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**EXECUTIVE COMMITTEE
MINUTES**

Tuesday, November 12, 2019 @ 6:30 PM
10154 Riverside Drive

1. Meeting Opening / Call to Order

Start Time 6:43 PM

2. Attendance Please mark: X – Present EX – Excused AB – Absent

X Jason Friedman, *President* X Arthur Wypchlak, *Treasurer* X Kelly Cole, *Asst. Secretary*
EX Richard McFalls, *Vice President* X Juliann Miles, *Secretary* _____

Non-Voting Guests: *Lisa Cahan Davis, Social Media Mgr*

3. Public Comment: (Limited to 3 minutes per speaker)

4. On-Going Business: (Possible Motions/Actions)

a. Review and Approve GTLNC Executive Committee Minutes.

MOTION A: Approve the GTLNC October 8, 2019 Exec Minutes.

FIRST: Kelly Cole **SECOND:** Arthur Wypchlak **VOTE:** 4 / 0 / 0

MOTION B: Approve the GTLNC September 17, 2019 Board Minutes.

FIRST: Kelly Cole **SECOND:** Arthur Wypchlak **VOTE:** 4 / 0 / 0

b. Review and Approve GTLNC Board Minutes.

MOTION C: Approve the GTLNC October 15, 2019 Board Minutes.

FIRST: Arthur Wypchlak **SECOND:** Kelly Cole **VOTE:** 4 / 0 / 0

MOTION D: Approve the GTLNC November 19, 2019 Board Agenda as amended.

FIRST: Arthur Wypchlak **SECOND:** Kelly Cole **VOTE:** 4 / 0 / 0

c. Treasurer Report

- i. GTLNC Funding Dashboard Review
- ii. Review October MER

MOTION E: Approve the **October 2019 MER** and expenditures for reconciliation submission to the City Clerk.

FIRST: Jason Friedman **SECOND:** Kelly Cole **VOTE:** 4 / 0 / 0



d. Administrative

i. Website Update

Jason Friedman: Website is through phase 2; should be done in the next week or 2 with corrections.

Juliann Miles: What about the list that Kelly is composing?

Jason Friedman: Some of those were no brainers; the typos were easy to fix; the bigger things we will look into and get quotes; we need to get that information to make a decision.

Kelly Cole: If we get swag in time for the Open House, we could use it to push people to the website; we just need to make sure there are no errors.

ii. Upcoming GTLNC Events:

NC watch Captains meeting:

Jason Friedman: This is just for the watch captains; it will be at TLE 11/21.

Juliann Miles: Just captains?

Jason Friedman: Previous years it was just the watch captains; Then we have smaller meetings where local officials came; CD4 will be there, ACS, and SLO Kurtis; Last year the meeting got hijacked due to the crime wave that took place; we want to reach out to all the watch captains; see how to improve the areas that have lax watch captains; to see if we can update/ refresh.

Holiday Open House: Dec 6th

Kelly Cole: What did we do last year for the sign up?

Juliann Miles: I used web doodle to have people sign up for shifts.

Jason Friedman: After the Holiday Open House we don't have anything until Taste?

Juliann Miles: We have Homeless Count and a Clean Up.

Jason Friedman: When is the clean up?

Juliann Miles: Katherine emailed it to Kelly Cole & I. I shared it with Lisa. Jan 19, Apr 19, Jul 19

Kelly Cole: Did anyone go to the ribbon cutting?

Jason Friedman: Yes. Adrin was there. Ryu was in session.

Arth Wypchlak: Great event; I was able to chat with Logan from Adrin's office; nice event to recognize accomplishment; it was nice to have Universal there to see their grant become something tangible

Kelly Cole: It sets a good precedent.

Arth Wypchlak: Universal said that other NCs have contacted them to do similar projects in the area; Caltrans said this was a good idea of using creative means to complete a project; by using clippings from other areas and planted them there and it turned significantly reduced the budget.

Kelly Cole: In environmental was discussed because to get rid of the salad, plastic utensils and order Cardboard boats; Most people don't use the salad and we just think it would reduce waste.

Jason Friedman: I would like to improve our footprint; I don't know about everyone else, but I do eat the salad.

Arth Wypchlak: I eat the salad as well.

Kelly Cole: The EAC request against the salad just want to reduce the use of plastics

Jason Friedman: I am open to other options and to reducing our footprint.

iii. Youth Seat Appointees



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Kelly Cole recuses herself due Joseph Roberts being her son.

MOTION F: Approve recommendation to GTLNC Board for the consideration of Joseph Roberts for the GTLNC Youth Board Seat, Fiscal Year 2019/20 as amended.

FIRST: Arthur Wypchlak **SECOND:** Juliann Miles **VOTE:** 3 / 0 / 1

Kelly Cole recuses herself due Joseph Roberts being her son.

MOTION G: Approve recommendation to GTLNC Board for the consideration of Arielle Sterns for the GTLNC Youth Board Seat, Fiscal Year 2019/20 as amended.

FIRST: Arthur Wypchlak **SECOND:** Juliann Miles **VOTE:** 3 / 0 / 1

Kelly Cole recuses herself due Joseph Roberts being her son.

iv. Census Liaison

Kelly Cole: This request seemed more of a serious request than others; we were asked to supply 2 volunteers for census liaison. It could be manning pop up kiosk or events; it is quite formal role. They would assist in counting hard to count populations. DONE still would like us to have 2 people. I did talk to Mark Stephenson about it. He would talk to his congregation about it. The push is going to do it online. They are moving it away from door to door. Mark said he was interested in the kiosk idea; Mark and I talked about it. I went ahead and filed it with them. People who aren't housed, disabled, or undocumented.

Arthur Wypchlak: I think the numbers will drop.

Kelly Cole: NC are bottom up and not usually top down; this seemed like an odd request. I can't think of any other request similar.

Jason Friedman: shake alert

Arth Wypchlak: When is it?

Kelly Cole: March 2020

5. **New Business:** - (Possible Motions/Actions)

Kelly Cole: I'll look at the motion from Outreach. I may have to make an amendment for swag for the Holiday Open House.

6. **Close Meeting:**

Close Time 7:34 PM

7. **Next Meeting:** Tuesday, January 14, 2019 at 6:30pm – 10154 Riverside Drive Toluca Lake, CA 91602

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For information on the GTLNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website www.gtlnc.org

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