



AGENDA

GENERAL BOARD MEETING

August 17, 2021 @ 7:00pm



ZOOM – Meeting ID
<https://us02web.zoom.us/j/97941372867>

JOIN: Zoom Meeting Online or by Telephone
 Enter This Webinar ID 979-4137-2867
 Dial (669) 900 - 9128 and enter/dial 979-4137-2867 and # (pound)

IN CONFORMITY WITH THE GOVERNOR’S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ON ZOOM AND BE ACCESSIBLE TELEPHONICALLY.

Persons on the phone wishing to attend the Board telephonically may also **dial (669) 900-9128**, and **enter the webinar ID number above** and then **press # twice** to join the meeting.
 Instructions on how to sign up for public comments will be given to listeners at the start of the meeting.

GTLNC BOARD

X = Present, AB = Absent, EX = Excused

_____ Colby Jensen	<i>PRESIDENT</i>	_____ Reynold Blight	_____ Paige Cram Fakhraie	Youth Board Rep.
_____ Katherine Hatton	<i>VICE PRESIDENT</i>	_____ Fred Iberri	_____ Tess Taylor	_____ TBD
_____ Arthur Wypchlak	<i>TREASURER</i>	_____ Matt Kamin	_____ Kevin Dees	Grievance Comm
_____ Robyn Allyn	<i>SECRETARY</i>	_____ Lee Jamieson	_____ Shawn Beharaty	_____ TBD
_____ Nick Baker	<i>ASST. SECRETARY</i>	_____ Susanne Hayes	_____	_____

MEETING START _____ TOTAL PUBLIC IN ATTENDANCE _____

STATE, CITY, REGIONAL + COMMUNITY ORGANIZATIONS		
	Logan Smith	NC Liaison State 46 th Assembly District-Adrian Nazarian
	Brenda Yanez	Field Deputy LA County Supervisor’s Office- Sheila Kuehl
	Caroline Menjivar	East Valley Rep. LA City Mayor’s Office-Eric Garcetti
	Mehmet Berker	Senior Deputy LA City Council 4 th District-Nithya Raman
	Kurtis Delbar	Sr. Lead Officer LAPD NoHo Division
	Jason Stinett	NC Liaison LA DWP
	Gibson Nyambura	NC Liaison DONE
	Brandon Pender	NC Budget Advocate GTLNC Budget Advocate
	Shannon Hartman	President TL Chamber of Commerce
	Kari Negri	President TL Homeowners Association
	Leslie Gores	President TL Garden Club
	Ryan Altoon	Chair TL Beautification Partners
	Jeff Daniel	Principal Toluca Lake Elementary School
	Silvia Roman	Principal Rio Vista Elementary School
	Rich Armas	Manager Toluca Lake Farmers Market
	Ann Bowman	Librarian NoHo Library



COMMITTEE + BOARD MEETING SCHEDULE

1st Mon @ 7:00PM – Public Safety
 1st Wed @ 6:30PM – Outreach & Elections
 2nd Tue @ 6:00PM – Environmental Affairs
 2nd Mon @ 6:30 PM – Planning & Land Use
 1st Tue @ 6:30 PM – Gov. Affairs
 2nd Tue @ 6:30 PM – Executive Board
 3rd Tues @ 7PM – **General Board**

MEETING AGENDA:

