



# AGENDA SPECIAL GENERAL BOARD MEETING July 8, 2021 @ 6:00pm



### ZOOM – Meeting ID

<https://us02web.zoom.us/j/97941372867>

**JOIN:** Zoom Meeting Online or by Telephone

Enter This Webinar ID 979-4137-2867

Dial (669) 900 - 9128 and enter/dial 979-4137-2867 and # (pound)

IN CONFORMITY WITH THE GOVERNOR’S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ON ZOOM AND BE ACCESSIBLE TELEPHONICALLY.

Persons on the phone wishing to attend the Board telephonically may also dial (669) 900-9128, and enter the webinar ID number above and then press # twice to join the meeting.

Instructions on how to sign up for public comments will be given to listeners at the start of the meeting.

#### GTLNC BOARD

*X = Present, AB = Absent, EX = Excused*

<input type="checkbox"/> Colby Jensen	<input type="checkbox"/> Reynold Blight	<input type="checkbox"/> Paige Cram	
<input type="checkbox"/> Robyn Allyn	<input type="checkbox"/> Shawn Besharaty	<input type="checkbox"/> Fakhraie	<b>Youth Board Rep.</b>
<input type="checkbox"/> Arthur Wypchlak	<input type="checkbox"/> Susanne Hayes	<input type="checkbox"/> Tess Taylor	<input type="checkbox"/> TBD
<input type="checkbox"/> Kevin Dees	<input type="checkbox"/> Lee Jamieson	<input type="checkbox"/> Nick Baker	<b>Grievance Comm</b>
<input type="checkbox"/> Katherine Hatton	<input type="checkbox"/> Matt Kamin	<input type="checkbox"/> Fred Iberri	<input type="checkbox"/> TBD
			<input type="checkbox"/>
			<input type="checkbox"/>

MEETING START \_\_\_\_\_

TOTAL PUBLIC IN ATTENDANCE \_\_\_\_\_

STATE, CITY, REGIONAL + COMMUNITY ORGANIZATIONS		
Logan Smith	NC Liaison	State 46 <sup>th</sup> Assembly District-Adrian Nazarian
Brenda Yanez	Field Deputy	LA County Supervisor’s Office, Sheila Kuehl
Caroline Menjivar	East Valley Rep.	LA City Mayor’s Office-Eric Garcetti
Rachel Fox	Senior Deputy	LA City Council 4 <sup>th</sup> District-Nithya Raman
Kurtis Delbar	Sr. Lead Officer	LAPD NoHo Division
Jason Stinett	NC Liaison	LA DWP
Gibson Nyambura	NC Liaison	DONE
Brandon Pender	NC Budget Advocate	GTLNC Budget Advocate
Shannon Hartman	President	TL Chamber of Commerce
Kari Negri	President	TL Homeowners Association
Leslie Gores	President	TL Garden Club
Ryan Altoon	Chair	TL Beautification Partners
Jeff Daniel	Principal	Toluca Lake Elementary School
Silvia Roman	Principal	Rio Vista Elementary School
Rich Armas	Manager	Toluca Lake Farmers Market
Ann Bowman	Librarian	NoHo Library



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**COMMITTEE + BOARD MEETING SCHEDULE**

1 <sup>st</sup> Mon @ 7:00PM – Public Safety	2 <sup>nd</sup> Mon @ 6:30 PM – Planning & Land Use	
1 <sup>st</sup> Wed @ 6:30PM – Outreach & Elections	2 <sup>nd</sup> Tue @ 6:00 PM – Gov. Affairs	3 <sup>rd</sup> Tues @ 7PM –
1 <sup>st</sup> Tue @ 7:30PM – Environmental Affairs	2 <sup>nd</sup> Tue @ 6:30 PM – Executive Board	<b>General Board</b>

