

# GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL



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## OUTREACH/ELECTIONS COMMITTEE MEETING

AGENDA for: Thursday, March 4, 2010 7:30 PM

10116 Riverside Drive, Suite 200 Toluca Lake, CA 91602

### 1. Meeting Opening Call to Order:

Time:

Attendance: please mark X=present EX=excused AB=unexcused absence:

Rich de Michele	John Moskal	Ryan Altoon	Jerome Williams		
			EX		

Guests:

### 2. Work-In-Progress

2.1 **GTLNC Newsletter** Lead Ryan Altoon

#### Quarterly Newsletter:

The next GTLNC newsletter is now accepting submissions. This is the Spring newsletter and it will be published in April. Rich will coordinate with YMCA student leaders to assist in distribution of the newsletters in the neighborhood.

Rich and John will place newsletters in local businesses this weekend.

2.2 **2009-2010 Election Plan** Lead TBA

- Update regarding May 27, 2010 election - **Discuss possibility of vote by mail.**
- **Choose a point person.**
- **Rich has been unsuccessful in attempts to retrieve the election materials from Eric.**

### 3 On-Going Business

3.1 **Good Neighbor Award** Lead Rich de Michele

- Discuss any new submissions.
- Cheryl Appleton has been recommended for The Good Neighbor Award – still awaiting receipt of official proposal.

3.2 **Web Design** Lead Ryan Altoon

Discuss latest website developments.

3.3 **Budget**

- Discuss Elections Budget
- Proposal for distribution of \$2,000 to YMCA has been submitted to DONE. We have not received a response from Done.

### 4. Upcoming Events-

4.1

### 5. Close Meeting 8:30

Next meeting will be on April 1st.

Neighborhood Council Meeting Agendas are posted for public review: Discovery Shop bulletin board on west wall, Ramsey-Shilling Real Estate, 10205 Riverside Dr.; Toluca Lake Car Wash, 10515 Magnolia Blvd.; North Weddington Park Recreation Center-Bulletin Board; North Hollywood Public Library, as well as on the GTLNC Web site [www.gtlnc.org](http://www.gtlnc.org).

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72-hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator Taneda Larios at 818-374-9892, Toll-Free (866) LA-HELPS, or email [taneda.larios@lacity.org](mailto:taneda.larios@lacity.org).

Process for Reconsideration: Any person or group adversely affected by the decisions or policies of the GTLNC may file a written grievance with the Council. The Council shall then refer the matter to the Grievance Committee. Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the person claiming a grievance to present arguments and evidence, which may include testimony, to the committee. The Grievance Committee shall act to hear a grievance within thirty days of the initial communication and shall prepare a report and recommendation to the GTLNC to present at its next meeting, or at least no later than the following meeting. The Grievance Committee may on its own volition, communicate its findings directly to the Department of Neighborhood Empowerment (DONE) in addition to reporting to the Governing Board. The Governing Board shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as describe above. Any aggrieved stakeholder has the right of appeal to DONE any decision by the GTLNC. This grievance process is intended to address matters involving procedural disputes, e.g., the Council's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, or local, State or Federal law.