

GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL



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EXECUTIVE COMMITTEE MEETING

MINUTES

Tuesday, September 7, 2010, at 7:00 PM
10116 Riverside Drive, Suite 200 Toluca Lake, CA 91602

1. Meeting Opening / Call to Order Start Time 7:00 PM

2. Attendance – Please mark X=present EX=excused AB=unexcused absence:

x	Lance King, <i>President</i>	x	Rich de Michele, <i>Treasurer</i>
x	Andrew Westall, <i>Vice President</i>	x	Ryan Altoon, <i>Secretary</i>

3. On-Going Business: - *Public input limited to 3 minutes per item*

- a. Draft Minutes: Minutes for **August 17, 2010** Board meeting approved
- b. Draft Agenda: Agenda for **September 21, 2010** Board meeting approved with amendments

c. **Additional Items:**

- i. GTLNC Board Orientation / Retreat
Lance King is contemplating a potential event at Lakeside Country Club in October for Board and Committee members
- ii. Website Payments / Xapnet Internet Solutions
After several months, Xapnet has finally been paid for the website programming work that they have completed to date. The launch of the new website is anticipated for October.

4. New Business: - *Public input limited to 3 minutes per item*

- a. 9/11 Memorial: **Lance** will participate in the event and **Ryan** will post additional information on the GTLNC website once it becomes available.
- b. Remote Desktop: **Ryan** will coordinate with Xapnet to determine how to set up “remote access” to the GTLNC server/workstation so we can store and access all GTLNC-related materials (and back up) in one place.
- c. Microphone: **Andrew** will contact Dexter Connor to see if he has the amplifier. **Rich** will contact the school to see if the receiver is still in the auditorium.
- d. Presentations: A speaker series was discussed, utilizing City of LA departments, as well as each Committee designating a speaker to develop a queue. **Lance** will ask each Committee chair to provide ideas for outside speakers to address the community.
- e. Board Attendance: Betsy will be asked to email Board members monthly to remind them of the meeting so we can ensure a quorum of 8.
- f. Community List: Betsy will be asked to administer our community email list and send correspondence on events.

5. Close Meeting: Close Time 8:00 PM

6. Next Meeting: Tuesday, October 5, 2010 at 7:00pm – 10116 Riverside Drive, Suite 200