



MINUTES EXECUTIVE/ BOARD MEETING

September 8, 2020
6:43pm

[ZOOM – Meeting ID 986-2836-8338](#)



To join the Meeting

Zoom Meeting Online or by Telephone

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Dial (669) 900 - 9128 and enter/dial 986-2836-8338 and # (pound)

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ON ZOOM AND BE ACCESSIBLE TELEPHONICALLY.

Persons on the phone wishing to attend the Board telephonically may also dial (669) 900-9128, and enter the webinar ID number above and then press # twice to join the meeting. Instructions on how to sign up for public comments will be given to listeners at the start of the meeting.

EXECUTIVE COMMITTEE			<i>X = Present, AB = Absent, EX = Excused</i>	
X	Jason Friedman	<i>PRESIDENT</i>	X	Robyn Allyn
X	Juliann Miles	<i>VICE PRESIDENT</i>	X	Katherine Hatton
X	Arthur Wypchlak	<i>TREASURER</i>		

MEETING MINUTES:

		Topic	Responsible Person												
1.	6:30	Meeting Opening / Call to Order	Jason Friedman, <i>President</i>												
2.	10 minutes	Open Public Forum - (Two (2) Minutes per Speaker) <i>No Public comment</i>													
3.	10 minutes	Board Member News and Announcements - (Two (2) Minutes per Speaker) <i>No Board Comment</i>													
4.	10 minutes	Minutes & Agendas <i>(One (1) Minute per Speaker, per Agenda Item Allotted)</i>	Jason Friedman, <i>President</i>												
		a.) Review and Approve GTLNC Executive Committee Minutes. <i>Katherine Hatton: wants to clarify making or withdrawing a Motion, making an amendment.</i> <u>MOTION A: Approve the GTLNC July 14, 2020 Exec Minutes.</u> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-right: 1px solid black; padding: 2px;"><i>Jason Friedman</i></td> <td style="border-right: 1px solid black; padding: 2px; text-align: center;">Y</td> <td style="border-right: 1px solid black; padding: 2px;"><i>Robyn Allyn</i></td> <td style="padding: 2px; text-align: center;">Y</td> </tr> <tr> <td style="border-right: 1px solid black; padding: 2px;"><i>Juliann Miles</i></td> <td style="border-right: 1px solid black; padding: 2px; text-align: center;">Y</td> <td style="border-right: 1px solid black; padding: 2px;"><i>Katherine Hatton</i></td> <td style="padding: 2px; text-align: center;">Y</td> </tr> <tr> <td style="border-right: 1px solid black; padding: 2px;"><i>Arthur Wychlak</i></td> <td style="border-right: 1px solid black; padding: 2px; text-align: center;">Y</td> <td style="padding: 2px;"></td> <td style="padding: 2px;"></td> </tr> </table> <p style="font-size: small; margin-top: 5px;">Y- Yes N- No I- Ineligible A- Abstain R- Recusal E- Excused</p>	<i>Jason Friedman</i>	Y	<i>Robyn Allyn</i>	Y	<i>Juliann Miles</i>	Y	<i>Katherine Hatton</i>	Y	<i>Arthur Wychlak</i>	Y			<i>VOTE: <u> 5 </u> / <u> 0 </u> / <u> 0 </u></i> <i>First: Robyn Allyn</i> <i>Second: Arthur Wychlak</i>
<i>Jason Friedman</i>	Y	<i>Robyn Allyn</i>	Y												
<i>Juliann Miles</i>	Y	<i>Katherine Hatton</i>	Y												
<i>Arthur Wychlak</i>	Y														
		<u>MOTION B: Approve the GTLNC July 21, 2020 General Board Minutes.</u>	<i>VOTE: <u> 4 </u> / <u> 0 </u> / <u> 1 </u></i> <i>First: Robyn Allyn</i> <i>Second: Arthur Wychlak</i>												



Katherine Hatton: wants to clarify how minutes are written.

Jason Friedman	Y	Robyn Allyn	Y
Juliann Miles	Y	Katherine Hatton	A
Arthur Wychlak	Y		

Y- Yes N- No I- Ineligible
 A- Abstain R- Recusal E- Excused

MOTION C: Approve the GTLNC July 27, 2020 General Board Minutes.

Jason Friedman	Y	Robyn Allyn	Y
Juliann Miles	Y	Katherine Hatton	Y
Arthur Wychlak	Y		

Y- Yes N- No I- Ineligible
 A- Abstain R- Recusal E- Excused

MOTION D: Approve the GTLNC September 15, 2020 General Board Agenda.

