



AGENDA

GENERAL BOARD MEETING

January 21, 2020
7:00pm



Toluca Lake Elementary School
4840 Cahuenga Blvd, Toluca Lake, CA 91602

GTLNC BOARD			<i>X = Present, AB = Absent, EX = Excused</i>		
<input type="checkbox"/> Jason Friedman	<i>PRESIDENT</i>	<input type="checkbox"/> Robyn Allyn	<input type="checkbox"/> Lee Jamieson	<u>Grievance Comm.</u>	
<input type="checkbox"/> Richard McFalls	<i>VICE PRESIDENT</i>	<input type="checkbox"/> Reynold Blight	<input type="checkbox"/> Colby Jensen	<input type="checkbox"/> Sol Ajelat	
<input type="checkbox"/> Arthur Wypchlak	<i>TREASURER</i>	<input type="checkbox"/> Tony Carey	<input type="checkbox"/> Robert Scibelli	<input type="checkbox"/> Jay Goldberg	
<input type="checkbox"/> Juliann Miles	<i>SECRETARY</i>	<input type="checkbox"/> Hannah Globus	<input type="checkbox"/> Tina Smith	<input type="checkbox"/> Tim Hawkins	
<input type="checkbox"/> Kelly Cole	<i>ASST. SECRETARY</i>	<input type="checkbox"/> Katherine Hatton			
STATE, CITY, REGIONAL + COMMUNITY ORGANIZATIONS					
<input type="checkbox"/> Logan Smith	NC Liaison	State 46th Assembly District			
<input type="checkbox"/> Caroline Menjivar	East Valley Rep.	LA City Mayor's Office			
<input type="checkbox"/> Alice Roth	Senior Deputy	LA City Council 4 th District			
<input type="checkbox"/> Kurtis Delbar	Sr. Lead Officer	LAPD NoHo Division			
<input type="checkbox"/> Jason Stinett	NC Liaison	LA DWP			
<input type="checkbox"/> Freddy Cupen-Ames	NC Liaison	DONE			
<input type="checkbox"/> Brandon Pender	NC Budget Advocate	GTLNC Budget Advocate			
<input type="checkbox"/> Jon Molin	President	TL Chamber of Commerce			
<input type="checkbox"/> Steve Hampar	President	TL Homeowners Association			
<input type="checkbox"/> Dana Boyd	President	TL Garden Club			
<input type="checkbox"/> Jon Molin	Chair	TL Beautification Partners			
<input type="checkbox"/> Jeff Daniel	Principal	Toluca Lake Elementary School			
<input type="checkbox"/> Silvia Roman	Principal	Rio Vista Elementary School			
<input type="checkbox"/> Rich Armas	Manager	Toluca Lake Farmers Market			
<input type="checkbox"/> Ann Bowman	Librarian	NoHo Library			
TOTAL PUBLIC IN ATTENDANCE					_____

COMMITTEE + BOARD MEETING SCHEDULE

- | | | |
|---|--|------------------------------|
| 1 st Mon @ 7PM – Public Safety | 2 nd Mon @ 6:00PM – Planning & Land Use | |
| 1 st Tues @ 6:30PM – Outreach | 2 nd Tues @ 6:00PM – Gov. Affairs | 3 rd Tues @ 7PM – |
| 1 st Tues @ 7:00PM – Elections | 2 nd Tues @ 6:30PM – Executive Board | General Board |
| 1 st Tues @ 7:30PM – Environmental Affairs | | |

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MEETING AGENDA:

		Topic	Responsible Person
1.	7:00 – 7:10 10 minutes	Meeting Opening / Call to Order	Jason Friedman, <i>President</i>
		Pledge of Allegiance Roll Call Approval of Board Minutes <u>MOTION A:</u> Approve the GTLNC November 19, 2019 Board Minutes. President's Welcome	Jason Friedman, <i>President</i> Juliann Miles, <i>Secretary</i> Jason Friedman, <i>President</i> VOTE: / / <i>First:</i> <i>Second</i>
2.	7:10 – 7:20 10 minutes	Open Public Forum - (Three (3) Minutes per Speaker)	
3.	7:20 – 7:35 15 minutes	Guest Speaker – Darnell Tyler: Director, Real Estate Planning & Community Relations <i>NBCUniversal</i>	
4.	7:35 – 7:45 10 minutes	City & Neighborhood News / Announcements - (Standing Open Forum)	
		1 State 46 th Assembly District	Logan Smith, <i>NC Liaison</i>
		2 LA City Mayor's Office	Caroline Menjivar, <i>East Valley Rep.</i>
		3 LA City Council 4 th District	Alice Roth, <i>Senior Deputy</i>
		4 LAPD NoHo Division	Kurtis Delbar, <i>Sr. Lead Officer</i>
		5 LA DWP	Jason Stinett, <i>NC Liaison</i>
		6 Empower LA (DONE)	Freddy Cupen-Ames, <i>NC Advocate</i>
		7 GTLNC Budget Advocate	Brandon Pender, <i>Budget Rep.</i>
		8 Toluca Lake Chamber of Commerce	Jon Molin, <i>President</i>
		9 Toluca Lake Homeowners Association	Steve Hampar, <i>President</i>
		10 Toluca Lake Garden Club	Dana Boyd, <i>President</i>
		11 Toluca Lake Beautification Partners	Jon Molin, <i>Chair</i>
		12 NoHo (Amelia Earhart) Library	Ann Bowman, <i>Librarian</i>
		13 Toluca Lake Elementary School	Jeff Daniel, <i>Principal</i>
		14 Rio Vista Elementary	Silvia Roman, <i>Principal</i>
		15 Toluca Lake Farmers Market	Rich Armas, <i>Manager</i>
4.	7:35 – 8:10 35 minutes	GTLNC Committee Reports – Possible Motions & Votes	GTLNC Committee Chairs
	10 minutes	Executive Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	Jason Friedman



	Topic	Responsible Person
	<ul style="list-style-type: none"> Administrative -Website Update <p>MOTION B: Approve the renewal of TolucaLakeEarthDay.com domain for the current fiscal year up to \$50.00 as amended.</p>	<p>VOTE: ___/___/___ First: Second</p>
	<p>Treasurer Report - (One (1) Minute per Speaker, per Agenda Item Allotted)</p>	Arthur Wypchlak, <i>Treasurer</i>
	<ul style="list-style-type: none"> November Pro Forma Review <p>MOTION C: Approve the November 2019 MER and expenditures for reconciliation submission to the City Clerk</p> <ul style="list-style-type: none"> December Pro Forma Review <p>MOTION D: Approve the November 2019 MER and expenditures for reconciliation submission to the City Clerk</p>	<p>VOTE: / / First: Second</p> <p>VOTE: ___/___/___ First: Second</p>
5 minutes	<p>Planning & Land Use Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)</p>	<i>Robert Scibelli, Chair</i>
	<ul style="list-style-type: none"> Crossroads School Expansion <p>MOTION E: The GTLNC Board supports the planning application for the Crossroads School Expansion at 4814 Cahuenga Ave. with the following understandings:</p> <ol style="list-style-type: none"> All parking for the school will meet City Requirements, be on site and that the school will add additional slots as needed. That the current tenant in the duplex will be given all rights and incentives required by the Rent Stabilization Ordinance. That Crossroads have parent drop-off and pick up times not conflict with the busy times for Toluca Lake School, 7:40-8:00 AM and 2:30-3:30 PM. 	<p>VOTE: ___/___/___ First: Second</p>
5 minutes	<p>Public Safety Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)</p>	Robyn Allyn, Co-Chair Jason Friedman, Co-Chair
	<ul style="list-style-type: none"> Neighborhood Watch Captains Meeting Recap Homeless Issues 	



