



# AGENDA

## GENERAL BOARD MEETING

July 20, 2021 @ 7:00pm



**ZOOM – Meeting ID**  
<https://us02web.zoom.us/j/97941372867>

**JOIN:** Zoom Meeting Online or by Telephone  
 Enter This Webinar ID 979-4137-2867  
 Dial (669) 900 - 9128 and enter/dial 979-4137-2867 and # (pound)

IN CONFORMITY WITH THE GOVERNOR’S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ON ZOOM AND BE ACCESSIBLE TELEPHONICALLY.

Persons on the phone wishing to attend the Board telephonically may also **dial (669) 900-9128**, and **enter the webinar ID number above** and then **press # twice** to join the meeting.  
 Instructions on how to sign up for public comments will be given to listeners at the start of the meeting.

**GTLNC BOARD** *X = Present, AB = Absent, EX = Excused*

_____ Colby Jensen	<i>PRESIDENT</i>	_____ Reynold Blight	_____ Paige Cram Fakhraie	<b>Youth Board Rep.</b>
_____ Katherine Hatton	<i>VICE PRESIDENT</i>	_____ Fred Iberri	_____ Tess Taylor	_____ TBD
_____ Arthur Wypchlak	<i>TREASURER</i>	_____ Matt Kamin	_____ Kevin Dees	<b>Grievance Comm</b>
_____ Robyn Allyn	<i>SECRETARY</i>	_____ Lee Jamieson	_____ Shawn Beharaty	_____ TBD
_____ Nick Baker	<i>ASST. SECRETARY</i>	_____ Susanne Hayes		_____ TBD
				_____ TBD

MEETING START \_\_\_\_\_ TOTAL PUBLIC IN ATTENDANCE \_\_\_\_\_

STATE, CITY, REGIONAL + COMMUNITY ORGANIZATIONS		
	Logan Smith	NC Liaison
		State 46 <sup>th</sup> Assembly District-Adrian Nazarian
	Brenda Yanez	Field Deputy
		LA County Supervisor’s Office, Sheila Kuehl
	Caroline Menjivar	East Valley Rep.
		LA City Mayor’s Office-Eric Garcetti
	Mehmet Berker	Senior Deputy
		LA City Council 4 <sup>th</sup> District-Nithya Raman
	Kurtis Delbar	Sr. Lead Officer
		LAPD NoHo Division
	Jason Stinett	NC Liaison
		LA DWP
	Gibson Nyambura	NC Liaison
		DONE
	Brandon Pender	NC Budget Advocate
		GTLNC Budget Advocate
	Shannon Hartman	President
		TL Chamber of Commerce
	Kari Negri	President
		TL Homeowners Association
	Leslie Gores	President
		TL Garden Club
	Ryan Altoon	Chair
		TL Beautification Partners
	Jeff Daniel	Principal
		Toluca Lake Elementary School
	Silvia Roman	Principal
		Rio Vista Elementary School
	Rich Armas	Manager
		Toluca Lake Farmers Market
	Ann Bowman	Librarian
		NoHo Library



**COMMITTEE + BOARD MEETING SCHEDULE**

1<sup>st</sup> Mon @ 7:00PM – Public Safety  
 1<sup>st</sup> Wed @ 6:30PM – Outreach & Elections  
 1<sup>st</sup> Tue @ 7:30PM – Environmental Affairs  
 2<sup>nd</sup> Mon @ 6:30 PM – Planning & Land Use  
 2<sup>nd</sup> Tue @ 6:00 PM – Gov. Affairs  
 2<sup>nd</sup> Tue @ 6:30 PM – Executive Board  
 3<sup>rd</sup> Tues @ 7PM – **General Board**

