



@ GTLNC



@ GTLNC



@ GTLNC



MINUTES GENERAL BOARD MEETING April 17, 2018 7:05pm



Toluca Lake Elementary School
4840 Cahuenga Blvd, Toluca Lake, CA 91602

GTLNC BOARD			<i>X = Present, AB = Absent, EX = Excused</i>			
<u>_X_</u>	Ryan Altoon	<i>PRESIDENT</i>	<u>X_</u>	Ralene Anderson	<u>_X_</u> Natasha Lewin	<u>Grievance Comm.</u>
<u>_X_</u>	Joanne Saliba	<i>VICE PRESIDENT</i>	<u>_X_</u>	Reynold Blight	<u>_X_</u> Richard McFalls	<u> </u> Sol Ajelat
<u>_X_</u>	Arthur Wypchlak	<i>TREASURER</i>	<u>_X_</u>	Kelly Cole	<u>_X_</u> Mark Stephenson	<u> </u> Jay Goldberg
<u>_X_</u>	Juliam Miles	<i>SECRETARY</i>	<u>_EX_</u>	Jason Friedman	<u>_X_</u> Craig Strong	<u> </u> Tim Hawkins
			<u>_X_</u>	David Knox	<u>_AB_</u> Lee Jamieson	
STATE, CITY, REGIONAL + COMMUNITY ORGANIZATIONS						
<u>_X_</u>	Caroline Hogikyan	NC Liaison		State 46th Assembly District		
<u> </u>	Brian Gavidia	East Valley Rep.		LA City Mayor's Office		
<u> </u>	Alice Roth	Senior Deputy		LA City Council 4 th District		
<u> </u>	Rob Benavidez	Sr. Lead Officer		LAPD NoHo Division		
<u> </u>	Jason Stinett	NC Liaison		LA DWP		
<u>_X_</u>	Kathleen Quinn	NC Liaison		DONE		
<u>_X_</u>	Brandon Pender	NC Budget Advocate		GTLNC Budget Advocate		
<u>_X_</u>	Tim Hawkins	Representative		TL Chamber of Commerce		
<u> </u>	Richard Bogy	President		TL Homeowners Association		
<u>_X_</u>	Dana Boyd	President		TL Garden Club		
<u> </u>	Paulanna Cuccinello	Chair		TL Beautification Partners		
<u> </u>	Joseph Predez	Principal		Toluca Lake Elementary School		
<u> </u>	Silvia Roman	Principal		Rio Vista Elementary School		
<u> </u>	Rich Armas	Manager		Toluca Lake Farmers Market		
<u> </u>	Ann Bowman	Librarian		NoHo Library		
TOTAL PUBLIC IN ATTENDANCE						<u> </u> 39 <u> </u>

Craig Strong came in at 7:16pm

COMMITTEE & BOARD MEETING SCHEDULE

1st Mon @ 7PM – Public Safety
 2nd Mon @ 6:30PM – Planning & Land Use
 1st Tues @ 6:30PM – Outreach & Elections

2nd Tues @ 6PM – Governmental Affairs
 2nd Tues @ 6:30PM – Executive Board
 1st Tues @ 7PM – Environmental Affairs

3rd Tues @ 7PM – **General Board**



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MEETING AGENDA:

Topic		Responsible Person
1.	7:00 – 7:10 10 minutes	Meeting Opening / Call to Order
		Ryan Altoon, <i>President</i>
		Pledge of Allegiance Roll Call Review and approve GTLNC Minutes: <u>MOTION A:</u> Approve the GTLNC March 20, 2018 Board Minutes as amended. President’s Welcome
		Ryan Altoon, <i>President</i> Juliann Miles, <i>Secretary</i> Ryan Altoon, <i>President</i> VOTE: 12 / 0 / 0 <i>1st :Joanne Saliba</i> <i>2nd :Richard McFalls</i>
2.	7:10 – 7:20 10 minutes	Open Public Forum - (Three (3) Minutes per Speaker) <i>Barbara Kaye: Attended the PSH panel the previous Thurs. Heard there was an explosion; Has experience working with individuals who are on drugs or have had mental disorders; the amount of therapy is more intense and needs to be 24/7. We need to stop the explosion. CA is one of 2 sunshine states that allow marijuana use; Doesn't want to allow drinking or other use in the facilities on her dime, our dime.</i> <i>Katherine Hatton: Permanent Supportive Housing; In favor of the Permanent Supportive Housing; These are people. These programs are exactly providing the services that are Barbara Kaye brought up; they need to be in strong thriving communities and not isolated to the bad parts of time; These people need help</i> <i>Brandon Saario: Running for State Senate; would like introduce myself; Family members have moved to FL because they can no longer afford; the more government gets involved the worse things get</i> <i>Roxanne Beckford Hoge: Running for State Assembly; Sacramento is not serving the area; They are not paying attention to the what is being put out there: find her at Roxanne Hoge</i> <i>te</i> <i>Freddy Cupen-Ames: Budget Advocaate Whitepaper & Fund; Wants to talk about Budget Advocates; Website has white paper; Ask for fiscal support of Budget Advocates; Budget Day is June 23, 2018; Look into the white paper and see what matters to your community.</i> <i>Congress of Neighborhood Councils Sept 22, 2018</i> <i>Hannah Globus: Support of supportive housing plan by city council; this is about councils sharing the burden of helping the people who need homes; It is not right to pass all of the burden to the downtown or Skid Row; A strong moment was that a huge boom of individuals who are homeless do to economic issues; Sharing the burden and not pushing the burden on communities who already have enough to deal with</i> <i>Kristijana Oravee Supports that increase of affordable housing not; area s lot Santa Monica have seen an increase in calls to these facilities; she doesn't want to see these facilities in the area; believes the homeless need help a temporary solutions; they need help to transition; not to be a complete burden on the neighborhood</i>
3.	7:20 – 7:50 20 minutes	City & Neighborhood News / Announcements - (Standing Open Forum)



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	Topic	Responsible Person
1	State 46 th Assembly District -Thank you for allowing Assemblyman to address the audience -4/29 10-11:30 River walk -Art Walk: Asking schools to donate 20 pieces of art to the art walk -Women’s Self Defense Class coming up this weekend -AB1857 Reasonably passed housing committee and is up for the appropriations -Ab2681 identify buildings that may need retrofiting	Caroline Hogikyan, <i>NC Liaison</i>
2	LA City Mayor’s Office	Brian Gavidia, <i>East Valley Rep.</i>
3	LA City Council 4 th District	Alice Roth, <i>Senior Deputy</i>
4	LAPD NoHo Division	Rob Benavidez, <i>Sr. Lead Officer</i>
5	LA DWP	Jason Stinett, <i>NC Liaison</i>
6	Empower LA (DONE) -Arthur: Please continue to submit your action without reference number -Joanne: By-Laws had revisions; All are submitted and on time -CIS: none of the community impact statements have not hit ; she is going to check in on that; Can submit -Planning: Lisette has move to LAX; 2 new people have taken her spot; she will send over their contact info; the Planning 101 schedule is to educate the community about the process -Since you have had public comment on individuals who have already spoken on a specific issue, they should not speak again on that issue	Kathleen Quinn, <i>NC Advocate</i>
7	GTLNC Budget Advocate	Brandon Pender
8	Toluca Lake Chamber of Commerce -Participated in the Earth Day -Pancake Breakfast is in May	Tim Hawkins, <i>Representative</i>
9	Toluca Lake Homeowners Association	Richard Bogy, <i>President</i>
10	Toluca Lake Garden Club	Dana Boyd, <i>President</i>
11	Toluca Lake Beautification Partners	Paulanna Cuccinello, <i>Chair</i>
12	NoHo (Amelia Earhart) Library	Ann Bowman, <i>Librarian</i>
13	Toluca Lake Elementary School	Joseph Prendez, <i>Principal</i>
14	Rio Vista Elementary	Silvia Roman, <i>Principal</i>
15	Toluca Lake Farmers Market	Rich Armas, <i>Manager</i>