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5 minutes	Outreach Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	Tony Carey, <i>Co-Chair</i> Kelly Cole, <i>Co-Chair</i>
	<ul style="list-style-type: none"> Welcome to the Neighborhood Packets Crime Reporting Help Ideas for Boosting Meeting Attendance/Community Involvement 	
5 minutes	Environmental Affairs Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	Hannah Globus, <i>Co-Chair</i> Katherine Hatton, <i>Co-Chair</i>
	<ul style="list-style-type: none"> Community Sustainability Plan Transit Field Trip: Sunday March 15 Next Toluca Lake Cleanup in partnership with Toluca Lake Garden Club Plastic Parking Permits - NCSA (Neighborhood Council Sustainability Alliance) 	
5 minutes	Governmental Affairs Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	Reynold Blight, <i>Co-Chair</i> Richard McFalls, <i>Co-Chair</i>
	<ul style="list-style-type: none"> If you are interested in joining Governmental Affairs, please do not hesitate to send an email to Reynold Blight at Reynold.Blight@gtlnc.org or Richard McFalls at Richard.McFalls@gtlnc.org. 	
6. 8:10 – 8:20 10 minutes	New Business: News, announcements, topics of discussion	Jason Friedman, <i>President</i>
7. 8:20	Meeting Adjourned	Jason Friedman, <i>President</i>
Next meeting: Tuesday, February 18, 2019		

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1 st Tues @ 7:30PM – Environmental Affairs		

Speakers' Card: The public is requested to fill out a Speakers Card to address the Council on any item on the agenda prior to the Council taking action on an item. Matters not on the agenda that are within the Council's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to three (3) minutes per speaker, unless waived by the presiding officer of the Council. **Neighborhood Council Meeting Agendas** are posted for public review at: the community kiosk, at the Southeast corner of Forman Avenue and Riverside Dr as well as on the GTLNC Web site www.gtlnc.org. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website www.gtlnc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact info@gtlnc.org. As covered entity under **Title II of the Americans with Disabilities Act**, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at 213-978- 1551 or e-mail NCSupport@lacity.org **Section 702: (GTLNC Bylaws) Grievance Procedure**.



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- An individual stakeholder or group of stakeholders shall have a right to assert a grievance with respect to any act by the Council or any member of the Council.
 - Grievances shall be handled in a manner that is consistent with rules and regulations adopted by the City of Los Angeles through its Charter, its ordinances, and the rules as communicated by its agencies, including the Department of Neighborhood Empowerment.
 - Disagreement with legitimately determined policies or positions of the Council shall not be considered a grievance for the purposes of this section.
 - An allegation that the Bylaws, the Charter Plan or any other local, state or federal law has been violated shall be the legitimate subject of the grievance procedure system.
 - For this purpose, the stakeholders at the annual meeting shall elect a Grievance Committee, consisting of three persons, none of whom shall be a member of the Council.
 - A vacancy on the Grievance Committee may be filled temporarily by the Council, but that position shall be filled by election by all stakeholders at the next regularly scheduled meeting of stakeholders.
 - Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the persons claiming a grievance to present arguments and evidence, which may include testimony, to the Committee.
 - The Grievance Committee shall act to hear a grievance within 30 days of the initial communication and shall prepare a report and recommendation to the Council to be presented at its next meeting, or at least no later than the following meeting.
 - The Grievance Committee may on its own volition communicate its findings directly to the Department of Neighborhood Empowerment in addition to reporting to the Council.
 - The Council shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as described above.
 - An aggrieved stakeholder may appeal a decision by the Grievance Committee to DONE.

Process for Reconsideration: Any person or group adversely affected by the decisions or policies of the GTLNC may file a written grievance with the Council. The Council shall then refer the matter to the Grievance Committee. Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the person claiming a grievance to present arguments and evidence, which may include testimony, to the committee. The Grievance Committee shall act to hear a grievance within thirty days of the initial communication and shall prepare a report and recommendation to the GTLNC to present at its next meeting, or at least no later than the following meeting. The Grievance Committee may on its own volition, communicate its findings directly to the Department of Neighborhood Empowerment (DONE) in addition to reporting to the Governing Board. The Governing Board shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as describe above. Any aggrieved stakeholder has the right of appeal to DONE any decision by the GTLNC. This grievance process is intended to address matters involving procedural disputes, e.g., the Council's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, or local, State or Federal law.