



MINUTES

GENERAL BOARD MEETING

February 20, 2018
7:02pm



Toluca Lake Elementary School
4840 Cahuenga Blvd, Toluca Lake, CA 91602

GTLNC BOARD			<i>X = Present, AB = Absent, EX = Excused</i>					
X	Ryan Altoon	<i>PRESIDENT</i>	_X_	Ralene Anderson	_EX_	Natasha Lewin	<u>Grievance Comm.</u>	
X	Joanne Saliba	<i>VICE PRESIDENT</i>	_X_	Reynold Blight	_EX_	Mark Stephenson	___	Sol Ajelat
X	Arthur Wypchlak	<i>TREASURER</i>	_X_	Kelly Cole	_EX_	Craig Strong	___	Jay Goldberg
X	Juliann Miles	<i>SECRETARY</i>	_X_	Jason Friedman	_X_	Lee Jamieson	___	Tim Hawkins
X	Richard McFalls	<i>ASST. SECRETARY</i>	_EX_	David Knox				

STATE, CITY, REGIONAL + COMMUNITY ORGANIZATIONS			
___	Caroline Hogikyan	NC Liaison	State 46th Assembly District
X	Brian Gavidia	East Valley Rep.	LA City Mayor's Office
X	Alice Roth	Senior Deputy	LA City Council 4 th District
___	Rob Benavidez	Sr. Lead Officer	LAPD NoHo Division
___	Jason Stinett	NC Liaison	LA DWP
X	Kathleen Quinn	NC Liaison	DONE
X	Brandon Pender	NC Budget Advocate	GTLNC Budget Representative
___	Jon Molin	President	TL Chamber of Commerce
___	Richard Bogy	President	TL Homeowners Association
___	Dana Boyd	President	TL Garden Club
___	Paulanna Cuccinello	Chair	TL Beautification Partners
___	Joseph Prendez	Principal	Toluca Lake Elementary School
___	Silvia Roman	Principal	Rio Vista Elementary School
___	Rich Armas	Manager	Toluca Lake Farmers Market
___	Ann Bowman	Librarian	NoHo Library

TOTAL PUBLIC IN ATTENDANCE	30
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COMMITTEE MEETING SCHEDULE Pacific Union - 10154 Riverside Dr.		BOARD MEETING Toluca Lake Elementary School 4840 Cahuenga Blvd.
Public Safety Committee 1 st Mon @ 7PM	Outreach & Elections Committee 1 st Tues @ 6:30PM Environmental Affairs Committee 1 st Tues @ 7PM	GTLNC Board Meeting 3 rd Tues @ 7PM
Planning & Land Use Committee 2 nd Mon @ 6:30PM	Governmental Affairs Committee 2 nd Tues @ 6PM Executive Committee 2 nd Tues @ 6:30PM	

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MEETING Minutes:

Topic		Responsible Person	
1.	7:00 – 7:10 10 minutes	Meeting Opening / Call to Order	Ryan Altoon, <i>President</i>
		Pledge of Allegiance Roll Call	Ryan Altoon, <i>President</i> Juliann Miles, <i>Secretary</i>
		Review and approve GTLNC Minutes:	Ryan Altoon, <i>President</i>
		<u>MOTION A: Approve the GTLNC November 28, 2017 Board Minutes as submitted.</u> Jason Friedman abstains from the vote.	VOTE: 9 / 0 / 1 <i>1st :Joanne Saliba</i> <i>2nd : Reynold Blight</i>
		<u>MOTION B: Approve the GTLNC December 18, 2017 Special Board Minutes as submitted.</u> Jason Friedman abstains from the vote.	VOTE: 9 / 0 / 1 <i>1st :Richard McFalls</i> <i>2nd : Kelly Cole</i>
		<u>MOTION C: Approve the GTLNC January 16, 2017 Board Minutes as submitted.</u>	VOTE: 10 / 0 / 0 <i>1st :Joanne Saliba</i> <i>2nd : Jason Friedman</i>
		President's Welcome	
2.	7:10 – 7:20 10 minutes	Open Public Forum - (Three (3) Minutes per Speaker) <i>Hannah Globus: Catching Toluca Lake up with the rest of Southern Valley for safe bike routes.</i> <i>Barbara Kaye: Cahuenga/ Addison Lot: Against the teaching/garden placed on the Cahuenga/ Addison Lot; would like to have a gated garden for safety reasons, and not an open lot that will attract more nuisance</i>	
3.	7:20 – 7:30 10 minutes	SPECIAL PRESENTATION: Marissa Aho, Chief Resilience Officer, Office of the Mayor, City of Los Angeles	
4.	7:30 – 7:50 20 minutes	City & Neighborhood News / Announcements - (Standing Open Forum)	
	1	State 46 th Assembly District	Caroline Hogikyan, <i>NC Liaison</i>
	2	LA City Mayor's Office: -213-713-0960 Brian.Gavidia@lacity.org -Please email or call with any issues or concerns	Brian Gavidia, <i>East Valley Rep.</i>