Topic		Responsible Person																					
1.	7:00 – 7:10 10 minutes	Meeting Opening / Call to Order																					
		Colby Jensen, <i>President</i>																					
		Roll Call <ul style="list-style-type: none"> Approval of Board Minutes <p><u>MOTION A:</u> Approve the GTLNC July 20, 2021 General Board Minutes.</p> <table border="1"> <tr> <td>Colby Jensen</td> <td>Reynold Blight</td> <td>Paige Cram</td> <td>Fakhraie</td> </tr> <tr> <td>Katherine Hatton</td> <td>Fred Iberri</td> <td>Tess Taylor</td> <td></td> </tr> <tr> <td>Arthur Wypchlak</td> <td>Matt Kamin</td> <td>Kevin Dees</td> <td></td> </tr> <tr> <td>Robyn Allyn</td> <td>Lee Jamieson</td> <td>Shawn Besharaty</td> <td></td> </tr> <tr> <td>Nick Baker</td> <td>Susanne Hayes</td> <td></td> <td></td> </tr> </table> <p>Y- Yes N- No I- Ineligible A- Abstain R- Recusal E- Excused</p>		Colby Jensen	Reynold Blight	Paige Cram	Fakhraie	Katherine Hatton	Fred Iberri	Tess Taylor		Arthur Wypchlak	Matt Kamin	Kevin Dees		Robyn Allyn	Lee Jamieson	Shawn Besharaty		Nick Baker	Susanne Hayes		
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Robyn Allyn	Lee Jamieson	Shawn Besharaty																					
Nick Baker	Susanne Hayes																						
		Robyn Allyn, <i>Secretary</i> Colby Jensen, <i>President</i> VOTE: ___/___/___ <i>First:</i> <i>Second:</i>																					
		President’s Welcome																					
		Colby Jensen																					
2.	7:10 – 7:30 20 minutes	Open Public Forum – (Three (3) Minutes per Speaker)																					
3.	7:30 – 7:40 10 minutes	City & Neighborhood News / Announcements – (Standing Open Forum)																					
	1	State 46 th Assembly District	Logan Smith	<i>NC Liaison</i>																			
	2	LA County Supervisor’s Office	Brenda Yanez	<i>Field Deputy</i>																			
	3	LA City Mayor’s Office	Caroline Menjivar	<i>East Valley Rep.</i>																			
	4	LA City Council 4 th District	Mehmet Berker	<i>Senior Deputy</i>																			
	5	LAPD NoHo Division	Kurtis Delbar	<i>Sr. Lead Officer</i>																			
	6	LA DWP	Jason Stinett	<i>NC Liaison</i>																			
	7	Empower LA (DONE)	Gibson Nyambura	<i>NC Advocate</i>																			
	8	GTLNC Budget Advocate	Brandon Pender	<i>Budget Rep.</i>																			



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	9	Toluca Lake Chamber of Commerce	Shannon Hartman	<i>President</i>															
	10	Toluca Lake Homeowners Association	Kari Negri	<i>President</i>															
	11	Toluca Lake Garden Club	Leslie Gores	<i>President</i>															
	12	Toluca Lake Beautification Partners	Ryan Altoon	<i>Chair</i>															
	13	NoHo (Amelia Earhart) Library	Ann Bowman	<i>Librarian</i>															
	14	Toluca Lake Elementary School	Jeff Daniel	<i>Principal</i>															
	15	Rio Vista Elementary	Silvia Roman	<i>Principal</i>															
	16	Toluca Lake Farmers Market	Rich Armas	<i>Manager</i>															
	17	Special Guest:	Brad Sheman	<i>Congressman</i>															
4.	7:40– 8:30 50 minutes	GTLNC Committee Reports		GTLNC Committee Chairs															
	10 minutes	Executive Committee - (Three (3) Minute per Speaker, per Agenda Item Allotted)		Colby Jensen, <i>President</i>															
		<ul style="list-style-type: none"> • Committees & Chairs • (1) One Youth Board Member • Grievance Committee 																	
		Treasurer Report - (Three (3) Minute per Speaker, per Agenda Item Allotted)		Arthur Wypchlak, <i>Treasurer</i>															
		<ul style="list-style-type: none"> • Month Pro Forma Review <p><u>MOTION B: Approve the July 2021 MER and expenditures for reconciliation submission to the City Clerk.</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Colby Jensen</td> <td style="width: 33%;">Reynold Blight</td> <td style="width: 33%;">Paige Cram Fakhraie</td> </tr> <tr> <td>Katherine Hatton</td> <td>Fred Iberri</td> <td>Tess Taylor</td> </tr> <tr> <td>Arthur Wypchlak</td> <td>Matt Kamin</td> <td>Kevin Dees</td> </tr> <tr> <td>Robyn Allyn</td> <td>Lee Jamieson</td> <td>Shawn Besharaty</td> </tr> <tr> <td>Nick Baker</td> <td>Susanne Hayes</td> <td></td> </tr> </table> <p>Y- Yes N- No I- Ineligible A- Abstain R- Recusal E- Excused</p>		Colby Jensen	Reynold Blight	Paige Cram Fakhraie	Katherine Hatton	Fred Iberri	Tess Taylor	Arthur Wypchlak	Matt Kamin	Kevin Dees	Robyn Allyn	Lee Jamieson	Shawn Besharaty	Nick Baker	Susanne Hayes		<i>VOTE:</i> ___ / ___ / ___ <i>First:</i> <i>Second:</i>
Colby Jensen	Reynold Blight	Paige Cram Fakhraie																	
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	10 minutes	Planning & Land Use Committee - (Three (3) Minute per Speaker, per Agenda Item Allotted)		Reyn Blight, <i>Chair</i>															
		<ul style="list-style-type: none"> • Cahuenga/Addison lot • Streetscape survey-Riverside & Lankershim • Angled parking-Forman 134 underpass • Weddington Golf & Tennis Cultural Heritage Designation <p><u>MOTION C: The Greater Toluca Lake Neighborhood Council supports the Cultural Heritage Commission (CHC)</u></p>		<i>VOTE:</i> ___ / ___ / ___ <i>First:</i>															



