GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL

10116 Riverside Drive, Suite 200
Toluca Lake, California 91602
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EXECUTIVE COMMITTEE MEETING

AGENDA
Tuesday, January 4, 2011, at 7:00 PM
10116 Riverside Drive, Suite 200 Toluca Lake, CA 91602

1. **Meeting Opening / Call to Order** Start Time ____PM

2. **Attendance –** Please mark X=present EX=excused AB=unexcused absence:

x	**Lance King**, *President*	**x**	**Rich de Michele**, *Treasurer*
x	**Andrew Westall**, *Vice President*	**x**	**Ryan Altoon**, *Secretary*

3. **On-Going Business: -** *Public input limited to 3 minutes per item*

   a. Draft Minutes: Minutes for **November 16, 2010** Board meeting
   b. Draft Agenda: Agenda for **January 15, 2010** Board meeting

4. **New Business: -** *Public input limited to 3 minutes per item*

   a. Carol Bove, Toluca Elementary School request for funds

5. **Close Meeting:** Close Time _____PM

6. **Next Meeting:** Tuesday, February 1, 2010 at 7:00pm – 10116 Riverside Drive, Suite 200

Neighborhood Council Meeting Agendas are posted for public review: Discovery Shop bulletin board on west wall, Ramsey-Shilling Real Estate, 10205 Riverside Dr.; Toluca Lake Car Wash, 10515 Magnolia Blvd.; North Weddington Park Recreation Center-Bulletin Board; North Hollywood Public Library, as well as on the GTLNC Web site www.gtlnc.org.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72-hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator Taneda Larios at 818-374-9892, Toll-Free (866) LA-HELPS, or email taneda.larios@lacity.org.

Process for Reconsideration: Any person or group adversely affected by the decisions or policies of the GTLNC may file a written grievance with the Council. The Council shall then refer the matter to the Grievance Committee. Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the person claiming a grievance to present arguments and evidence, which may include testimony, to the committee. The Grievance Committee shall act to hear a grievance within thirty days of the initial communication and shall prepare a report and recommendation to the GTLNC to present at its next meeting, or at least no later than the following meeting. The Grievance Committee may on its own volition, communicate its findings directly to the Department of Neighborhood Empowerment (DONE) in addition to reporting to the Governing Board. The Governing Board shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as describe above. Any aggrieved stakeholder has the right of appeal to DONE any decision by the GTLNC. This grievance process is intended to address matters involving procedural disputes, e.g., the Council's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, or local, State or Federal law.