



Minutes
GENERAL BOARD MEETING
January 16, 2018
7:02pm



Toluca Lake Elementary School
 4840 Cahuenga Blvd, Toluca Lake, CA 91602

GTLNC BOARD			<i>X = Present, AB = Absent, EX = Excused</i>		
X Ryan Altoon	<i>PRESIDENT</i>	_X_ Ralene Anderson	_X_ Natasha Lewin	<u>Grievance Comm.</u>	
X Joanne Saliba	<i>VICE PRESIDENT</i>	_X_ Reynold Blight	_X_ Richard McFalls	___ Sol Ajelat	
X Arthur Wypchlak	<i>TREASURER</i>	_EX_ Kelly Cole	_X_ Mark Stephenson	___ Jay Goldberg	
X Juliann Miles	<i>SECRETARY</i>	___	_EX_ Craig Strong	___ Tim Hawkins	
		X David Knox	_X_ Lee Jamieson		
STATE, CITY, REGIONAL + COMMUNITY ORGANIZATIONS					
X Caroline Hogikyan	NC Liaison	State 46th Assembly District			
___ Brian Gavidia	East Valley Rep.	LA City Mayor's Office			
X Alice Roth	Senior Deputy	LA City Council 4 th District			
X Rob Benavidez	Sr. Lead Officer	LAPD NoHo Division			
___ Jason Stinett	NC Liaison	LA DWP			
X Kathleen Quinn	NC Liaison	DONE			
X Brandon Pender	NC Budget Rep	GTLNC Budget Rep			
X Jon Molin	President	TL Chamber of Commerce			
___ Richard Bogy	President	TL Homeowners Association			
___ Dana Boyd	President	TL Garden Club			
___ Paulanna Cuccinello	Chair	TL Beautification Partners			
___ Joseph Prendez	Principal	Toluca Lake Elementary School			
___ Silvia Roman	Principal	Rio Vista Elementary School			
___ Rich Armas	Manager	Toluca Lake Farmers Market			
X Ann Bowman	Librarian	NoHo Library			
TOTAL PUBLIC IN ATTENDANCE				_33_	

COMMITTEE & BOARD MEETING SCHEDULE

1st Mon @ 7PM – Public Safety
 2nd Mon @ 7PM – Planning & Land Use
 1st Tues @ 6:30PM – Outreach & Elections

2nd Tues @ 6PM – Governmental Affairs
 2nd Tues @ 6:30PM – Executive Board
 1st Tues @ 7PM – Environmental Affairs

3rd Tues @ 7PM – **General Board**



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MEETING AGENDA:

Topic		Responsible Person
1.	7:00 – 7:10 10 minutes	Meeting Opening / Call to Order
		Ryan Altoon, <i>President</i>
		Pledge of Allegiance Roll Call Ryan Altoon, <i>President</i> Juliann Miles, <i>Secretary</i> Ryan Altoon, <i>President</i>
		Review and approve GTLNC Minutes: <u>MOTION A:</u> Approve the GTLNC November 28, 2017 Board Minutes as submitted. Minutes were not printed, and vote will be deferred to the next board meeting. <u>MOTION B:</u> Approve the GTLNC December 18, 2017 Special Board Minutes as submitted. Minutes were not printed, and vote will be deferred to the next board meeting.
		President’s Welcome
2.	7:10 – 7:20 10 minutes	Open Public Forum - (Three (3) Minutes per Speaker) <i>Judah Miller: Expansion of neighboring house that will detract from 1954 architecturally significant house that we have taken considerable efforts to protect and preserve.</i> <i>Todd Tomlinson: Speaking on the development mentioned by Judah Miller; Also representing another neighbor, Betty Kelly. Is imposed against the new development. Feels development/ "A McMansion" would take away from this architectural gem. 4349 Biloxi Ave.</i> <i>James Fitzpatrick: McMansions have exceeded the regulations for zoning.</i>
3.	7:20 – 7:30 10 minutes	SPECIAL PRESENTATION: Kristina von Hoffman (Outreach Director) and Anna Van (Climate Corps Fellow) of Climate Resolve: Local Practical Solutions to Meet Climate Challenges
4.	7:30 – 7:50 20 minutes	City & Neighborhood News / Announcements - (Standing Open Forum)
	1	State 46 th Assembly District -Job & Career Fair: 2/2 11am-3pm -International Alliance of Stage acting Employees: 1/25 -Resume Writing Workshop 1/28: 12-4
		Caroline Hogikyan, <i>NC Liaison</i>
	2	LA City Mayor’s Office
		Brian Gavidia, <i>East Valley Rep.</i>



