



# MINUTES EXECUTIVE BOARD MEETING

November 9, 2021  
6:30pm

<https://us02web.zoom.us/j/97941372867>



### To join the Meeting

Zoom Meeting Online or by Telephone  
Enter This Webinar ID 979-4137-2867

Dial (669) 900 - 9128 and enter/dial 979-4137-2867 and # (pound)

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ON ZOOM AND BE ACCESSIBLE TELEPHONICALLY.

Persons on the phone wishing to attend the Board telephonically may also dial (669) 900-9128, and enter the webinar ID number above and then press # twice to join the meeting. Instructions on how to sign up for public comments will be given to listeners at the start of the meeting.

EXECUTIVE COMMITTEE				<i>X = Present, AB = Absent, EX = Excused</i>	
X_	Colby Jensen	PRESIDENT		X_ Robyn Allyn	SECRETARY
X_	Katherine Hatton	VICE PRESIDENT		X_ Nick Baker	ASST. SECRETARY
X_	Arthur Wypchlak	TREASURER		Public Attendance: 9	

### MEETING AGENDA:

Topic		Responsible Person													
1.	6:39pm	<b>Meeting Opening / Call to Order</b> Roll Call	Colby Jensen, <i>President</i> Robyn Allyn, <i>Secretary</i>												
2.	6:30 – 6:40 10 minutes	<b>Open Public Forum - (Three (3) Minute per Speaker)</b> <i>Jo Ann Rivas: Thanked Colby for his leadership.</i>													
3.	6:40 – 6:50 10 minutes	<b>Board Member News and Announcements - (Three (3) Minute per Speaker)</b> <i>Katherine Hatton: committee surveys to be completed.</i> <i>Tess Taylor: asked a question to Robyn regarding her email.</i>													
4.	6:50 – 7:00 10 minutes	<b>Minutes &amp; Agendas</b> <i>(Three (3) Minute per Speaker; per Agenda Item Allotted)</i>	Colby Jensen, <i>President</i>												
		a.) Review and Approve GTLNC Executive Committee Minutes.  <b>MOTION A: Approve the GTLNC October 12, 2021 Exec Minutes.</b>	<b>VOTE: 5 / 0 / 0</b> <i>First: Robyn Allyn</i> <i>Second: Katherine Hatton</i>												
		<table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <tr> <td style="width: 30%;"><i>Colby Jensen</i></td> <td style="width: 10%; text-align: center;">Y</td> <td style="width: 30%;"><i>Robyn Allyn</i></td> <td style="width: 10%; text-align: center;">Y</td> </tr> <tr> <td><i>Katherine Hatton</i></td> <td style="text-align: center;">Y</td> <td><i>Nick Baker</i></td> <td style="text-align: center;">Y</td> </tr> <tr> <td><i>Arthur Wypchlak</i></td> <td style="text-align: center;">Y</td> <td></td> <td></td> </tr> </table> Y- Yes                                      N- No                                      I- Ineligible A- Abstain                                    R- Recusal                                E- Excused		<i>Colby Jensen</i>	Y	<i>Robyn Allyn</i>	Y	<i>Katherine Hatton</i>	Y	<i>Nick Baker</i>	Y	<i>Arthur Wypchlak</i>	Y		
<i>Colby Jensen</i>	Y	<i>Robyn Allyn</i>		Y											
<i>Katherine Hatton</i>	Y	<i>Nick Baker</i>	Y												
<i>Arthur Wypchlak</i>	Y														
		b.) Review and Approve GTLNC General Board Agenda.  <b>MOTION B: Approve the GTLNC November 16, 2021 General Board Agenda.</b>	<b>VOTE: 5 / 0 / 0</b> <i>First: Katherine Hatton</i>												





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8.	7:33pm	<b>Meeting Adjourned</b>	Colby Jensen, <i>President</i>
Next meeting: <b>Tuesday, January 11, 2022 at 6:30pm</b> – via Zoom			

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - GTLNC agendas are posted for public review as follows:

- Discovery Store (Community Kiosk), at the Southeast corner of Forman Avenue and Riverside Drive;
- [www.gtlnc.org](http://www.gtlnc.org); or
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Robyn Allyn, Board Secretary via email at [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.gtlnc.org](http://www.gtlnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Robyn Allyn, Board Secretary via email at [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the GTLNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website [www.gtlnc.org](http://www.gtlnc.org)

**SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Robyn Allyn, Secretary of the Mesa Directiva, por correo electrónico [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org) para avisar al Concejo Vecinal."