



3330 Cahuenga Blvd. West, Suite 505
Los Angeles, CA 90068
TEL 818-755-7674
www.gtlnc.org | info@gtlnc.org



**EXECUTIVE COMMITTEE
SPECIAL MEETING MINUTES
Tuesday, August 20, 2019 @ 6:00 PM
10110 Riverside Dr., Toluca Lake, CA 91602**

1. Meeting Opening / Call to Order Start Time 6:19 PM

2. Attendance Please mark: X – Present EX – Excused AB – Absent

 X Jason Friedman, *President* X Arthur Wypchlak, *Treasurer* EX Kelly Cole, *Asst. Secretary*
 X Richard McFalls, *Vice President* X Juliann Miles, *Secretary* _____

Non-Voting Guests: *Lisa Cahan Davis, Social Media Mgr*

3. Public Comment: (Limited to 3 minutes per speaker)

4. On-Going Business: (Possible Motions/Actions)

a. Review and Approve the following motions.

MOTION A: Approve an amount of \$1,250 for TYS Creative to provide GTLNC website design support to create custom Committee and Events pages, optimization of the browser interface and device integration, and project management.

FIRST: Arthur Wypchlak **SECOND:** Richard McFalls **VOTE:** 4 / 0 / 0

b. Review and Approve GTLNC Board Minutes.

MOTION B: Approve an amount of \$300/ month for TYS Creative to provide monthly website Wordpress administrative support, website updates, troubleshooting, SSL certification and installation, website hosting, and monthly graphic design and development support for the GTLNC. Preparation of graphics on a monthly basis for web and social media for image/brand consistency.

FIRST: Juliann Miles **SECOND:** Richard McFalls **VOTE:** 4 / 0 / 0

5. Close Meeting: Close Time 6:30 PM

6. Next Meeting: Tuesday, September 10, 2019 at 6:30pm – 10154 Riverside Drive Toluca Lake, CA 91602

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may



EXECUTIVE COMMITTEE
SPECIAL MEETING
AGENDA
August 20, 2019



become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - GTLNC agendas are posted for public review as follows:

- Pacific Union Building (Community Kiosk), at the Southeast corner of Forman Avenue and Riverside Drive;
- www.gtlnc.org; or
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Juliann Miles, Board Secretary via email at Juliann.Miles@gtlnc.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.gtlnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact JULIANN MILES, Board Secretary via email at Juliann.Miles@gtlnc.org

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the GTLNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website www.gtlnc.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Juliann Miles, Secretary de la Mesa Directiva, por correo electrónico Juliann.Miles@gtlnc.org para avisar al Concejo Vecinal."