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	3 LA City Council 4 th District -Someone from RecyLa is going to attend the February meeting; file the complaints via phone & email; file billing dispute form -Encampment at Ca Del Sol was removed -Motor homes Strohm, Bloomfield, & Moorpark -City Attorney Neighborhood Prosecutor will be addressing the situation at Camarillo & Ledge	Alice Roth, <i>Senior Deputy</i>
	4 LAPD NoHo Division -Crime Stats- 9.5% crime reduction -1 Bike theft & 1 stolen vehicle -Stolen vehicles, aggravated assault, and car break ins reduced in 2017 -Neighborhood Watch played a significant part in this reduction -Homeless Count is next week; Rob will provide some safety guidelines	Rob Benavidez, <i>Sr. Lead Officer</i>
	5 LA DWP	Jason Stinett, <i>NC Liaison</i>
	6 Empower LA (DONE) <i>Kathleen Quinn: DONE website will be updated in the next few months; Board funding training is being updated; Election workshops will be held next month; Encouraging GTLNC to enter more community impact statements; Funding equity meeting will take place on Jan 31 City Hall East, Controller's Conference Room at 6:30pm; Civic 2.0 is in full swing; Update roster to remove Janice Eaton</i>	Kathleen Quinn, <i>NC Advocate</i>
	7 GTLNC Budget Advocate -Regional budget day is Jan 20 th 10am until 1pm	Brandon Pender, <i>Budget Rep</i>
	8 Toluca Lake Chamber of Commerce -Introduction of new Chamber of Commerce President	Jon Molin, <i>President</i>
	9 Toluca Lake Homeowners Association	Richard Bogy, <i>President</i>
	10 Toluca Lake Garden Club	Robyn Allen, <i>President</i>
	11 Toluca Lake Beautification Partners	Paulanna Cuccinello, <i>Chair</i>
	12 NoHo (Amelia Earhart) Library -Encourage people to get a library card; starting at 10am 1/27 until 4/14 tax assistance will be offered; Intro to Microsoft Excel class will be offered. Contact library for details.	Ann Bowman, <i>Librarian</i>
	13 Toluca Lake Elementary School	Joseph Prendez, <i>Principal</i>
	14 Rio Vista Elementary	Silvia Roman, <i>Principal</i>



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Topic		Responsible Person
	15 Toluca Lake Farmers Market	Rich Armas, <i>Manager</i>
5.	7:50 – 8:20 30 minutes	GTLNC Committee Reports – Possible Motions & Votes
	Executive Committee <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i>	Ryan Altoon
	<p><u>Amended: MOTION C:</u> Confirm the appointment of Jason Friedman to the At Large position on the GTLNC Board. This vacancy is filled in accordance with section 303 of the Greater Toluca Lake Neighborhood Council Bylaws to fulfill the term ending June 30, 2019.</p> <ul style="list-style-type: none"> • Administrative <ul style="list-style-type: none"> ○ Website / Webzazzle ○ Admin Expense 	<p><u>VOTE: 11 / 0 / 0</u> <i>1st: Mark Stephenson</i> <i>2nd: Natasha Lewin</i></p>
	Treasurer Report <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i>	Arthur Wypchlak, <i>Treasurer</i>
	<ul style="list-style-type: none"> • November & December Budget and Performa Review <p><u>MOTION D:</u> Approve the November 2017 and December 2017 MER and expenditures for reconciliation submission to the City Clerk.</p>	<p><u>VOTE: 11 / 0 / 1</u> <i>First: Joanne Saliba</i> <i>Second: Reyn Blight</i></p> <p><i>Jason Friedman abstains from vote.</i></p>
	5 minutes Planning & Land Use Committee <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i>	Ryan Altoon, <i>Chair</i>



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	Topic	Responsible Person
	<ul style="list-style-type: none"> • <u>4377 Vineland Ave. 7-11 & Carwash Project</u> • <u>10850 Riverside Dr. Mixed Use Development</u> • <u>Prop 218 St. Lighting Maintenance Assessment</u> • <u>Cahuenga /Addison Lot</u> <ul style="list-style-type: none"> -Natiya was awarded a grant from CD4's office; the new plan includes a portable toilet & a kitchen. -Reyn raised concern regarding the change to the plans and would like to engage the community on their input -Mark Stephenson asked if any other organizations outside of GTLNC would be involved in this project. City Attorney's office is looking into one of the participants, -Kathleen stated that the City Clerk & Councilman's office is working on returning -Ralene Anderson: stepped down as a board member and read "500 Rule". She then became a member of the audience and gave her opinion on this issue as a homeowner; she opposed the measure. • <u>Beautification Projects</u> <ul style="list-style-type: none"> ○ Riverside Median ○ Moorpark Way Median ○ Clyborn/Forman Median • <u>CalTrans Beautification Projects</u> <ul style="list-style-type: none"> ○ 134 Freeway/ Forman Underpass ○ 134 Freeway/ Cahuenga On- & Off- Ramps ○ 134 Freeway/ Vineland Off Ramp • <u>Streetscape- Phase 3</u> <ul style="list-style-type: none"> ○ Riverside Drive ○ Lankershim Blvd 	
5 minutes	Public Safety Committee <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i>	Craig Strong, <i>Chair</i>
	<ul style="list-style-type: none"> • LAPD Crime Report • Speed Monitors/ Stop Sign Requests • Map Your Neighborhood- Update • Cahuenga Blvd. Improvements 	
4 minutes	Outreach & Elections Committee <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i>	Natasha Lewin, <i>Co-Chair</i>
	<ul style="list-style-type: none"> • Clean Streets <ul style="list-style-type: none"> -GTLNC won again. Won \$1250 for beautification for the neighborhood. Outreaching is looking for ideas. • Homeless Count News <ul style="list-style-type: none"> -Doing 11 tracks. 1/23 meeting at Harmony Toluca Lake Church at 7pm. NoHo & Studio City needs help. Go to TheyWillCountYou.org • Discussion of future projects: <ul style="list-style-type: none"> -Outreach was at the MLK march • National Day of Racial Healing and Truth & Transformation 	



