

ENVIRONMENTAL AFFAIRS COMMITTEE MEETING

Minutes for: Tuesday, September 22, 2009

10116 Riverside Drive, Suite 200 Toluca Lake, CA 91602

1. MEETING OPENING/CALL TO ORDER

Attendance: Jessica Sterling, Terry Davis, Lance King, Cathy Naugle, Peggy Starr, Cornelio Gutierrez-Lozano

Absent: Shirley Duenckle, Barbara Wiseman

1.1 Action Items and Response and/or Resolution in Progress

- Hanging baskets on Riverside Dr. - Tabled
- Jessica has completed terrific GoGreen 11x14 posters that will be placed on the bulletin boards

2. IN PROGRESS

2.1 Camarillo/Forman Median

- Continuing work on the watering system
- Nancy Nickerson and the Garden Club plan to maintain the median

2.2 Clean up Sunday on September 27 from 8AM - 12PM

- Notifications have been sent throughout the community
- Terry Davis has prepared a complete list of work that needs to be done. She has also obtained the needed materials
- Cathy Naugle will supply the weed whacker and the portable tent
- Cornelio Lozano will supply the bottled water and ice
- Peggy Starr will supply the extension cord and black trash bags
- Jessica Sterling will have saw horses in place with signs re. the clean up
- On September 27 we will give each business on Riverside Dr. a letter re. the clean up and encourage them to maintain the area. Cornelio has designed the note
- We will give each business a packet of seeds (provided by Terry and Cornelio) with a label attached from the EA committee and the Garden Club.

2.3 The Car Show will be held on October 4 from 9AM - 3PM

2.4 Christmas Open House

- Cornelio will contact Trees for the Forest. We will sell the potted trees for approximately \$20.00 each. The people who purchased them will donate them back to Trees for the Forest to be planted.
- Jessica spoke with Tim Hawkins and the EA will need to purchase a table to promote our committee and to sell the trees.

3. NEW BUSINESS

3.1 Bob's has installed solar paneling for their energy use

- EA will give them an award and will issue a press release

3.2 Toluca Lake Elementary School plans to paint a mural at the school entrance

- They have requested a letter of support which EA will provide
- Planting needs to be done in front of the school which we will help with.

4. MEETING CLOSE/WRAP UP

Next meeting will be on October 27, 2009.