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3	<p>LA City Council 4th District:</p> <ul style="list-style-type: none"> -Concerns w/ RecycLA; brought members from Waste Management to discuss concerns -Councilman is working on concerns -Party house ordinance is being worked on -Any issues or concerns email them to david.ryu@lacity.org -Will be sending an engineer to address some of the issues brought up to the next Public Safety meeting <p>**** from Sanitation: moved officially working with specified haulers that will be held accountable to the city; Waste Management is accountable to west valley and south valley; Waste Management Call City Customer sanitation 800-773-2589: to complain when service is not being</p> <p>**www.recycla.com: form on the homepage for credit dispute; missed photos to be included</p>	Alice Roth, <i>Senior Deputy</i>
4	LAPD NoHo Division	Rob Benavidez, <i>Sr. Lead Officer</i>
5	LA DWP	Jason Stinett, <i>NC Liaison</i>
6	<p>Empower LA (DONE)</p> <ul style="list-style-type: none"> -Funding Equity: to redistribute the amount for neighborhood -By-Laws due 4/15/18 -Next Election workshop will be 2/26 -To get young women involved in Neighborhood Councils, please email Kathleen Quinn 	Kathleen Quinn, <i>NC Advocate</i>
7	<p>GTLNC Budget Representative</p> <ul style="list-style-type: none"> -Survey: ncbla.com; Results will be available by June - 	Brandon Pender, <i>Budget Rep.</i>
8	<p>Toluca Lake Chamber of Commerce</p> <ul style="list-style-type: none"> -Pancake Breakfast: May 12th -Made a request to GTLNC Outreach for participation in this event 	Tim Hawkins, <i>Representative</i>
9	Toluca Lake Homeowners Association	Richard Bogy, <i>President</i>
10	Toluca Lake Garden Club	Robyn Allen, <i>President</i>
11	Toluca Lake Beautification Partners	Paulanna Cuccinello, <i>Chair</i>
12	NoHo (Amelia Earhart) Library	Ann Bowman, <i>Librarian</i>
13	Toluca Lake Elementary School	Joseph Prendez, <i>Principal</i>



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	14 Rio Vista Elementary	Silvia Roman, <i>Principal</i>
	15 Toluca Lake Farmers Market	Rich Armas, <i>Manager</i>
5. 7:50 – 8:20 30 minutes	GTLNC Committee Reports – Possible Motions & Votes	GTLNC Committee Chairs
10 minutes	Executive Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	Ryan Altoon
	<p>MOTION D: Approve the reimbursement of \$282.12 to Ryan Altoon for two personal charges to cover General Board refreshments in June 2017 (\$131.01) and November 2017 (\$151.11) meetings while the GTLNC purchase card was inactive.</p> <ul style="list-style-type: none"> • Administrative <ul style="list-style-type: none"> ○ Admin Expense ○ A new Social Media Manager will be coming on board. 	<p>VOTE: 10 / 0 / 0 1st : Joanne Saliba 2nd : Lee Jamieson</p>
	Treasurer Report - (One (1) Minute per Speaker, per Agenda Item Allotted)	Arthur Wypchlak, <i>Treasurer</i>
	<ul style="list-style-type: none"> • January Budget and Performa Review <p>MOTION E: Approve the January 2018 MER and expenditures for reconciliation submission to the City Clerk.</p>	<p>VOTE: 10 / 0 / 0 First: Reynold Blight Second: Ralene Anderson</p>
5 minutes	Planning & Land Use Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	Ryan Altoon, <i>Chair</i>



