



# MINUTES EXECUTIVE/ BOARD MEETING

May 11, 2021  
6:32pm

<https://us02web.zoom.us/j/97941372867>



### To join the Meeting

Zoom Meeting Online or by Telephone  
Enter This Webinar ID 979-4137-2867

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IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ON ZOOM AND BE ACCESSIBLE TELEPHONICALLY.

Persons on the phone wishing to attend the Board telephonically may also dial (669) 900-9128, and enter the webinar ID number above and then press # twice to join the meeting. Instructions on how to sign up for public comments will be given to listeners at the start of the meeting.

EXECUTIVE COMMITTEE			<i>X = Present, AB = Absent, EX = Excused</i>	
_X	Jason Friedman	PRESIDENT	X_	Robyn Allyn SECRETARY
_X	Colby Jensen	VICE PRESIDENT	X_	Katherine Hatton ASST. SECRETARY
_X	Arthur Wypchlak	TREASURER		

### MEETING AGENDA:

		Topic	Responsible Person												
1.		<b>Meeting Opening / Call to Order</b>	Jason Friedman, <i>President</i>												
2.	10 minutes	<b>Open Public Forum - (Two (2) Minutes per Speaker)</b> <i>N/A</i>	<i>attendance: 7</i>												
3.	10 minutes	<b>Board Member News and Announcements - (Two (2) Minutes per Speaker)</b> <i>Board: Did everyone Vote? Ballots were difficult to receive, challenges were felt by public. Preliminary results May 18 and final results May 26.</i>													
4.	10 minutes	<b>Minutes &amp; Agendas</b> <i>(One (1) Minute per Speaker, per Agenda Item Allotted)</i>	Jason Friedman, <i>President</i>												
		a.) Review and Approve GTLNC Executive Committee Minutes.  <b><u>MOTION A: Approve the GTLNC April 13, 2021 Exec Minutes.</u></b>  <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-right: 1px solid black; padding: 2px;"><i>Jason Friedman</i></td> <td style="border-right: 1px solid black; padding: 2px; text-align: center;">Y</td> <td style="border-right: 1px solid black; padding: 2px;"><i>Robyn Allyn</i></td> <td style="padding: 2px; text-align: center;">Y</td> </tr> <tr> <td style="border-right: 1px solid black; padding: 2px;"><i>Colby Jensen</i></td> <td style="border-right: 1px solid black; padding: 2px; text-align: center;">Y</td> <td style="border-right: 1px solid black; padding: 2px;"><i>Katherine Hatton</i></td> <td style="padding: 2px; text-align: center;">N</td> </tr> <tr> <td style="border-right: 1px solid black; padding: 2px;"><i>Arthur Wychlak</i></td> <td style="border-right: 1px solid black; padding: 2px; text-align: center;">Y</td> <td style="padding: 2px;"></td> <td style="padding: 2px;"></td> </tr> </table> <p style="font-size: small; margin-top: 5px;">Y- Yes                                      N- No                                      I- Ineligible A- Abstain                                    R- Recusal                                E- Excused</p> <b><i>Katherine Hatton: Questions minutes details.</i></b>  b.) Review and Approve GTLNC General Board Agenda.  <b><u>PUBLIC COMMENT:</u></b>	<i>Jason Friedman</i>	Y	<i>Robyn Allyn</i>	Y	<i>Colby Jensen</i>	Y	<i>Katherine Hatton</i>	N	<i>Arthur Wychlak</i>	Y			<b><i>VOTE: 4/1 /0</i></b> <i>First: Colby Jensen</i> <i>Second: Arthur Wychlak</i>
<i>Jason Friedman</i>	Y	<i>Robyn Allyn</i>	Y												
<i>Colby Jensen</i>	Y	<i>Katherine Hatton</i>	N												
<i>Arthur Wychlak</i>	Y														



