



ENVIRONMENTAL AFFAIRS COMMITTEE MEETING MINUTES

Monday, February 7, 2011 @ 7:00 PM

10116 Riverside Drive, Suite 200 Toluca Lake, CA 91602

1. **Call to Order** Start Time __7:18__ PM

2. **Attendance** – Please mark X=present EX=excused AB=unexcused absence:

X Cornelio Gutierrez-Lozano, *Co-Chair* X Daphne Kozek, *Co-Chair*

EX Lance King AB Cathy Naugle AB Roger Tanna _____

EX Shirley Duenkle EX Peggy Starr _____

3. **Meeting Opening:**

- a. Review Meeting Agenda
- b. Review and approve Minutes from last meeting
- c. Chairperson's Remarks

4. **New Business: -**

a. Membership Drive

- i. Farmer's Market – Discuss how it went
- ii. Next One – March 6th – @ Market

b. Compost workshop – Feb 26th

- i. Promotion – post flyers
- ii. Committee Members RSVP – bring a friend or neighbor!!!!
- iii. Announce at general board meeting

c. Earth Day 2011 – April 17 @ 10:00am

- i. Bike Ride
 - i. Route – Daphne
 - ii. Planning Meeting - Feb. 17th - with Alice & NoHo Police @ CD4
- ii. Promotion – Banners, flyers, etc.
 - i. Banners – March 5th made & posted
 - ii. Flyers – pass out
- iii. Budget
 - i. Outline Event- Daphne
- iv. Kids Art Contest with Recyclable Materials – Daphne make flyer by Friday
- v. Prize & Award Collection

i. Plant Growing Kit – 250 count; black logo; contact Ryan about logo info

(<http://www.motivators.com/Promotional-Custom-FlowerPotSet-45621.html>) (www.motivators.com)

- ii. Water/Bicycle Bottle – 250 count; white bottle w/black logo; contact Ryan about logo info (<http://www.positivepromotions.com/20-oz+-recycled-sports-bottle/p/OS-5597/>)
 - iii. Art Contest Prizes
 - 1. 1st Place - Disneyland OR Magic Mountain Tickets (2)
 - 2. 2nd Place - \$50 Savings Bond
 - 3. 3rd Place - Movie Tickets (2)
 - vi. Educational Booths
 - i. Tree Topping – Cathy
 - ii. DWP – Alice
 - iii. E-waste – Cornelio
 - iv. Bicycle Kitchen – Daphne
 - v. Kids Corner - Daphne
 - 1. Bounce House
 - 2. Recycling Game
 - 3. Face Paint
 - 4. Petting Zoo/Animal Adoption
 - 5. Kling Street Kids Organization
 - vii. “Taste Of Toluca Lake” – Fred organizing
 - i. 10:30am Start
 - viii. School of Rock: Entertainment – Cornelio contact
 - d. Universal Evolution DEIR Response
 - i. EA’s participation – *“Environmental Affairs can pursue the destruction of protected flora and fauna. Including CA Live Oaks, Walnut and Sycamores as well the interruption of the wildlife corridor*
 - ii. Cornelio’s Letter
 - e. Clean Up Projects
 - i. Forman & Camarillo Median –
 - i. Date – TBD
 - ii. Key Box Status
 - ii. Ledge Underpass
 - i. Date – TBD
 - ii. Funding allocation toward new plantings for westside improvement
- 5. On-Going Business: - Public input limited to 3 minutes per item**
- a. Purpose of the Committee & Establishing Goals for 2011
 - i. New Project Ideas
 - A. “The Hidden Crisis in the Gulf” – Barbara Wiseman
 - ii. Deferred Projects List
 - iii. Committee Mission Statement

6. Close Meeting: Close Time __8:02__PM

7. Next Meeting: Monday, March 14, 2011 at 7:00pm – 10116 Riverside Drive, Suite 200