

GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL



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EXECUTIVE COMMITTEE MEETING

MINUTES

Tuesday, January 4, 2011, at 7:00 PM

10116 Riverside Drive, Suite 200 Toluca Lake, CA 91602

1. **Meeting Opening / Call to Order** Start Time 7:35PM

2. **Attendance** – Please mark X=present EX=excused AB=unexcused absence:

x	Lance King, President	EX	Rich de Michele, Treasurer
x	Andrew Westall, Vice President	x	Ryan Altoon, Secretary

3. **On-Going Business:** - *Public input limited to 3 minutes per item*

- Draft Minutes: Minutes for **November 16, 2010** Board meeting approved
- Draft Agenda: Agenda for **January 15, 2010** Board meeting approved with modifications

4. **New Business:** - *Public input limited to 3 minutes per item*

- Carol Bove, Toluca Elementary School request for funds
Lance King stated that the Principal of Toluca Elementary, Carol Bove, will be attending the upcoming General Board meeting to present the schools request for funds.
- Universal Evolution Plan Draft Environmental Impact Report (DEIR)
Andrew Westall noted an upcoming presentation by Universal to the Planning Committee (30 minutes) to discuss the project and the DEIR. Action will be requested at the January meeting regarding the DEIR. Lance King suggested that Universal present to the General Board at the upcoming Jan. 15th meeting. Andrew stated that the Planning Committee plans on drafting a formal comment letter to the DEIR and will solicit input from the other committees to incorporate into the letter. The deadline for comments is Feb. 3rd.
 - Andrew Westall will contact Universal and request their attendance at the Jan. Board Meeting**
- Reorganization of General Board meeting agendas
As requested by Jay Goldberg during the last General Board meeting in November, the Executive Committee reorganized the meeting agenda to allow committee reports to take place ahead of presentations, to facilitate better community participation in the committee actions and reports.
- Name Plates
 - Ryan Altoon will assist in getting updated name plates for new Council Members.**
- GTLNC Website
Ryan Altoon gave an update on the status of the new website. The site is almost ready to launch. Ryan will contact committee members to verify information and will be taking local photos to populate the site.

5. **Close Meeting:** Close Time 8:30PM

6. **Next Meeting:** Tuesday, February 1, 2010 at 7:00pm – 10116 Riverside Drive, Suite 200