**MEETING AGENDA:**

Topic		Responsible Person																				
<b>1. 6:00</b>	<b>Meeting Opening / Call to Order</b>	Jason Friedman, <i>President</i> Gibson Nyambura, <i>DONE Rep</i>																				
	Roll Call	Robyn Allyn, <i>Secretary</i>																				
<b>2. 6:05 – 6:25</b> 20 minutes	<b>Open Public Forum – (Three (3) Minutes per Speaker)</b>																					
<b>3. 6:25</b> 10 minutes	<b>New Business: News, announcements, topics of discussion</b>																					
	Nomination for President: <b><u>MOTION A: The Board hereby elects _____ as President of the Greater Toluca Lake Neighborhood Council.</u></b>  <table border="1"> <tr> <td>Colby Jensen</td> <td>Reynold Blight</td> <td>Paige Cram</td> <td></td> </tr> <tr> <td>Robyn Allyn</td> <td>Shawn Besharaty</td> <td>Tess Taylor</td> <td></td> </tr> <tr> <td>Arthur Wypchlak</td> <td>Susanne Hayes</td> <td>Nick Baker</td> <td></td> </tr> <tr> <td>Kevin Dees</td> <td>Lee Jamieson</td> <td>Fred Iberri</td> <td></td> </tr> <tr> <td>Katherine Hatton</td> <td>Matt Kamin</td> <td></td> <td></td> </tr> </table> Y- Yes                      N- No                      I- Ineligible A- Abstain                 R- Recusal                E- Excused	Colby Jensen	Reynold Blight	Paige Cram		Robyn Allyn	Shawn Besharaty	Tess Taylor		Arthur Wypchlak	Susanne Hayes	Nick Baker		Kevin Dees	Lee Jamieson	Fred Iberri		Katherine Hatton	Matt Kamin			<b>VOTE:</b> ___/___/___ <i>First:</i> <i>Second:</i>
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Katherine Hatton	Matt Kamin																					
	Nomination for Vice President: <b><u>MOTION B: The Board hereby elects _____ as Vice President of the Greater Toluca Lake Neighborhood Council.</u></b>  <table border="1"> <tr> <td>Colby Jensen</td> <td>Reynold Blight</td> <td>Paige Cram</td> <td></td> </tr> <tr> <td>Robyn Allyn</td> <td>Shawn Besharaty</td> <td>Tess Taylor</td> <td></td> </tr> <tr> <td>Arthur Wypchlak</td> <td>Susanne Hayes</td> <td>Nick Baker</td> <td></td> </tr> </table>	Colby Jensen	Reynold Blight	Paige Cram		Robyn Allyn	Shawn Besharaty	Tess Taylor		Arthur Wypchlak	Susanne Hayes	Nick Baker		<b>VOTE:</b> ___/___/___ <i>First:</i> <i>Second:</i>								
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		Kevin Dees Katherine Hatton	Lee Jamieson Matt Kamin	Fred Iberri																
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		Nomination for Treasurer: <b><u>MOTION C: The Board hereby elects _____ as Treasurer of the Greater Toluca Lake Neighborhood Council.</u></b>  <table border="1" data-bbox="349 730 1019 905"> <tr> <td>Colby Jensen</td> <td>Reynold Blight</td> <td>Paige Cram Fakhraie</td> </tr> <tr> <td>Robyn Allyn</td> <td>Shawn Besharaty</td> <td>Tess Taylor</td> </tr> <tr> <td>Arthur Wypchlak</td> <td>Susanne Hayes</td> <td>Nick Baker</td> </tr> <tr> <td>Kevin Dees</td> <td>Lee Jamieson</td> <td>Fred Iberri</td> </tr> <tr> <td>Katherine Hatton</td> <td>Matt Kamin</td> <td></td> </tr> </table> Y- Yes A- Abstain			Colby Jensen	Reynold Blight	Paige Cram Fakhraie	Robyn Allyn	Shawn Besharaty	Tess Taylor	Arthur Wypchlak	Susanne Hayes	Nick Baker	Kevin Dees	Lee Jamieson	Fred Iberri	Katherine Hatton	Matt Kamin		<b><i>VOTE:</i></b> ___/___/___ <b><i>First:</i></b> <b><i>Second:</i></b>
