



# AGENDA

## EXECUTIVE/ BOARD MEETING

January 12, 2021  
7:00pm  
<https://us02web.zoom.us/j/97941372867>



**To join the Meeting**  
Zoom Meeting Online or by Telephone  
Enter This Webinar ID 979-4137-2867  
Dial (669) 900 - 9128 and enter/dial 979-4137-2867 and # (pound)

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ON ZOOM AND BE ACCESSIBLE TELEPHONICALLY.

Persons on the phone wishing to attend the Board telephonically may also dial (669) 900-9128, and enter the webinar ID number above and then press # twice to join the meeting. Instructions on how to sign up for public comments will be given to listeners at the start of the meeting.

EXECUTIVE COMMITTEE				<i>X = Present, AB = Absent, EX = Excused</i>	
__	Jason Friedman	PRESIDENT	__	Robyn Allyn	SECRETARY
__	Colby Jensen	VICE PRESIDENT	__	Katherine Hatton	ASST. SECRETARY
__	Arthur Wypchlak	TREASURER			

### MEETING AGENDA:

Topic		Responsible Person												
1.	6:30	Meeting Opening / Call to Order												
		Jason Friedman, <i>President</i>												
2.	6:30 – 6:40 10 minutes	Open Public Forum - <i>(Two (2) Minutes per Speaker)</i>												
3.	6:40 – 6:50 10 minutes	Board Member News and Announcements - <i>(Two (2) Minutes per Speaker)</i>												
4.	7:40 – 7:50 10 minutes	Minutes & Agendas <i>(One (1) Minute per Speaker, per Agenda Item Allotted)</i>												
		Jason Friedman, <i>President</i>												
	a.) Review and Approve GTLNC Executive Committee Minutes.  <b><u>MOTION A: Approve the GTLNC November 10, 2020 Exec Minutes.</u></b>  <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 25%; text-align: center;">Jason Friedman</td> <td style="border: 1px solid black; width: 25%;"></td> <td style="border: 1px solid black; width: 25%; text-align: center;">Robyn Allyn</td> <td style="border: 1px solid black; width: 25%;"></td> </tr> <tr> <td style="border: 1px solid black; text-align: center;">Colby Jensen</td> <td style="border: 1px solid black;"></td> <td style="border: 1px solid black; text-align: center;">Katherine Hatton</td> <td style="border: 1px solid black;"></td> </tr> <tr> <td style="border: 1px solid black; text-align: center;">Arthur Wypchlak</td> <td style="border: 1px solid black;"></td> <td style="border: 1px solid black;"></td> <td style="border: 1px solid black;"></td> </tr> </table> <p>Y- Yes                                      N- No                                      I- Ineligible A- Abstain                                    R- Recusal                                E- Excused</p>	Jason Friedman		Robyn Allyn		Colby Jensen		Katherine Hatton		Arthur Wypchlak				<b>VOTE:</b> ___ / ___ / ___ <i>First:</i> <i>Second:</i>
Jason Friedman		Robyn Allyn												
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	b.) Review and Approve GTLNC General Board Agenda.													



