

GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL



10116 Riverside Drive, Suite 200
Toluca Lake, California 91602
PHONE 818-755-7674 FAX 818-755-7649
info@gtlnc.org www.gtlnc.org



EXECUTIVE COMMITTEE MEETING AGENDA for: Tuesday, August 3, 2010, at 7:00 PM 10116 Riverside Drive, Suite 200 Toluca Lake, CA 91602

1. **Meeting Opening / Call to Order** Start Time ___:___PM

2. **Attendance** – Please mark X=present EX=excused AB=unexcused absence:

	Lance King, President		Rich de Michele, Treasurer
	Andrew Westall, Vice President		Ryan Altoon, Secretary

• Guests: _____

3. **On-Going Business:** - *Public input limited to 3 minutes per item*

a. Draft Agenda: Review, revise and approve Agenda for **August 17, 2010** Board meeting

b. Draft Minutes: Review, revise and approve Agenda for **July 20, 2010** Board meeting

c. **Additional Items:**

- i. GTLNC Board Orientation / Retreat
- ii. Wireless microphone procurement for Board Meetings
- iii. Procurement of TL Elementary School for August meeting
- iv. Website Payments
 1. Digital Domain Hosting Fees
 2. Xapnet Internet Solutions – programming and design

4. **New Business:** - *Public input limited to 3 minutes per item*

5. **GTLNC Master Event/Meeting/Speaker's Calendar:**

- a. Captain Stacy Gerlich, C.E.R.T. Training Courses
- b. Steve Hampar, Neighborhood Watch

6. **Close Meeting:** Close Time ___:___PM

7. **Next Meeting:** Tuesday, September 7, 2010 at 7:00pm – 10116 Riverside Drive, Suite 200

Neighborhood Council Meeting Agendas are posted for public review: Discovery Shop bulletin board on west wall, Ramsey-Shilling Real Estate, 10205 Riverside Dr.; Toluca Lake Car Wash, 10515 Magnolia Blvd.; North Weddington Park Recreation Center-Bulletin Board; North Hollywood Public Library, as well as on the GTLNC Web site www.gtlnc.org.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72-hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator Taneda Larios at 818-374-9892, Toll-Free (866) LA-HELPS, or email taneda.larios@lacity.org.

Process for Reconsideration: Any person or group adversely affected by the decisions or policies of the GTLNC may file a written grievance with the Council. The Council shall then refer the matter to the Grievance Committee. Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the person claiming a grievance to present arguments and evidence, which may include testimony, to the committee. The Grievance Committee shall act to hear a grievance within thirty days of the initial communication and shall prepare a report and recommendation to the GTLNC to present at its next meeting, or at least no later than the following meeting. The Grievance Committee may on its own volition, communicate its findings directly to the Department of Neighborhood Empowerment (DONE) in addition to reporting to the Governing Board. The Governing Board shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as describe above. Any aggrieved stakeholder has the right of appeal to DONE any decision by the GTLNC. This grievance process is intended to address matters involving procedural disputes, e.g., the Council's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, or local, State or Federal law.