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		Nomination for Secretary: <b><u>MOTION D: The Board hereby elects _____ as Secretary of the Greater Toluca Lake Neighborhood Council.</u></b>  <table border="1" data-bbox="349 1234 1019 1409"> <tr> <td>Colby Jensen</td> <td>Reynold Blight</td> <td>Paige Cram Fakhraie</td> </tr> <tr> <td>Robyn Allyn</td> <td>Shawn Besharaty</td> <td>Tess Taylor</td> </tr> <tr> <td>Arthur Wypchlak</td> <td>Susanne Hayes</td> <td>Nick Baker</td> </tr> <tr> <td>Kevin Dees</td> <td>Lee Jamieson</td> <td>Fred Iberri</td> </tr> <tr> <td>Katherine Hatton</td> <td>Matt Kamin</td> <td></td> </tr> </table> Y- Yes A- Abstain			Colby Jensen	Reynold Blight	Paige Cram Fakhraie	Robyn Allyn	Shawn Besharaty	Tess Taylor	Arthur Wypchlak	Susanne Hayes	Nick Baker	Kevin Dees	Lee Jamieson	Fred Iberri	Katherine Hatton	Matt Kamin		<b><i>VOTE:</i></b> ___/___/___ <b><i>First:</i></b> <b><i>Second:</i></b>
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		Nomination for Secretary: <b><u>MOTION E: The Board hereby elects _____ as Assistant Secretary of the Greater Toluca Lake Neighborhood Council.</u></b>  <table border="1" data-bbox="349 1738 1019 1913"> <tr> <td>Colby Jensen</td> <td>Reynold Blight</td> <td>Paige Cram Fakhraie</td> </tr> <tr> <td>Robyn Allyn</td> <td>Shawn Besharaty</td> <td>Tess Taylor</td> </tr> <tr> <td>Arthur Wypchlak</td> <td>Susanne Hayes</td> <td>Nick Baker</td> </tr> <tr> <td>Kevin Dees</td> <td>Lee Jamieson</td> <td>Fred Iberri</td> </tr> <tr> <td>Katherine Hatton</td> <td>Matt Kamin</td> <td></td> </tr> </table>			Colby Jensen	Reynold Blight	Paige Cram Fakhraie	Robyn Allyn	Shawn Besharaty	Tess Taylor	Arthur Wypchlak	Susanne Hayes	Nick Baker	Kevin Dees	Lee Jamieson	Fred Iberri	Katherine Hatton	Matt Kamin		<b><i>VOTE:</i></b> ___/___/___ <b><i>First:</i></b> <b><i>Second:</i></b>
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	Y- Yes A- Abstain	N- No R- Recusal	I- Ineligible E- Excused																
	<p>Nomination for First Signer:</p> <p><b><u>MOTION F: The Board hereby designates the Treasurer as First Signer of the Greater Toluca Lake Neighborhood Council.</u></b></p> <table border="1" data-bbox="341 619 1015 787"> <tr> <td>Colby Jensen</td> <td>Reynold Blight</td> <td>Paige Cram Fakhraie</td> </tr> <tr> <td>Robyn Allyn</td> <td>Shawn Besharaty</td> <td>Tess Taylor</td> </tr> <tr> <td>Arthur Wypchlak</td> <td>Susanne Hayes</td> <td>Nick Baker</td> </tr> <tr> <td>Kevin Dees</td> <td>Lee Jamieson</td> <td>Fred Iberri</td> </tr> <tr> <td>Katherine Hatton</td> <td>Matt Kamin</td> <td></td> </tr> </table> <p>Y- Yes                      N- No                      I- Ineligible            A- Abstain                R- Recusal                E- Excused</p>			Colby Jensen	Reynold Blight	Paige Cram Fakhraie	Robyn Allyn	Shawn Besharaty	Tess Taylor	Arthur Wypchlak	Susanne Hayes	Nick Baker	Kevin Dees	Lee Jamieson	Fred Iberri	Katherine Hatton	Matt Kamin		<p><b>VOTE:</b> ___/___/___  <b>First:</b>  <b>Second:</b></p>
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	<p>Nomination for First Signer:</p> <p><b><u>MOTION G: The Board hereby designates the President as Second Signer of the Greater Toluca Lake Neighborhood Council.</u></b></p> <table border="1" data-bbox="341 1123 1015 1291"> <tr> <td>Colby Jensen</td> <td>Reynold Blight</td> <td>Paige Cram Fakhraie</td> </tr> <tr> <td>Robyn Allyn</td> <td>Shawn Besharaty</td> <td>Tess Taylor</td> </tr> <tr> <td>Arthur Wypchlak</td> <td>Susanne Hayes</td> <td>Nick Baker</td> </tr> <tr> <td>Kevin Dees</td> <td>Lee Jamieson</td> <td>Fred Iberri</td> </tr> <tr> <td>Katherine Hatton</td> <td>Matt Kamin</td> <td></td> </tr> </table> <p>Y- Yes                      N- No                      I- Ineligible            A- Abstain                R- Recusal                E- Excused</p>			Colby Jensen	Reynold Blight	Paige Cram Fakhraie	Robyn Allyn	Shawn Besharaty	Tess Taylor	Arthur Wypchlak	Susanne Hayes	Nick Baker	Kevin Dees	Lee Jamieson	Fred Iberri	Katherine Hatton	Matt Kamin		<p><b>VOTE:</b> ___/___/___  <b>First:</b>  <b>Second:</b></p>