Topic		Responsible Person
	<ul style="list-style-type: none"> • 4377 Vineland Ave. 7-11 & Carwash Project <p>MOTION: <u>The GTLNC supports the project at 4377 Vineland Ave. (Case number ZA-2017-4500CU) and planning application with the following conditions: 1) Trees will be added to the east and west planters to serve as screening elements for the apartment located directly south of the car wash, 2) car wash operating hours will observe the residential noise ordinance, and operate only between the hours of 7AM and 10PM.</u></p> <ul style="list-style-type: none"> • Cahuenga / Addison Lot Beautification <p>-Ralene Anderson disqualifies herself as board member due to the 500 Rule, and will speak as member of the public; Ralene Anderson read a brief statement that gave a history of the lot</p> <p>-Disrupt to the community; would suggest to support local farmers and donate the food</p> <p>-James Fitzpatrick: Asked if the Toluca Garden Club was supporting this</p> <p>-Hannah Globus: Asked if the neighbors support the previous plan and not the new plan.</p> <p>-How is it that the neighborhood council is unaware of what is going on with this parcel?</p> <p>-Is this parcel within the boundaries of Toluca Lake Garden Club?</p> <ul style="list-style-type: none"> • Beautification Projects <ul style="list-style-type: none"> ○ Clybourn / Forman Median ○ Median on Moorpark Way • Caltrans Projects <ul style="list-style-type: none"> ○ 134 Freeway on-ramp/off ramp Beautification: have a lower tentative budget proposed ○ Angled parking on Forman under the 134 Freeway ○ Riverside Drive (134 freeway/Vineland segment) • Verse Restaurant on Lankershim • Abandoned multifamily property on Whipple: has become an attractive nuisance; Alice Roth is working on this • Planning Staff to attend GTLNC Board meeting 	<p>VOTE: <u> 10 / 0 / 0 </u> <i>First: Juliann Miles</i> <i>Second: Kelly Cole</i></p>
5 minutes	<p>Public Safety Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)</p>	Jason Friedman, <i>Representative</i>



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	<ul style="list-style-type: none"> Deputy City Attorney Todd Gilman was there to update the committee about the Hedges near the corner of Ledge and Camarillo -James Fitzpatrick: What is the update? -Jason Friedman: Very little details he Rob Benavidez mentioned he would speak to the Toyota dealership about employees parking on the surrounding residential streets Rob also let us know that crime still remains very low in our area. Tess Taylor is now going to be a committee member to replace Harry Flynn Brandon Pender let us know that we are still looking for a location for the CERT program Alice Roth suggested doing our Annual Neighborhood Watch meeting in September which is Safety Awareness Month. Alice said she was going to try to have someone from Valley Traffic and LADOT at our March meeting 	
4 minutes	Outreach & Elections Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	Natasha Lewin, <i>Co-Chair</i> Kelly Cole, <i>Co-Chair</i>
	<u>MOTION H: Approve up to \$300 for official lanyards and badges for GTLNC boardmembers.</u>	VOTE: <u> 10 / 0 / 0 </u> <i>First: Lee Jamieson</i> <i>Second: Jason Friedman</i>
3 minutes	Environmental Affairs Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	Juliann Miles, <i>Chair</i>
	<ul style="list-style-type: none"> Discussion of future projects Earth Day 2018 If you are interested in joining Environmental Affairs or if you have ideas for potential projects for the committee, please do not hesitate to send an email to Juliann.Miles@gtlnc.org. 	
3 minutes	Governmental Affairs Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	Joanne Saliba, <i>Chair</i>