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Topic		Responsible Person	
4.	7:50 – 8:20 30 minutes	GTLNC Committee Reports – Possible Motions & Votes GTLNC Committee Chairs	
	<i>10 minutes</i>	Executive Committee <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i> Ryan Altoon	
		<ul style="list-style-type: none">• Administrative<ul style="list-style-type: none">○ GTLNC Office Organization -Office is on Cahuenga; Outside of our district, and we cannot hold meetings there.○ Social Media Update	
		Treasurer Report <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i> Arthur Wypchlak, <i>Treasurer</i>	



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	<ul style="list-style-type: none"> • March Budget and Performa Review <p><u>MOTION B:</u> Approve the March 2018 MER and expenditures for reconciliation submission to the City Clerk.</p> <p><i>Juliann Miles abstains due to lapse on Ethics Training</i></p> <p><u>MOTION C:</u> Approve the revised GTLNC 2017-2018 Budget for submission to the City Clerk.</p> <p>Mark Stephenson has to recuse himself due to being the Pastor at Harmony United Methodist Church.</p> <p>Juliann Miles abstains due to lapse on Ethics Training</p> <p><u>MOTION D</u> Approve the Community Impact Statement (reference Council File) to address the neighborhood council funding equity commission specifically addressing the notion of population-based funding which would reduce the budget for the GTLNC by 66%.</p> <p>Natasha Lewin: What is the likelihood that this will pass. Arthur Wypchlak: It is likely. There is 23-member panel.</p> <p>Mark Stephenson: Who overrules BONC. Kathleen Quinn: Note of clarification. If this passed BONC it will go to City Council. 20,000 stakeholder requirements is a policy, but there are caveats to that requirement.</p> <p>Ryan Altoon: What is the origin of this motion. Arthur Whychalk: David Ryu</p> <p>Mark Stephenson: 4b. Why should we continue to reward the neighborhood councils that are operating poorly?</p> <p>Kelly Cole: Why David Ryu is he asking for this cap? Alice Roth: I don't think that is the councilman's intent. He is new and is looking into this.</p> <p>Juliann Miles: What are the largest neighborhood councils? Arthur Wypchlak: Koreatown & Mid-Wilshire</p> <p>Juliann Miles: What district do they fall in? Arthur Wypchlak: CD4; It was said that Nick gave marching orders that this is what the committee should implement.</p>	<p>VOTE: 11 / 0 / 1 <i>First: Mark Stephenson</i> <i>Second: Reynold Blight</i></p> <p><i>I abstention: Juliann Miles</i></p> <p>VOTE: 10 / 0 / 2 <i>First: Reynold Blight</i> <i>Second: Kelly Cole</i></p> <p><i>I abstention: Juliann Miles</i> <i>I recusal: Mark Stephenson</i></p> <p>VOTE: 12 / 0 / 0 <i>First: Natash Lewin</i> <i>Second: Mark Stephenson</i></p>
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	Topic	Responsible Person
	<p>Mark Stephenson: We should send a letter David Ryu to address this issue. We shouldn't put the burden on Alice Roth to pass on this info.</p> <p>Roxanne Beckford: It is a shame. This is a council that provides services to the surrounding community.</p> <p>Ryan Altoon: I agree that we should pass a letter regarding our concern on this motion. That individuals were given their marching orders is discerning.</p>	
5 minutes	Planning & Land Use Committee <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i>	Ryan Altoon, <i>Chair</i>
	<p>Paty's Restaurant - Proposed Addition</p> <ul style="list-style-type: none"> <u>ACTION:</u> <u>GTLNC to provide a letter of support for the Paty's expansion by pursuing "Option 4" – the utilization of a bike rack along the existing (and non-accessible) curb cut, as it does not remove any public or private parking, while still providing access to bike parking for the restaurant and village area.</u> <p>Cahuenga/Addison Lot Beautification</p> <p><u>MOTION E:</u> <u>Approve a Neighborhood Purpose Grant in the amount of \$10,000 to Hollywood United Methodist Church for the express purpose and sole use of physical improvements to the Cahuenga/Addison beautification project.</u></p> <p>Motion has been tabled by Ryan Altoon.</p> <ul style="list-style-type: none"> 134 Freeway On/Off Ramp Beautification - update 134 Vineland Offramp Encampment Hortense/Blix - Light Shining into neighboring properties Beautification Projects: Scope Release & Response Beautification Projects: Scope Release & Response 	<p>VOTE: ___/___/___</p> <p><i>First:</i></p> <p><i>Second:</i></p> <p>Ralene Anderson recused herself.</p>
5 minutes	Public Safety Committee <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i>	Craig Strong, <i>Chair</i>