Juliann Miles: suggests amending Motion D because bullet points are missing from one committee and may have some amendments.
Jason Friedman: suggests voting on Motion D and then voting on the amendment.
Katherine Hatton: has info for amended Motion D from Planning and Land Use if needed.
Jason Friedman: Public Safety was moved to Wednesday due to Labor Day, may add revisions after tomorrow's meeting.
Juliann Miles: suggests as amended
Jason Friedman: Asking to see if LAPD SLO & Captain if they want to participate at any upcoming meetings.

Jason Friedman	Y	Robyn Allyn	Y
Juliann Miles	Y	Katherine Hatton	Y
Arthur Wychlak	Y		

Y- Yes N- No I- Ineligible
 A- Abstain R- Recusal E- Excused

MOTION D: Approve the GTLNC September 15, 2020 General Board Agenda as amended.

Jason Friedman	Y	Robyn Allyn	Y
Juliann Miles	Y	Katherine Hatton	Y
Arthur Wychlak	Y		

Y- Yes N- No I- Ineligible
 A- Abstain R- Recusal E- Excused

VOTE: 5 / 0 / 0
 First: Robyn Allyn
 Second: Arthur Wychlak

VOTE: 5 / 0 / 0
 First: Robyn Allyn
 Second: Katherine Hatton

VOTE: 5 / 0 / 0
 First: Robyn Allyn
 Second: Katherine Hatton



MINUTES
 EXECUTIVE/ BOARD
 MEETING
 September 8, 2020
 Page 3 of 5



10 minutes	<p>- (One (1) Minute per Speaker, per Agenda Item Allotted)</p> <p>MOTION E: Approve the July 2020 MER and expenditures for reconciliation submission to the City Clerk.</p> <table border="1" data-bbox="341 483 803 577"> <tr> <td>Jason Friedman</td> <td>Y</td> <td>Robyn Allyn</td> <td>Y</td> </tr> <tr> <td>Juliann Miles</td> <td>Y</td> <td>Katherine Hatton</td> <td>Y</td> </tr> <tr> <td>Arthur Wychlak</td> <td>Y</td> <td></td> <td></td> </tr> </table> <p>Y- Yes N- No I- Ineligible A- Abstain R- Recusal E- Excused</p> <p>MOTION F: Approve the August 2020 MER and expenditures for reconciliation submission to the City Clerk.</p> <p>Katherine Hatton: May want to take back her vote for last Motion. Needed clarification. Arthur Wychlak: explains budget to clarify Katherine's question. Katherine Hatton: agrees with Motion explanation so will stay with her vote. Arthur Wychlak: answered Jason's question about TYS bill.</p> <table border="1" data-bbox="341 1018 803 1113"> <tr> <td>Jason Friedman</td> <td>Y</td> <td>Robyn Allyn</td> <td>Y</td> </tr> <tr> <td>Juliann Miles</td> <td>Y</td> <td>Katherine Hatton</td> <td>Y</td> </tr> <tr> <td>Arthur Wychlak</td> <td>Y</td> <td></td> <td></td> </tr> </table> <p>Y- Yes N- No I- Ineligible A- Abstain R- Recusal E- Excused</p>	Jason Friedman	Y	Robyn Allyn	Y	Juliann Miles	Y	Katherine Hatton	Y	Arthur Wychlak	Y			Jason Friedman	Y	Robyn Allyn	Y	Juliann Miles	Y	Katherine Hatton	Y	Arthur Wychlak	Y			<p>VOTE: <u> 5 </u> / <u> 0 </u> / <u> 0 </u> <i>First: Jason Friedman</i> <i>Second: Robyn Allyn</i></p> <p>VOTE: <u> 5 </u> / <u> 0 </u> / <u> 0 </u> <i>First: Robyn Allyn</i> <i>Second: Arthur Wychlak</i></p>
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6.	<p>On-Going Business (One (1) Minute per Speaker, per Agenda Item Allotted)</p>	Jason Friedman, President																								
10 minutes	<p>a) CIS submission process</p> <p>Jason Friedman: suggests fro GA committee chairs, Reyn & Richard along with Jason, for back up, to handle CIS submissions through city portal. Katherine Hatton: Wants to propose that we include as a standard item at our General Board meeting when appointing the new executive. Jason Friedman: add this item to the new member handbook.</p> <p>MOTION G: Approve the Chairs of Governmental Affairs, Reynold Blight and Richard McFalls, and the President of GTLNC, Jason Friedman, as board members who can submit CISs through the City Clerk's portal.</p> <table border="1" data-bbox="341 1690 803 1785"> <tr> <td>Jason Friedman</td> <td>Y</td> <td>Robyn Allyn</td> <td>Y</td> </tr> <tr> <td>Juliann Miles</td> <td>Y</td> <td>Katherine Hatton</td> <td>Y</td> </tr> <tr> <td>Arthur Wychlak</td> <td>Y</td> <td></td> <td></td> </tr> </table> <p>Y- Yes N- No I- Ineligible A- Abstain R- Recusal E- Excused</p> <p>b.) Elections Update</p>	Jason Friedman	Y	Robyn Allyn	Y	Juliann Miles	Y	Katherine Hatton	Y	Arthur Wychlak	Y			<p>VOTE: <u> 5 </u> / <u> 0 </u> / <u> 0 </u> <i>First: Katherine Hatton</i> <i>Second: Arthur Wychlak</i></p>												
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MINUTES
 EXECUTIVE/ BOARD
 MEETING
 September 8, 2020
 Page 4 of 5



