



# MINUTES EXECUTIVE/ BOARD MEETING

April 13, 2021  
6:32pm

<https://us02web.zoom.us/j/97941372867>



### To join the Meeting

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Dial (669) 900 - 9128 and enter/dial 979-4137-2867 and # (pound)

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ON ZOOM AND BE ACCESSIBLE TELEPHONICALLY.

Persons on the phone wishing to attend the Board telephonically may also dial (669) 900-9128, and enter the webinar ID number above and then press # twice to join the meeting. Instructions on how to sign up for public comments will be given to listeners at the start of the meeting.

EXECUTIVE COMMITTEE				<i>X = Present, AB = Absent, EX = Excused</i>	
_X_	Jason Friedman	PRESIDENT	_X_	Robyn Allyn	SECRETARY
_X_	Colby Jensen	VICE PRESIDENT	_X_	Katherine Hatton	ASST. SECRETARY
_X_	Arthur Wypchlak	TREASURER			

### MEETING AGENDA:

Topic		Responsible Person												
1.	6:30	Meeting Opening / Call to Order												
		Jason Friedman, <i>President</i>												
2.	10 minutes	Open Public Forum - (Two (2) Minutes per Speaker) <i>N/A</i>												
3.	10 minutes	Board Member News and Announcements - (Two (2) Minutes per Speaker) <i>Spoke to Jonathan at TL Mailbox-regarding a mailbox for GTLNC</i>												
4.	10 minutes	Minutes & Agendas (One (1) Minute per Speaker, per Agenda Item Allotted)												
		Jason Friedman, <i>President</i>												
		a.) Review and Approve GTLNC Executive Committee Minutes.												
		<b><u>MOTION A: Approve the GTLNC March 9, 2021 Exec Minutes.</u></b>												
		<table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <tr> <td style="padding: 2px;"><i>Jason Friedman</i></td> <td style="padding: 2px; text-align: center;">Y</td> <td style="padding: 2px;"><i>Robyn Allyn</i></td> <td style="padding: 2px; text-align: center;">Y</td> </tr> <tr> <td style="padding: 2px;"><i>Colby Jensen</i></td> <td style="padding: 2px; text-align: center;">Y</td> <td style="padding: 2px;"><i>Katherine Hatton</i></td> <td style="padding: 2px; text-align: center;">Y</td> </tr> <tr> <td style="padding: 2px;"><i>Arthur Wypchlak</i></td> <td style="padding: 2px; text-align: center;">Y</td> <td></td> <td></td> </tr> </table>	<i>Jason Friedman</i>	Y	<i>Robyn Allyn</i>	Y	<i>Colby Jensen</i>	Y	<i>Katherine Hatton</i>	Y	<i>Arthur Wypchlak</i>	Y		
<i>Jason Friedman</i>	Y	<i>Robyn Allyn</i>	Y											
<i>Colby Jensen</i>	Y	<i>Katherine Hatton</i>	Y											
<i>Arthur Wypchlak</i>	Y													
		<b><i>VOTE: 5/0 /0</i></b> <i>First: Robyn Allyn</i> <i>Second: Colby Jensen</i>												
		b.) Review and Approve GTLNC General Board Agenda.												
		<b><u>MOTION B: Approve the GTLNC April 20, 2021 General Board Agenda as amended.</u></b>												
		<b><i>VOTE: 5/0 /0</i></b> <i>First: Robyn Allyn</i> <i>Second: Katherine Hatton</i>												



