



**AGENDA**  
 EXECUTIVE/ BOARD  
 MEETING  
 April 12, 2023  
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**EXECUTIVE BOARD MEETING**  
**AGENDA**  
 March 14, 2023  
 6:30pm



**In-Person Meeting**

**Toluca Lake Elementary School**  
 4840 Cahuenga Bl, North Hollywood, CA 91601

EXECUTIVE COMMITTEE		<i>X = Present, AB = Absent, EX = Excused</i>	
– Colby Jensen	<i>PRESIDENT</i>	– Louis Schillace	<i>SECRETARY</i>
– Robyn Allyn	<i>VICE PRESIDENT</i>	– TBD	<i>ALT. SECRETARY</i>
– Arthur Wypchlak	<i>TREASURER</i>		

MEETING START \_\_\_\_\_

TOTAL PUBLIC IN ATTENDANCE \_\_\_\_\_

**MEETING AGENDA:**

Topic		Responsible Person								
1.	6:30 <b>Meeting Opening / Call to Order</b> Roll Call	Colby Jensen, <i>President</i> Robyn Allyn, <i>Vice President</i> Louis Schillace, <i>Secretary</i>								
2.	6:30 – 6:40 10 min <b>Open Public Forum - (Up to two (2) Minutes per Speaker)</b>									
3.	6:40 – 6:50 10 min <b>Board Member News and Announcements - (Up to two (2) Minutes per Speaker)</b>									
4.	6:50 – 7:00 10 min <b>Minutes &amp; Agendas</b> <i>(Up to two (2) Minutes per Speaker)</i>	Colby Jensen, <i>President</i>								
	a. Review and Approve GTLNC Executive Committee Minutes.  <b><u>MOTION A: Approve the GTLNC March 14, 2023 Exec Minutes.</u></b>  <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;"><i>Colby Jensen</i></td> <td style="width: 50%; text-align: center;"><i>Louis Schillace</i></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td style="text-align: center;"><i>Robyn Allyn</i></td> <td style="text-align: center;"><i>Arthur Wypchlak</i></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </table>	<i>Colby Jensen</i>	<i>Louis Schillace</i>	_____	_____	<i>Robyn Allyn</i>	<i>Arthur Wypchlak</i>	_____	_____	<b>VOTEMA :</b> ___ / ___ / ___ <i>First:</i> <i>Second:</i>
<i>Colby Jensen</i>	<i>Louis Schillace</i>									
_____	_____									
<i>Robyn Allyn</i>	<i>Arthur Wypchlak</i>									
_____	_____									



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		<p>Y- Yes      N- No      I- Ineligible          A- Abstain      R- Recusal      E- Excused</p> <p>b. Review and Approve GTLNC General Board Agenda.</p> <p><b><u>MOTION B: Approve the GTLNC April 18, 2023 General Board Agenda.</u></b></p> <table border="1"> <tr> <td>Colby Jensen</td> <td></td> <td>Louis Schillace</td> <td></td> </tr> <tr> <td>Robyn Allyn</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Arthur Wypchlak</td> <td></td> <td></td> <td></td> </tr> </table> <p>Y- Yes      N- No      I- Ineligible          A- Abstain      R- Recusal      E- Excused</p>	Colby Jensen		Louis Schillace		Robyn Allyn				Arthur Wypchlak				<p><b>VOTE MB:</b> ___/___/___  <i>First:</i>  <i>Second:</i></p>
Colby Jensen		Louis Schillace													
Robyn Allyn															
Arthur Wypchlak															
5.	7:00– 7:10 10 min	<p><b>Treasurer Report</b>  <i>(Up to two (2) Minutes per Speaker)</i></p>	Arthur Wypchlak, <i>Treasurer</i>												
		<p><b><u>MOTION C: Approve the MARCH 2023 MER and expenditures for reconciliation submission to the City Clerk.</u></b></p> <table border="1"> <tr> <td>Colby Jensen</td> <td></td> <td>Louis Schillace</td> <td></td> </tr> <tr> <td>Robyn Allyn</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Arthur Wypchlak</td> <td></td> <td></td> <td></td> </tr> </table> <p>Y- Yes      N- No      I- Ineligible          A- Abstain      R- Recusal      E- Excused</p>	Colby Jensen		Louis Schillace		Robyn Allyn				Arthur Wypchlak				<p><b>VOTE MC:</b> ___/___/___  <i>First:</i>  <i>Second:</i></p>
Colby Jensen		Louis Schillace													
Robyn Allyn															
Arthur Wypchlak															
6.	7:10– 7:20 10 min	<p><b>On-Going Business</b>  <i>(Up to two (2) Minutes per Speaker)</i></p>	Colby Jensen, <i>President</i>												
		<ul style="list-style-type: none"> <li>● NPG request</li> <li>● Election</li> </ul>													
7.	7:20– 7:30 10 min	<p><b>New Business:</b> <i>News, announcements, topics of discussion</i>  <i>(Up to two (2) Minutes per Speaker)</i></p> <ul style="list-style-type: none"> <li>●</li> </ul>													
8.	7:30	<p><b>Meeting Adjourned</b></p>	Colby Jensen, <i>President</i>												



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**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested to dial \*9, or use the Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**AB 361 UPDATES** Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

**PUBLIC POSTING OF AGENDAS** - GTLNC agendas are posted for public review as follows:

- Discovery Store (Community Kiosk), at the Southeast corner of Forman Avenue and Riverside Drive;
- [www.gtlnc.org](http://www.gtlnc.org); or
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Louis Schillace, Board Secretary via email at [Louis.Schillace@gtlnc.org](mailto:Louis.Schillace@gtlnc.org).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.gtlnc.org](http://www.gtlnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Louis Schillace, Board Secretary via email at [Louis.Schillace@gtlnc.org](mailto:Louis.Schillace@gtlnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the GTLNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website [www.gtlnc.org](http://www.gtlnc.org)

**SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Louis Schillace, Secretary de la Mesa Directiva, por correo electrónico [Louis.Schillace@gtlnc.org](mailto:Louis.Schillace@gtlnc.org) para avisar al Concejo Vecinal."

**NOTICE TO PAID REPRESENTATIVES**



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If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.1 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).