MINUTES
EXECUTIVE BOARD MEETING

October 12, 2021
6:30pm
https://us02web.zoom.us/j/97941372867

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IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ON ZOOM AND BE ACCESSIBLE TELEPHONICALLY.

Persons on the phone wishing to attend the Board telephonically may also dial (669) 900-9128, and enter the webinar ID number above and then press # twice to join the meeting. Instructions on how to sign up for public comments will be given to listeners at the start of the meeting.

EXECUTIVE COMMITTEE					***X = Present, AB = Absent, EX = Excused***
X_	Colby Jensen	*PRESIDENT*	X_ Robyn Allyn	*SECRETARY*	*7 in attendance*
X__	Katherine Hatton	*VICE PRESIDENT*	X_ Nick Baker	*ASST. SECRETARY*	
X_	Arthur Wypchlak	*TREASURER*			

MEETING AGENDA:

		Topic	Responsible Person
1.	**6:38pm**	**Meeting Opening / Call to Order** Roll Call	Colby Jensen, *President* Robyn Allyn, *Secretary*
2.	10 minutes	**Open Public Forum - (***Three (3) Minute per Speaker)*	
3.	10 minutes	**Board Member News and Announcements -** *(Three (3) Minute per Speaker)* ***Arthur Wypchlak:*** *Tess Taylor organized a WTL clean up* ***Katherine Hatton:*** *Update report about committee survey to all chairs was sent* ***Colby Jensen:*** *spoke to the handing over of all social media and newsletter content to Outreach.*	
4.	**6:51pm** 10 minutes	**Minutes & Agendas** *(Three (3) Minute per Speaker, per Agenda Item Allotted)*	Colby Jensen, *President*
		a.) Review and Approve GTLNC Executive Committee Minutes. **MOTION A:** Approve the GTLNC September 14, 2021 Exec Minutes. *Colby Jensen* A / *Robyn Allyn* Y *Katherine Hatton* Y / *Nick Baker* Y *Arthur Wypchlak* Y Y- Yes N- No I- Ineligible A- Abstain R- Recusal E- Excused b.) Review and Approve GTLNC General Board Agenda.	***VOTE***: _4__/__0_/_1__ *First: Katherine Hatton* *Second: Robyn Allyn*

		MOTION B: Approve the GTLNC October 19, 2021 General Board Agenda as amended. *Colby Jensen* Y	*Robyn Allyn* Y *Katherine Hatton* Y	*Nick Baker* Y *Arthur Wypchlak* Y Y- Yes N- No I- Ineligible A- Abstain R- Recusal E- Excused ***Katherine Hatton:*** *Motion's date to be changed on upcoming General Board agenda. Grievance committee discussion. Remove prior names from agenda.*	***VOTE****: 5/0/0* *First: Katherine Hatton* *Second: Arthur Wychlak*
5.	**7:00pm** 10 minutes	**Treasurer Report** *- (Three (3) Minute per Speaker, per Agenda Item Allotted)*	Arthur Wypchlak, *Treasurer*
		MOTION C: Approve the **September 2021 MER** and expenditures for reconciliation submission to the City Clerk. *Colby Jensen* Y	*Robyn Allyn* Y *Katherine Hatton* Y	*Nick Baker* Y *Arthur Wypchlak* Y Y- Yes N- No I- Ineligible A- Abstain R- Recusal E- Excused ***Arthur Wypchlak:*** *agreed to go over budget/NPG at the upcoming General Board meeting.* ***Katherine Hatton:*** *referred public to Empower LA website to see all NC budgets.*	***VOTE****: 5/0/0* *First: Robyn Allyn* *Second: Arthur Wychlak*
6.	**7:03pm** 10 minutes	**On-Going Business** *(Three (3) Minute per Speaker, per Agenda Item Allotted)*	Colby Jensen, President
		• **Youth Board Seat-Welcome Jake Tidek** • **Grievance Committee-***discuss in Exec Committee at General Board meeting* • **Centennial 2023-TL 100th celebration**	
7.	**7:11pm** 10 minutes	**New Business:** *News, announcements, topics of discussion* *(Three (3) Minute per Speaker, per Agenda Item Allotted)* ***Jonathan Gregory:*** *neighborhood clean ups and money for grants available*	
8.	**7:13pm**	**Meeting Adjourned**	Colby Jensen, *President*
Next meeting: **Tuesday, November 9, 2021 at 6:30pm** – via Zoom			

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

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- Discovery Store (Community Kiosk), at the Southeast corner of Forman Avenue and Riverside Drive;
- www.gtlnc.org; or
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm

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RECONSIDERATION AND GRIEVANCE PROCESS
For information on the GTLNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website www.gtlnc.org

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Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Robyn Allyn, Secrtary de la Mesa Directiva, por correo electrónico Robyn.Allyn@gtlnc.org para avisar al Concejo Vecinal."