**MINUTES**  
 EXECUTIVE/ BOARD  
 MEETING  
 April 13, 2021  
 Page 2 of 3



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5.	10 minutes	<p><b>Treasurer Report</b>        - (One (1) Minute per Speaker, per Agenda Item Allotted)</p>	Arthur Wypchlak, Treasurer																																				
		<p><b><u>MOTION C: Approve up to \$835 for Duplo printer maintenance at Toluca Lake Elementary School.</u></b></p> <table border="1"> <tr> <td><i>Jason Friedman</i></td> <td>Y</td> <td><i>Robyn Allyn</i></td> <td>Y</td> </tr> <tr> <td><i>Colby Jensen</i></td> <td>Y</td> <td><i>Katherine Hatton</i></td> <td>Y</td> </tr> <tr> <td><i>Arthur Wychlak</i></td> <td>Y</td> <td></td> <td></td> </tr> </table> <p>Y- Yes                                      N- No                                      I- Ineligible        A- Abstain                                      R- Recusal                                      E- Excused</p> <p><b>Arthur Wychlak:</b> explained details of this motion</p> <p><b><u>MOTION D: Approve up to \$3,485.71 for the Studies Weekly curriculum program at Toluca Lake Elementary School.</u></b></p> <table border="1"> <tr> <td><i>Jason Friedman</i></td> <td>Y</td> <td><i>Robyn Allyn</i></td> <td>Y</td> </tr> <tr> <td><i>Colby Jensen</i></td> <td>Y</td> <td><i>Katherine Hatton</i></td> <td>Y</td> </tr> <tr> <td><i>Arthur Wychlak</i></td> <td>Y</td> <td></td> <td></td> </tr> </table> <p>Y- Yes                                      N- No                                      I- Ineligible        A- Abstain                                      R- Recusal                                      E- Excused</p> <p><b>Arthur Wychlak:</b> explained details of this motion  <b>Kelly Cole:</b> suggests to discuss with entire board.</p> <p><b><u>MOTION E: Approve the March 2021 MER and expenditures for reconciliation submission to the City Clerk.</u></b></p> <table border="1"> <tr> <td><i>Jason Friedman</i></td> <td>Y</td> <td><i>Robyn Allyn</i></td> <td>Y</td> </tr> <tr> <td><i>Colby Jensen</i></td> <td>Y</td> <td><i>Katherine Hatton</i></td> <td>Y</td> </tr> <tr> <td><i>Arthur Wychlak</i></td> <td>Y</td> <td></td> <td></td> </tr> </table> <p>Y- Yes                                      N- No                                      I- Ineligible        A- Abstain                                      R- Recusal                                      E- Excused</p> <p><b>Arthur Wychlak:</b> explained details of this motion  <b>Katherine Hatton:</b> question about MER was asked.  <b>Colby Jensen:</b> inquires about cost of domain name  <b>Jason Friedman:</b> requests for remaining budget must be spent before June 1st.</p>	<i>Jason Friedman</i>	Y	<i>Robyn Allyn</i>	Y	<i>Colby Jensen</i>	Y	<i>Katherine Hatton</i>	Y	<i>Arthur Wychlak</i>	Y			<i>Jason Friedman</i>	Y	<i>Robyn Allyn</i>	Y	<i>Colby Jensen</i>	Y	<i>Katherine Hatton</i>	Y	<i>Arthur Wychlak</i>	Y			<i>Jason Friedman</i>	Y	<i>Robyn Allyn</i>	Y	<i>Colby Jensen</i>	Y	<i>Katherine Hatton</i>	Y	<i>Arthur Wychlak</i>	Y			<p><b>VOTE:</b> 5/0 /0        First: Jason Friedman        Second: Colby Jensen</p> <p><b>VOTE:</b> 5/0 /0        First: Katherine Hatton        Second: Colby Jensen</p> <p><b>VOTE:</b> 5/0 /0        First: Jason Friedman        Second: Katherine Hatton</p>
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 Page 3 of 3



<b>6.</b>	10 minutes	<b>On-Going Business</b> <i>(One (1) Minute per Speaker, per Agenda Item Allotted)</i>	Jason Friedman, President
		<ul style="list-style-type: none"> <li>● <b>GTLNC Office</b>-Harmony Church is a temporary location</li> <li>● <b>GTLNC Address</b>-Local mailbox in TL is being discussed</li> <li>● <b>Elections</b></li> </ul> <i>Kelly Cole: needing extra funds for mailer. Video of candidates is being discussed. Ballot deadline is May 4th</i>	
<b>7.</b>	10 minutes	<b>New Business:</b> News, announcements, topics of discussion <i>(One (1) Minute per Speaker, per Agenda Item Allotted)</i> N/A	
<b>8.</b>	<b>7:29 pm</b>	<b>Meeting Adjourned</b>	Jason Friedman, President
Next meeting: <b>Tuesday, May 11, 2021</b> – via Zoom			

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - GTLNC agendas are posted for public review as follows:

- Discovery Store (Community Kiosk), at the Southeast corner of Forman Avenue and Riverside Drive;
- [www.gtlnc.org](http://www.gtlnc.org); or
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Robyn Allyn, Board Secretary via email at [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.gtlnc.org](http://www.gtlnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Robyn Allyn, Board Secretary via email at [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the GTLNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website [www.gtlnc.org](http://www.gtlnc.org)

**SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Robyn Allyn, Secretary of the Mesa Directiva, por correo electrónico [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org) para avisar al Concejo Vecinal."