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		<p><b>Heather S Michaels:</b> newly elected chair for Outreach Council. Asks to be added to agenda and looking for funding dollars. Congress of NC event in September. Left meeting at 6:50pm</p> <p><b>MOTION B:</b> Approve the GTLNC May 18, 2021 General Board Agenda.</p> <table border="1"> <tr> <td>Jason Friedman</td> <td>Y</td> <td>Robyn Allyn</td> <td>Y</td> </tr> <tr> <td>Colby Jensen</td> <td>Y</td> <td>Katherine Hatton</td> <td>Y</td> </tr> <tr> <td>Arthur Wychlak</td> <td>Y</td> <td></td> <td></td> </tr> </table> <p>Y- Yes    N- No    I- Ineligible      A- Abstain    R- Recusal    E- Excused</p> <p><b>Katherine Hatton:</b> Asks questions about motions added to agenda from PLUM.</p> <p><b>Jason Friedman:</b> Helps to clarify policy for motions.</p> <p><b>Colby Jensen:</b> PLUM motion details talked about with Board.</p> <p><b>MOTION B:</b> Approve the GTLNC May 18, 2021 General Board Agenda as amended.</p> <table border="1"> <tr> <td>Jason Friedman</td> <td>Y</td> <td>Robyn Allyn</td> <td>Y</td> </tr> <tr> <td>Colby Jensen</td> <td>Y</td> <td>Katherine Hatton</td> <td>Y</td> </tr> <tr> <td>Arthur Wychlak</td> <td>Y</td> <td></td> <td></td> </tr> </table> <p>Y- Yes    N- No    I- Ineligible      A- Abstain    R- Recusal    E- Excused</p>	Jason Friedman	Y	Robyn Allyn	Y	Colby Jensen	Y	Katherine Hatton	Y	Arthur Wychlak	Y			Jason Friedman	Y	Robyn Allyn	Y	Colby Jensen	Y	Katherine Hatton	Y	Arthur Wychlak	Y			<p><b>VOTE:</b> 5/0 /0          First: Arthur Wychlak          Second: Katherine Hatton</p> <p><b>VOTE:</b> 5/0 /0          First: Arthur Wychlak          Second: Katherine Hatton</p>
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5.	10 minutes	<p><b>Treasurer Report</b>          - (One (1) Minute per Speaker, per Agenda Item Allotted)</p>	Arthur Wypchlak, Treasurer																								
		<p><b>MOTION C:</b> Approve the <b>April 2021 MER</b> and expenditures for reconciliation submission to the City Clerk.</p> <table border="1"> <tr> <td>Jason Friedman</td> <td>Y</td> <td>Robyn Allyn</td> <td>Y</td> </tr> <tr> <td>Colby Jensen</td> <td>Y</td> <td>Katherine Hatton</td> <td>Y</td> </tr> <tr> <td>Arthur Wychlak</td> <td>Y</td> <td></td> <td></td> </tr> </table> <p>Y- Yes    N- No    I- Ineligible      A- Abstain    R- Recusal    E- Excused</p> <p><b>Arthur Wychlak:</b> discusses budget payments which includes elementary schools. January \$500 payment for elections was rolled back into budget.</p> <p><b>Jason Friedman:</b> explains embumbering funds.</p> <p><b>Dana Boyd:</b> Asks question about NPG's applying for before next meeting.</p> <p><b>Jason Friedman:</b> clarifies that there are only two NPG on next week's agenda</p>	Jason Friedman	Y	Robyn Allyn	Y	Colby Jensen	Y	Katherine Hatton	Y	Arthur Wychlak	Y			<p><b>VOTE:</b> 5/0 /0          First: Colby Jensen          Second: Katherine Hatton</p>												
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6.	10 minutes	<p><b>On-Going Business</b>          (One (1) Minute per Speaker, per Agenda Item Allotted)</p>	Jason Friedman, President																								



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		<ul style="list-style-type: none"> <li>• <b>GTLNC Mailbox-address</b> <i>Jason Friedman: \$150 for a year at Toluca Lake Mail Center</i></li> <li>• <b>Elections</b> <i>Jason Friedman: Mail voting to close soon.</i></li> </ul>	
7.	10 minutes	<b>New Business:</b> <i>News, announcements, topics of discussion (One (1) Minute per Speaker; per Agenda Item Allotted)</i> <ul style="list-style-type: none"> <li>• <b>Draft Budget 2021-2022</b> <i>Jason Friedman: \$32,000 for 2021-2022. How do we have a smooth hand off to the upcoming Board?</i></li> </ul>	
8.	7:06pm	<b>Meeting Adjourned</b>	Jason Friedman, <i>President</i>
Next meeting: <b>Tuesday June 8, 2021</b> – via Zoom			

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - GTLNC agendas are posted for public review as follows:

- Discovery Store (Community Kiosk), at the Southeast corner of Forman Avenue and Riverside Drive;
- [www.gtlnc.org](http://www.gtlnc.org); or
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Robyn Allyn, Board Secretary via email at [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.gtlnc.org](http://www.gtlnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Robyn Allyn, Board Secretary via email at [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the GTLNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website [www.gtlnc.org](http://www.gtlnc.org)

**SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Robyn Allyn, Secretary of the Mesa Directiva, por correo electrónico [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org) para avisar al Concejo Vecinal."