**MEETING AGENDA:**

Topic		Responsible Person															
<b>1.</b>	<b>7:00 – 7:10</b> 10 minutes	<b>Meeting Opening / Call to Order</b> Colby Jensen, <i>President</i>															
	Roll Call <ul style="list-style-type: none"> <li>Approval of Board Minutes</li> </ul> <p><b><u>MOTION A:</u></b> Approve the GTLNC June 15, 2020 General Board Minutes.</p> <table border="1"> <tr> <td>Colby Jensen</td> <td>Reynold Blight</td> <td>Paige Cram Fakhraie</td> </tr> <tr> <td>Katherine Hatton</td> <td>Fred Iberri</td> <td>Tess Taylor</td> </tr> <tr> <td>Arthur Wypchlak</td> <td>Matt Kamin</td> <td>Kevin Dees</td> </tr> <tr> <td>Robyn Allyn</td> <td>Lee Jamieson</td> <td>Shawn Besharaty</td> </tr> <tr> <td>Nick Baker</td> <td>Susanne Hayes</td> <td></td> </tr> </table> <p>Y- Yes                      N- No                      I- Ineligible            A- Abstain                R- Recusal                E- Excused</p> <p><b>President’s Welcome</b></p>	Colby Jensen	Reynold Blight	Paige Cram Fakhraie	Katherine Hatton	Fred Iberri	Tess Taylor	Arthur Wypchlak	Matt Kamin	Kevin Dees	Robyn Allyn	Lee Jamieson	Shawn Besharaty	Nick Baker	Susanne Hayes		Robyn Allyn, <i>Secretary</i> Colby Jensen, <i>President</i>  <b>VOTE:</b> ___/___/___ <i>First:</i> <i>Second:</i>   Colby Jensen
Colby Jensen	Reynold Blight	Paige Cram Fakhraie															
Katherine Hatton	Fred Iberri	Tess Taylor															
Arthur Wypchlak	Matt Kamin	Kevin Dees															
Robyn Allyn	Lee Jamieson	Shawn Besharaty															
Nick Baker	Susanne Hayes																
<b>2.</b>	<b>7:10 – 7:30</b> 20 minutes	<b>Open Public Forum – (One (1) Minutes per Speaker)</b>															
<b>3.</b>	<b>7:30 – 7:40</b> 10 minutes	<b>City &amp; Neighborhood News / Announcements – (Standing Open Forum)</b>															
	<b>1</b>	State 46 <sup>th</sup> Assembly District Logan Smith <i>NC Liaison</i>															
	<b>2</b>	LA County Supervisor’s Office Brenda Yanez <i>Field Deputy</i>															
	<b>3</b>	LA City Mayor’s Office Caroline Menjivar <i>East Valley Rep.</i>															
	<b>4</b>	LA City Council 4 <sup>th</sup> District Mehmet Berker <i>Senior Deputy</i>															
	<b>5</b>	LAPD NoHo Division Kurtis Delbar <i>Sr. Lead Officer</i>															
	<b>6</b>	LA DWP Jason Stinett <i>NC Liaison</i>															
	<b>7</b>	Empower LA (DONE) Gibson Nyambura <i>NC Advocate</i>															
	<b>8</b>	GTLNC Budget Advocate Brandon Pender <i>Budget Rep.</i>															



