

GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL



10116 Riverside Drive, Suite 200
Toluca Lake, California 91602
PHONE 818-755-7674 FAX 818-755-7649
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OUTREACH/ELECTIONS COMMITTEE MEETING MINUTES

Thursday, July 1, 2010 7:30 PM

1. Meeting Opening / Call to Order Start Time 7:32 PM

2. Attendance – Please mark X=present EX=excused AB=unexcused absence:

Rich de Michele	John Moskal	Ryan Altoon	Craig Strong	
X	X	X	EX	

- Guests: Heidi Dublin

3. Motions:

- To approve Ryan Altoon as the new Chair of the Outreach Committee – *Motion Passed 2/0/1*
- To approve the admission of Heidi Dublin to the Outreach Committee – *Motion Passed 3/0/0*

4. Work-In-Progress

a. **GTLNC Newsletter**

Lead: Ryan Altoon

i. Update on submission of articles

A newsletter will be published in September 2010 as discussed during the last Board meeting

ii. Discussion on assignments per Committee

A recommendation will be made to the Board that each Committee assign a member who will be responsible for drafting monthly “Committee Updates” and be used to update the website and quarterly newsletter. Each Committee will also discuss a potential “Feature Article” submission for the quarterly newsletter.

Additional recommendations were made to solicit the help of the following organizations to assist in the distribution of the Newsletter to the community: Neighborhood Watch Captains, HOA, COC, local Schools, and local businesses (e.g. “School of Rock”).

5. On-Going Business

a. **Good Neighbor Award**

Lead: Rich de Michele

i. Discuss any new submissions

John Moskal and Janice Eaton have nominated Tim and Linda Hawkins for their service to the community. Terry Davis will assist in drafting the language for the award.

ii. Update on pending awards

No new information has been provided.

b. **Web Design**

Lead: Ryan Altoon

i. Update on web design development

The website redesign continues – graphic design, programming and a re-draft of the text for the website is currently underway. No payments for prior work have been received by the consultants to date. Rich will look into the timing of these demand warrant payments which were delivered to the City quite a long time ago.

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c. Budget

Lead: Rich de Michele

i. Discuss FY 2010 budget allocations

The Outreach budget has been approved and includes allocations for each event

d. City of LA, Arizona Boycott

Lead: John Moskal

i. Discuss reaction and potential letter to City Council

The Valley Glenn NC has already sent a letter to the City Council regarding the AZ Boycott. There has been frustration with the Boycott as it has resulted in increased costs to the City due to the breaking of contracts with Unions. The City of LA Budget deficit has resulted in layoffs of city staff and the reduction of vital city services. John Moskal and Andrew Westall will draft a letter to City Council, which will be reviewed by the Outreach Committee; once approved it will be sent to the Board of approval.

6. Upcoming Events

a. 4th of July

b. Toluca Lake Car Show

7. Close Meeting

Close Time 8:30 PM

Neighborhood Council Meeting Agendas are posted for public review: Discovery Shop bulletin board on west wall, Ramsey-Shilling Real Estate, 10205 Riverside Dr.; Toluca Lake Car Wash, 10515 Magnolia Blvd.; North Weddington Park Recreation Center-Bulletin Board; North Hollywood Public Library, as well as on the GTLNC Web site www.gtlnc.org.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72-hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator Taneda Larios at 818-374-9892, Toll-Free (866) LA-HELPS, or email taneda.larios@lacity.org.

Process for Reconsideration: Any person or group adversely affected by the decisions or policies of the GTLNC may file a written grievance with the Council. The Council shall then refer the matter to the Grievance Committee. Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the person claiming a grievance to present arguments and evidence, which may include testimony, to the committee. The Grievance Committee shall act to hear a grievance within thirty days of the initial communication and shall prepare a report and recommendation to the GTLNC to present at its next meeting, or at least no later than the following meeting. The Grievance Committee may on its own volition, communicate its findings directly to the Department of Neighborhood Empowerment (DONE) in addition to reporting to the Governing Board. The Governing Board shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as describe above. Any aggrieved stakeholder has the right of appeal to DONE any decision by the GTLNC. This grievance process is intended to address matters involving procedural disputes, e.g., the Council's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, or local, State or Federal law.