	<p><u>decision to nominate the entire 16-acres of Weddington (Studio City) Golf and Tennis Club, located at 4141 Whitsett Ave., Studio City, CA 91604 to be included on the list of Historic-Cultural Monuments.</u></p>	<p><i>Second:</i></p>
5 minutes	<p>Public Safety Committee <i>- (Three (3) Minute per Speaker, per Agenda Item Allotted)</i></p>	<p>Colby Jensen, <i>Co-Chair</i> Robyn Allyn, <i>Co-Chair</i></p>
	<ul style="list-style-type: none"> • Welcome new committee members • Mask mandate • Lock cars/hide valuables • Aging trees 	
10 minutes	<p>Outreach & Elections Committee <i>- (Three (3) Minute per Speaker, per Agenda Item Allotted)</i></p>	<p>Nick Baker, <i>Co-Chair</i> Paige Cram Fakhraie, <i>Co-Chair</i></p>
	<ul style="list-style-type: none"> • Conduct an audit of web site • Conduct full audit of social media services & assets • Explore establishing report cards through surveys (annual/biannual) to assess how effective for officials. • Conduct full audit of budget for outreach with treasurer 	
10 minutes	<p>Environmental Affairs Committee <i>- (Three (3) Minute per Speaker, per Agenda Item Allotted)</i></p>	<p>Katherine Hatton, <i>Chair</i></p>
	<ul style="list-style-type: none"> • Inviting stakeholders to join the Environmental Committee • Promoting SAFE Centers for disposal of hazardous household waste 	
5 minutes	<p>Governmental Affairs Committee <i>- (Three (3) Minute per Speaker, per Agenda Item Allotted)</i></p>	<p>Katherine Hatton, <i>Co-Chair</i> Tess Taylor, <i>Co-Chair</i></p>
	<ul style="list-style-type: none"> • Discussion and possible action to appoint Board Member(s) to attend the 2021 Civic U for Neighborhood Councils scheduled on September 9, 23 and 30, 2021. <p><u>MOTION D: Appoint Board Member(s) _____ to attend the 2021 Civic U for Neighborhood Councils.</u></p> <ul style="list-style-type: none"> • Proposal to establish Standing Rules that codify process, as a supplement to Bylaws that set GTLNC structure. • Requesting ideas and suggestions from stakeholders to improve GTLNC Bylaws. Bylaws avail at https://empowerla.org/gtlnc/ (note deadline to submit changes to Dept of Neighborhood Empowerment is April 1, 2022) 	<p><i>VOTE:</i> ___ / ___ / ___ <i>First:</i> <i>Second:</i></p>



8:30pm	New Business	
8:40pm		
Next meeting: Tuesday, September 21, 2021 – via Zoom		

COMMITTEE + BOARD MEETING SCHEDULE		
1 st Mon @ 7:00PM – Public Safety	2 nd Mon @ 6:30 PM – Planning & Land Use	
1 st Wed @ 6:30PM – Outreach & Elect.	1 st Tue @ 6:30 PM – Gov. Affairs	3 rd Tues @ 7PM – General Board
1 st Tue @ 6:00PM – Environmental	2 nd Tue @ 6:30 PM – Executive Board	

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS – GTLNC agendas are posted for public review as follows:

- Discovery Store (Community Kiosk), at the Southeast corner of Forman Avenue and Riverside Drive;
- www.gtlnc.org; or
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Robyn Allyn, Board Secretary via email at Robyn.Allyn@gtlnc.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.gtlnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Robyn Allyn, Board Secretary via email at Robyn.Allyn@gtlnc.org

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the GTLNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website www.gtlnc.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Robyn Allyn, Secretary of the Mesa Directiva, por correo electrónico Robyn.Allyn@gtlnc.org para avisar al Concejo Vecinal."