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	<p>Nomination for Primary Bank Card Holder:</p> <p><b><u>MOTION H: The Board hereby designates the President as Primary Bank Card Holder of the Greater Toluca Lake Neighborhood Council.</u></b></p> <table border="1" data-bbox="341 1627 1015 1795"> <tr> <td>Colby Jensen</td> <td>Reynold Blight</td> <td>Paige Cram Fakhraie</td> </tr> <tr> <td>Robyn Allyn</td> <td>Shawn Besharaty</td> <td>Tess Taylor</td> </tr> <tr> <td>Arthur Wypchlak</td> <td>Susanne Hayes</td> <td>Nick Baker</td> </tr> <tr> <td>Kevin Dees</td> <td>Lee Jamieson</td> <td>Fred Iberri</td> </tr> <tr> <td>Katherine Hatton</td> <td>Matt Kamin</td> <td></td> </tr> </table> <p>Y- Yes                      N- No                      I- Ineligible            A- Abstain                R- Recusal                E- Excused</p>			Colby Jensen	Reynold Blight	Paige Cram Fakhraie	Robyn Allyn	Shawn Besharaty	Tess Taylor	Arthur Wypchlak	Susanne Hayes	Nick Baker	Kevin Dees	Lee Jamieson	Fred Iberri	Katherine Hatton	Matt Kamin		<p><b>VOTE:</b> ___/___/___  <b>First:</b>  <b>Second:</b></p>
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	<p>Nomination for Second Bank Card Holder:</p> <p><b><u>MOTION I: The Board hereby designates the Treasurer as Second Bank Card Holder of the Greater Toluca Lake Neighborhood Council.</u></b></p> <table border="1"> <tr> <td>Colby Jensen</td> <td>Reynold Blight</td> <td>Paige Cram Fakhraie</td> </tr> <tr> <td>Robyn Allyn</td> <td>Shawn Besharaty</td> <td>Tess Taylor</td> </tr> <tr> <td>Arthur Wypchlak</td> <td>Susanne Hayes</td> <td>Nick Baker</td> </tr> <tr> <td>Kevin Dees</td> <td>Lee Jamieson</td> <td>Fred Iberri</td> </tr> <tr> <td>Katherine Hatton</td> <td>Matt Kamin</td> <td></td> </tr> </table> <p>Y- Yes                      N- No                      I- Ineligible        A- Abstain                      R- Recusal                      E- Excused</p>	Colby Jensen	Reynold Blight	Paige Cram Fakhraie	Robyn Allyn	Shawn Besharaty	Tess Taylor	Arthur Wypchlak	Susanne Hayes	Nick Baker	Kevin Dees	Lee Jamieson	Fred Iberri	Katherine Hatton	Matt Kamin		<p><b>VOTE:</b> ___/___/___  <b>First:</b>  <b>Second:</b></p>
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	<ul style="list-style-type: none"> <li>• General Board Meeting-Tue July 20th 7pm</li> </ul>																
<b>4.</b>	<b>7:00</b>	<b>Meeting Adjourned</b>	Gibson Nyambura, <i>DONE Rep</i>														

Next **General Board** meeting: **Tuesday, July 20, 2021** – via Zoom



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**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** – GTLNC agendas are posted for public review as follows:

- Discovery Store (Community Kiosk), at the Southeast corner of Forman Avenue and Riverside Drive;
- [www.gtlnc.org](http://www.gtlnc.org); or
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Robyn Allyn, Board Secretary via email at [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.gtlnc.org](http://www.gtlnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Robyn Allyn, Board Secretary via email at [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the GTLNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website [www.gtlnc.org](http://www.gtlnc.org)

**SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Robyn Allyn, Secretary of the Mesa Directiva, por correo electrónico [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org) para avisar al Concejo Vecinal."