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		<p><b><u>MOTION B: Approve the GTLNC January 19, 2021 General Board Agenda.</u></b></p> <table border="1"> <tr> <td>Jason Friedman</td> <td></td> <td>Robyn Allyn</td> <td></td> </tr> <tr> <td>Colby Jensen</td> <td></td> <td>Katherine Hatton</td> <td></td> </tr> <tr> <td>Arthur Wychlak</td> <td></td> <td></td> <td></td> </tr> </table> <p>Y- Yes                      N- No                      I- Ineligible  A- Abstain                  R- Recusal                E- Excused</p>	Jason Friedman		Robyn Allyn		Colby Jensen		Katherine Hatton		Arthur Wychlak				<p><b>VOTE:</b> ___ / ___ / ___  <b>First:</b>  <b>Second:</b></p>												
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<b>5.</b>	<b>7:50 – 8:00</b> 10 minutes	<p><b>Treasurer Report</b>  <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i></p>	Arthur Wypchlak, <i>Treasurer</i>																								
		<p><b><u>MOTION C: Approve the November 2020 MER and expenditures for reconciliation submission to the City Clerk.</u></b></p> <table border="1"> <tr> <td>Jason Friedman</td> <td></td> <td>Robyn Allyn</td> <td></td> </tr> <tr> <td>Colby Jensen</td> <td></td> <td>Katherine Hatton</td> <td></td> </tr> <tr> <td>Arthur Wychlak</td> <td></td> <td></td> <td></td> </tr> </table> <p>Y- Yes                      N- No                      I- Ineligible  A- Abstain                  R- Recusal                E- Excused</p> <p>c.) Review and Approve GTLNC General Board Agenda.</p> <p><b><u>MOTION D: Approve the December 2020 MER and expenditures for reconciliation submission to the City Clerk.</u></b></p> <table border="1"> <tr> <td>Jason Friedman</td> <td></td> <td>Robyn Allyn</td> <td></td> </tr> <tr> <td>Colby Jensen</td> <td></td> <td>Katherine Hatton</td> <td></td> </tr> <tr> <td>Arthur Wychlak</td> <td></td> <td></td> <td></td> </tr> </table> <p>Y- Yes                      N- No                      I- Ineligible  A- Abstain                  R- Recusal                E- Excused</p>	Jason Friedman		Robyn Allyn		Colby Jensen		Katherine Hatton		Arthur Wychlak				Jason Friedman		Robyn Allyn		Colby Jensen		Katherine Hatton		Arthur Wychlak				<p><b>VOTE:</b> ___ / ___ / ___  <b>First:</b>  <b>Second:</b></p> <p><b>VOTE:</b> ___ / ___ / ___  <b>First:</b>  <b>Second:</b></p>
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<b>6.</b>	<b>8:00 – 8:10</b> 10 minutes	<p><b>On-Going Business</b>  <i>(One (1) Minute per Speaker, per Agenda Item Allotted)</i></p> <ul style="list-style-type: none"> <li>Funding questionnaire procedures</li> </ul>	Jason Friedman, <i>President</i>																								
<b>7.</b>	<b>8:10 – 8:20</b> 10 minutes	<p><b>New Business:</b> <i>News, announcements, topics of discussion</i>  <i>(One (1) Minute per Speaker, per Agenda Item Allotted)</i></p> <ul style="list-style-type: none"> <li>GTLNC office</li> <li>Appoint new board member(s)</li> </ul> <p><b><u>MOTION E: Approve a Neighborhood Purpose Grant in the amount of \$6,000 to Toluca Lake Beautification Partners, to cover the expense of weekly trash service of the (10) GTLNC trash receptacles located on Riverside Dr. Funds cover the expenses for the 2019/20 fiscal year (July-June), and allows for the continuation of service to</u></b></p>	<p><b>VOTE:</b> ___ / ___ / ___  <b>First:</b>  <b>Second:</b></p>																								



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		<u>maintain public health and safety, and continue to support the local businesses in Toluca Lake.</u>													
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<b>8.</b>	<b>8:20</b>	<b>Meeting Adjourned</b>	Jason Friedman, <i>President</i>												
Next meeting: <b>Tuesday, February 9, 2021</b> – via Zoom															

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - GTLNC agendas are posted for public review as follows:

- Discovery Store (Community Kiosk), at the Southeast corner of Forman Avenue and Riverside Drive;
- [www.gtlnc.org](http://www.gtlnc.org); or
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Robyn Allyn, Board Secretary via email at [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.gtlnc.org](http://www.gtlnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Robyn Allyn, Board Secretary via email at [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the GTLNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website [www.gtlnc.org](http://www.gtlnc.org)

**SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Robyn Allyn, Secretary of the Mesa Directiva, por correo electrónico [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org) para avisar al Concejo Vecinal."