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Topic		Responsible Person
3 minutes	Environmental Affairs Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	Juliann Miles, <i>Chair</i>
	<ul style="list-style-type: none"> • Discussion of future projects • Earth Day 2018 • If you are interested in joining Environmental Affairs or if you have ideas for potential projects for the committee, please do not hesitate to send an email to Juliann.Miles@gtlnc.org. 	
3 minutes	Governmental Affairs Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	Joanne Saliba, <i>Chair</i>
	<ul style="list-style-type: none"> • LA Law Maker Challenge/ Competition -Challenge was completed on 12/11/17. Decisions made by Ryu on 1/25/18. • Community Impact Statements • Potential Future Speakers • If you are interested in joining Governmental Affairs or if you have ideas for potential speakers, please do not hesitate to send an email to Joanne.Saliba@gtlnc.org. 	
6. 8:20 – 8:30 10 minutes	New Business: <i>News, announcements, topics of discussion</i>	Ryan Altoon, <i>President</i>
7. 8:30	Meeting Adjourned	Ryan Altoon, <i>President</i>
Next meeting: Tuesday, February 20, 2018		

COMMITTEE + BOARD MEETING SCHEDULE		
1 st Mon. @ 7PM – Public Safety	2 nd Tues. 6:30PM – Executive Board	
1 st Tues. @ 6:30PM – Outreach & Elections	2 nd Tues. 6PM– Gov Affairs	3 rd Tuesday – General Board
2 nd Mon. @ 7PM – Planning & Land Use	1 st Tues. 7PM– Environmental Affairs	

Speakers’ Card: The public is requested to fill out a Speakers Card to address the Council on any item on the agenda prior to the Council taking action on an item. Matters not on the agenda that are within the Council’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to three (3) minutes per speaker, unless waived by the presiding officer of the Council. **Neighborhood Council Meeting Agendas** are posted for public review at: Discovery Shop west wall bulletin board, as well as on the GTLNC Web site www.gtlnc.org. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website www.gtlnc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact admin@gtlnc.org. As covered entity under **Title II of the Americans with Disabilities Act**, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at 213-978-1551 or e-mail NCSupport@lacity.org **Section 702: (GTLNC Bylaws) Grievance Procedure.**

- An individual stakeholder or group of stakeholders shall have a right to assert a grievance with respect to any act by the Council or any member of the Council.
- Grievances shall be handled in a manner that is consistent with rules and regulations adopted by the City of Los Angeles



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through its Charter, its ordinances, and the rules as communicated by its agencies, including the Department of Neighborhood Empowerment.

- Disagreement with legitimately determined policies or positions of the Council shall not be considered a grievance for the purposes of this section.
- An allegation that the Bylaws, the Charter Plan or any other local, state or federal law has been violated shall be the legitimate subject of the grievance procedure system.
- For this purpose, the stakeholders at the annual meeting shall elect a Grievance Committee, consisting of three persons, none of whom shall be a member of the Council.
- A vacancy on the Grievance Committee may be filled temporarily by the Council, but that position shall be filled by election by all stakeholders at the next regularly scheduled meeting of stakeholders.
- Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the persons claiming a grievance to present arguments and evidence, which may include testimony, to the Committee.
- The Grievance Committee shall act to hear a grievance within 30 days of the initial communication and shall prepare a report and recommendation to the Council to be presented at its next meeting, or at least no later than the following meeting.
- The Grievance Committee may on its own volition communicate its findings directly to the Department of Neighborhood Empowerment in addition to reporting to the Council.
- The Council shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as described above.
- An aggrieved stakeholder may appeal a decision by the Grievance Committee to DONE.

Process for Reconsideration: Any person or group adversely affected by the decisions or policies of the GTLNC may file a written grievance with the Council. The Council shall then refer the matter to the Grievance Committee. Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the person claiming a grievance to present arguments and evidence, which may include testimony, to the committee. The Grievance Committee shall act to hear a grievance within thirty days of the initial communication and shall prepare a report and recommendation to the GTLNC to present at its next meeting, or at least no later than the following meeting. The Grievance Committee may on its own volition, communicate its findings directly to the Department of Neighborhood Empowerment (DONE) in addition to reporting to the Governing Board. The Governing Board shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as describe above. Any aggrieved stakeholder has the right of appeal to DONE any decision by the GTLNC. This grievance process is intended to address matters involving procedural disputes, e.g., the Council's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, or local, State or Federal law.