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	<ul style="list-style-type: none"> Update: GTLNC By-laws: <ul style="list-style-type: none"> -Approved DONE's response to the 12-18-2017 Board approved By-Laws in Governmental Affairs -Suggested Motion to amend the By-Laws at the 2-20- 2018 Board Meeting per DONE input; Will be Update: Committee Approved RecycLA: Suggested Motion to Approve Community Action Statement New Chief of Police: Call for Community Input Access Survey: surveymonkey.com/r/LACOP-SURVEY Invitation to Elected Officials for Taste of Toluca/Earth Day Homeless Issue: <ul style="list-style-type: none"> -City-Owned Property in DTLA for temporary housing. -Possible Community Impact Statement Draft is ready Potential Future Community Impact Statements Potential Future Speakers If you are interested in joining Governmental Affairs or if you have ideas for potential speakers, please do not hesitate to send an email to Joanne.Saliba@gtlnc.org. 	
6.	8:20 – 8:30 10 minutes	New Business: <i>News, announcements, topics of discussion</i>
7.	9:24	Meeting Adjourned

Ryan Altoon, *President*
Ryan Altoon, *President*

Next GTLNC Board Meeting: **Tuesday, March 20, 2018**

COMMITTEE MEETING SCHEDULE Pacific Union - 10154 Riverside Dr.		BOARD MEETING Toluca Lake Elementary School 4840 Cahuenga Blvd.
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Speakers' Card: The public is requested to fill out a Speakers Card to address the Council on any item on the agenda prior to the Council taking action on an item. Matters not on the agenda that are within the Council's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to three (3) minutes per speaker, unless waived by the presiding officer of the Council. **Neighborhood Council Meeting Agendas** are posted for public review at: Discovery Shop west wall bulletin board, as well as on the GTLNC Web site www.gtlnc.org. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website www.gtlnc.org, or at the scheduled



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meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact admin@gtlnc.org. As covered entity under **Title II of the Americans with Disabilities Act**, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at 213-978-1551 or e-mail NCSupport@lacity.org **Section 702: (GTLNC Bylaws) Grievance Procedure.**

- An individual stakeholder or group of stakeholders shall have a right to assert a grievance with respect to any act by the Council or any member of the Council.
- Grievances shall be handled in a manner that is consistent with rules and regulations adopted by the City of Los Angeles through its Charter, its ordinances, and the rules as communicated by its agencies, including the Department of Neighborhood Empowerment.
- Disagreement with legitimately determined policies or positions of the Council shall not be considered a grievance for the purposes of this section.
- An allegation that the Bylaws, the Charter Plan or any other local, state or federal law has been violated shall be the legitimate subject of the grievance procedure system.
- For this purpose, the stakeholders at the annual meeting shall elect a Grievance Committee, consisting of three persons, none of whom shall be a member of the Council.
- A vacancy on the Grievance Committee may be filled temporarily by the Council, but that position shall be filled by election by all stakeholders at the next regularly scheduled meeting of stakeholders.
- Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the persons claiming a grievance to present arguments and evidence, which may include testimony, to the Committee.
- The Grievance Committee shall act to hear a grievance within 30 days of the initial communication and shall prepare a report and recommendation to the Council to be presented at its next meeting, or at least no later than the following meeting.
- The Grievance Committee may on its own volition communicate its findings directly to the Department of Neighborhood Empowerment in addition to reporting to the Council.
- The Council shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as described above.
- An aggrieved stakeholder may appeal a decision by the Grievance Committee to DONE.

Process for Reconsideration: Any person or group adversely affected by the decisions or policies of the GTLNC may file a written grievance with the Council. The Council shall then refer the matter to the Grievance Committee. Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the person claiming a grievance to present arguments and evidence, which may include testimony, to the committee. The Grievance Committee shall act to hear a grievance within thirty days of the initial communication and shall prepare a report and recommendation to the GTLNC to present at its next meeting, or at least no later than the following meeting. The Grievance Committee may on its own volition, communicate its findings directly to the Department of Neighborhood Empowerment (DONE) in addition to reporting to the Governing Board. The Governing Board shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as describe above. Any aggrieved stakeholder has the right of appeal to DONE any decision by the GTLNC. This grievance process is intended to address matters involving procedural disputes, e.g., the Council's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, or local, State or Federal law.