		<p>Kelly Cole: <i>Vote by mail for all NC elections. How it works has not worked out yet. DONE is holding a meeting Zoom meeting on this, Monday Sept 8, 2020 6:30-8pm.</i></p> <p>Arthur Wychlak: <i>If cases continue to trend downward, can they have a location.</i></p> <p>Kelly Cole: <i>Will probably continue to do “not in-person voting”, but may have a ballots location but still unclear.</i></p> <p>Katherine Hatton: <i>Asks how to get business owners to vote, or people not in area.</i></p> <p>Kelly Cole: <i>States they may do a register to do a mail-in ballot online if they don't have a local address. Will be listening at the upcoming meeting for more information.</i></p> <p><i>c.) Council File 20-0002-S122, "Consumer Fireworks / Prohibit Storage and Sale / County of Los Angeles / Code of Ordinances"</i></p> <p>Juliann Miles: <i>GTLNC received a letter from Sunland regarding this. Would council like to submit a file to take a stance if interested. (Anti fireworks). Should this go to GAC?</i></p> <p>Jason Friedman: <i>Suggests adding this to Public Safety committee.</i></p> <p><i>d.) Boundless Brilliance</i></p> <p>Juliann Miles: <i>MPG request, a STEM program, requesting a certain amount of money. Which committee should this go to?</i></p> <p>Jason Friedman: <i>Do we have a committee for this? Suggestions?</i></p> <p>Juliann Miles: <i>Maybe Outreach, and with budget cuts does the council want to handle this.</i></p> <p>Jason Friedman: <i>Kelly will look into this for Outreach.</i></p>	
7.	10 minutes	<p>New Business: <i>News, announcements, topics of discussion (One (1) Minute per Speaker, per Agenda Item Allotted)</i></p> <p>Juliann Miles: <i>Katherine & Robyn are working to get all agendas, minutes, documents added to the website. GA & Outreach committees need to update their minutes/agendas, some missing.</i></p> <p>Katherine Hatton: <i>Environmental wants to have speakers at General Board meetings. Would this be something Environmental can proceed with?</i></p> <p>Jason Friedman: <i>Loves this idea. Maybe at an Ad Hoc meeting for the speakers. The President wants to be mindful of time at General Meeting. A separate meeting would be more casual without the strict rules of GTLNC meetings. Gave suggestions for a way to do this.</i></p> <p>Juliann Miles: <i>Likes Jason's suggestions, use public comment time for topic information & to promote.</i></p> <p>Jason Friedman: <i>Loves the idea and to ask speakers to promote their topic during Public comments.</i></p> <p><i>ZOOM ID, should we use the same ID for ALL meetings to make it less confusing to Board members & public.</i></p> <p>Robyn Allyn: <i>likes the idea of one ID so if one meeting overlaps the public/Board are not waiting to enter the meeting if members are still in the earlier meeting.</i></p> <p>Katherine Hatton: <i>Agrees with this idea. It simplifies things.</i></p> <p>Jason Friedman: <i>Hosting will have to be done only by President if only one Zoom ID is used which includes emails for recordings.</i></p>	Jason Friedman, <i>President</i>



MINUTES
 EXECUTIVE/ BOARD
 MEETING
 September 8, 2020
 Page 5 of 5



		<p><i>Juliann Miles: Leaves meeting at 7:31pm.</i></p> <p><i>Katherine Hatton: suggests using a template for all committees.</i></p> <p><i>Jason Friedman: Videos only stay for 30 days but then will need to be uploaded to the drive.</i></p> <p><i>Jason Friedman: Asks Katherine to please manage storage for drive and give feedback if not sustainable for a long time.</i></p>	
8.	7:37pm	Meeting Adjourned	Jason Friedman, <i>President</i>
Next meeting: Tuesday, October 13, 2020 – via Zoom			

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - GTLNC agendas are posted for public review as follows:

- Discovery Store (Community Kiosk), at the Southeast corner of Forman Avenue and Riverside Drive;
- www.gtlnc.org; or
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

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PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.gtlnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Robyn Allyn, Board Secretary via email at Robyn.Allyn@gtlnc.org

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the GTLNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website www.gtlnc.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Robyn Allyn, Secretary de la Mesa Directiva, por correo electrónico Robyn.Allyn@gtlnc.org para avisar al Concejo Vecinal."