLNC may file a written grievance with the Council. The Council shall then refer the matter to the Grievance Committee. Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the person claiming a grievance to present arguments and evidence, which may include testimony, to the committee. The Grievance Committee shall act to hear a grievance within thirty days of the initial communication and shall prepare a report and recommendation to the GTLNC to present at its next meeting, or at least no later than the following meeting. The Grievance Committee may on its own volition, communicate its findings directly to the Department of Neighborhood Empowerment (DONE) in addition to reporting to the Governing Board. The Governing Board shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as describe above. Any aggrieved stakeholder has the right of appeal to DONE any decision by the GTLNC. This grievance process is intended to address matters involving procedural disputes, e.g., the Council's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, or local, State or Federal law.