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	<b>9</b>	Toluca Lake Chamber of Commerce	Shannon Hartman	<i>President</i>																													
	<b>10</b>	Toluca Lake Homeowners Association	Kari Negri	<i>President</i>																													
	<b>11</b>	Toluca Lake Garden Club	Leslie Gores	<i>President</i>																													
	<b>12</b>	Toluca Lake Beautification Partners	Ryan Altoon	<i>Chair</i>																													
	<b>13</b>	NoHo (Amelia Earhart) Library	Ann Bowman	<i>Librarian</i>																													
	<b>14</b>	Toluca Lake Elementary School	Jeff Daniel	<i>Principal</i>																													
	<b>15</b>	Rio Vista Elementary	Silvia Roman	<i>Principal</i>																													
	<b>16</b>	Toluca Lake Farmers Market	Rich Armas	<i>Manager</i>																													
<b>4.</b>	<b>7:40– 8:30</b> 50 minutes	<b>GTLNC Committee Reports</b>		GTLNC Committee Chairs																													
	<i>10 minutes</i>	<b>Executive Committee</b> <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i>		Colby Jensen, <i>President</i>																													
		<ul style="list-style-type: none"> <li>• Committees &amp; Chairs</li> <li>• (1) One Youth Board Member</li> <li>• Grievance Committee</li> <li>• CIS Submitters</li> </ul> <p><b><u>MOTION B: Approve the Chair of Governmental Affairs, and the President of GTLNC, Colby Jensen, as board members who can submit CISs through the City Clerk’s portal.</u></b></p> <table border="1"> <tr> <td>Colby Jensen</td> <td>Reynold Blight</td> <td>Paige Cram Fakhraie</td> </tr> <tr> <td>Katherine Hatton</td> <td>Fred Iberri</td> <td>Tess Taylor</td> </tr> <tr> <td>Arthur Wypchlak</td> <td>Matt Kamin</td> <td>Kevin Dees</td> </tr> <tr> <td>Robyn Allyn</td> <td>Lee Jamieson</td> <td>Shawn Besharaty</td> </tr> <tr> <td>Nick Baker</td> <td>Susanne Hayes</td> <td></td> </tr> </table> <p>Y- Yes                      N- No                      I- Ineligible  A- Abstain                  R- Recusal                E- Excused</p> <ul style="list-style-type: none"> <li>• Mailbox for GTLNC</li> </ul> <p><b><u>MOTION C: Approve \$150.00 per year for mailbox in Toluca Lake.</u></b></p> <table border="1"> <tr> <td>Colby Jensen</td> <td>Reynold Blight</td> <td>Paige Cram Fakhraie</td> </tr> <tr> <td>Katherine Hatton</td> <td>Fred Iberri</td> <td>Tess Taylor</td> </tr> <tr> <td>Arthur Wypchlak</td> <td>Matt Kamin</td> <td>Kevin Dees</td> </tr> <tr> <td>Robyn Allyn</td> <td>Lee Jamieson</td> <td>Shawn Besharaty</td> </tr> <tr> <td>Nick Baker</td> <td>Susanne Hayes</td> <td></td> </tr> </table> <p>Y- Yes                      N- No                      I- Ineligible  A- Abstain                  R- Recusal                E- Excused</p>	Colby Jensen	Reynold Blight	Paige Cram Fakhraie	Katherine Hatton	Fred Iberri	Tess Taylor	Arthur Wypchlak	Matt Kamin	Kevin Dees	Robyn Allyn	Lee Jamieson	Shawn Besharaty	Nick Baker	Susanne Hayes		Colby Jensen	Reynold Blight	Paige Cram Fakhraie	Katherine Hatton	Fred Iberri	Tess Taylor	Arthur Wypchlak	Matt Kamin	Kevin Dees	Robyn Allyn	Lee Jamieson	Shawn Besharaty	Nick Baker	Susanne Hayes		<p><b>VOTE:</b> ___ / ___ / ___  <b>First:</b>  <b>Second:</b></p> <p><b>VOTE:</b> ___ / ___ / ___  <b>First:</b>  <b>Second:</b></p>
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		<b>Treasurer Report</b> - (One (1) Minute per Speaker, per Agenda Item Allotted)	Arthur Wypchlak, <i>Treasurer</i>															
		<ul style="list-style-type: none"> <li>Month Pro Forma Review</li> </ul> <p><b>MOTION D: Approve the June 2021 MER and expenditures for reconciliation submission to the City Clerk.</b></p> <table border="1"> <tr> <td>Colby Jensen</td> <td>Reynold Blight</td> <td>Paige Cram Fakhraie</td> </tr> <tr> <td>Katherine Hatton</td> <td>Fred Iberri</td> <td>Tess Taylor</td> </tr> <tr> <td>Arthur Wypchlak</td> <td>Matt Kamin</td> <td>Kevin Dees</td> </tr> <tr> <td>Robyn Allyn</td> <td>Lee Jamieson</td> <td>Shawn Besharaty</td> </tr> <tr> <td>Nick Baker</td> <td>Susanne Hayes</td> <td></td> </tr> </table> <p>Y- Yes                      N- No                      I- Ineligible  A- Abstain                 R- Recusal                E- Excused</p>	Colby Jensen	Reynold Blight	Paige Cram Fakhraie	Katherine Hatton	Fred Iberri	Tess Taylor	Arthur Wypchlak	Matt Kamin	Kevin Dees	Robyn Allyn	Lee Jamieson	Shawn Besharaty	Nick Baker	Susanne Hayes		<b>VOTE:</b> ___/___/___ <b>First:</b> <b>Second:</b>
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10 minutes		<b>Planning &amp; Land Use Committee</b> - (One (1) Minute per Speaker, per Agenda Item Allotted)	<i>TBD, Chair</i>															
		<ul style="list-style-type: none"> <li>Dark in July</li> </ul>																
5 minutes		<b>Public Safety Committee</b> - (One (1) Minute per Speaker, per Agenda Item Allotted)	<i>TBD, Chair</i>															
		<ul style="list-style-type: none"> <li>Dark in July</li> </ul>																
10 minutes		<b>Outreach &amp; Elections Committee</b> - (One (1) Minute per Speaker, per Agenda Item Allotted)	<i>TBD, Chair</i>															
		<ul style="list-style-type: none"> <li>Dark in July</li> </ul>																
10 minutes		<b>Environmental Affairs Committee</b> - (One (1) Minute per Speaker, per Agenda Item Allotted)	<i>TBD, Chair</i>															
		<ul style="list-style-type: none"> <li>Dark in July</li> </ul>																
5 minutes		<b>Governmental Affairs Committee</b> - (One (1) Minute per Speaker, per Agenda Item Allotted)	<i>TBD, Chair</i>															
		<ul style="list-style-type: none"> <li>Dark in July</li> </ul>																
6. 8:30 – 8:40 10 minutes		<b>New Business:</b> <i>News, announcements, topics of discussion</i>	Colby Jensen, <i>President</i>															
7. 8:40pm		<b>Meeting Adjourned</b>	Colby Jensen, <i>President</i>															
Next meeting: <b>Tuesday, August 17, 2021</b> – via Zoom																		

**COMMITTEE + BOARD MEETING SCHEDULE**



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1 <sup>st</sup> Mon @ 7:00PM – Public Safety	2 <sup>nd</sup> Mon @ 6:30 PM – Planning & Land Use	
1 <sup>st</sup> Wed @ 6:30PM – Outreach & Elect.	2 <sup>nd</sup> Tue @ 6:00PM – Gov. Affairs	3 <sup>rd</sup> Tues @ 7PM – <b>General Board</b>
1 <sup>st</sup> Tue @ 7:30PM – Environmental	2 <sup>nd</sup> Tue @ 6:30 PM – Executive Board	

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** – GTLNC agendas are posted for public review as follows:

- Discovery Store (Community Kiosk), at the Southeast corner of Forman Avenue and Riverside Drive;
- [www.gtlnc.org](http://www.gtlnc.org); or
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Robyn Allyn, Board Secretary via email at [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.gtlnc.org](http://www.gtlnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Robyn Allyn, Board Secretary via email at [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the GTLNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website [www.gtlnc.org](http://www.gtlnc.org)

**SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Robyn Allyn, Secretary of the Board, por correo electrónico [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org) para avisar al Concejo Vecinal."