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Topic		Responsible Person
	<ul style="list-style-type: none"> • Vandalism to the lights on the west side of 134 freeway sound wall • 5 burglaries over the past month, 2 construction sites, 2 car break ins and 1 house on Arcola • No loitering signs being placed on Riverside between Vineland and Camarillo • Speed bumps were denied for Blix between Vineland and Riverside • Issues regarding the abandoned/open building on the 4300 block of Cahuenga Blvd. 	
4 minutes	Outreach & Elections Committee <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i>	Natasha Lewin, <i>Co-Chair</i>



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	<p><u>MOTION F: Approve Community Impact Statement (CIS) alongside City Council and Mayor's PSH Ordinance Reference: Council File 17-1422 as amended.</u></p> <p>-Mayor Garcetti's office offers to pledge to provide more funds to neighborhood councils that participate as well as additional services.</p> <p>-We don't want to support this period.</p> <p>-If you don't get a seat at the table, are decisions made for you?</p> <p>-Natasha. Yes</p> <p>-Ryan Altoon: What exactly does that mean?</p> <p>-Natasha: Thank you for coming to the Panel. I don't have all the answers. There are 60,000 displaced individuals. We have start making decisions for own community. That is what is having a seat at the table means. Stats from NY says that say property values increased. These places are not outside of density values and they will not be a blight on the city.</p> <p>-How does this currently affect density rules at It has to stay within the rules of the neighborhood. Ryan Altoon: it does actually increase the zoning</p> <p>-Yes, my reason to support this housing is a humanitarian purpose, but on practical note I am afraid of people who are mental disorders or drug addicted. It says that we want them off the street.</p> <p>-This feels very sudden. It doesn't feel like a team decision. It feels like it is put on us. It does not feel like a team.</p> <p>-This panel has been set up 2 months prior to this vote. This CIS had been passed in February prior to this vote and city vote.</p> <p>-I hard time to express myself. You can't help people who don't want help. Natasha, People want homes. Housing acceptance is 30-40%. It is general statement.</p> <p>-Feel that all of these things are great. Until we can change legislation that we can check these individuals in places where we can take care of them.</p> <p>30% of people are mentally ill. This is from Lasa. Reagan 1980's.</p>	<p><i>VOTE: 2 / 10 / 0</i> <i>First: Natasha Lewin</i> <i>Second: Joanne Saliba</i></p>
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	<p>-Any discussion on whether residents of California are placed before individuals are outside of state.</p> <p>Don't have data on how many Californians are on the street. There is a program in Venice who have gotten 18 people home to their home state.</p> <p>-Homeless people were described as a nuisance. Is there another option besides PSH for the homeless? What is the oversight of the PSH? Who will be in charge of it?</p> <p>-Natasha What is the alternative. There is nowhere else for anyone else to go. Jail and the street. There is no other option for supportive housing. Not a lot of places have that luxury of shipping the problem to other areas. Measure H is the funding. Supports up to 55 years for each facility. People have to pay 10% of their income (whether from job or welfare). Lasa, Developers, United Way: Residents are background checked, there is a CES monitoring</p> <p>Ryan Altoon: 4 stated locations; few in studio city & few at intersections and one is in a single-family residence. 1 is the fire station parking lot; there could be other side; This ordinance says that they can avoid SEQA. They can avoid SEQA</p> <p>Juliann: Is safe parking included in the PSH.</p> <p>Natasha: I'm not sure.</p> <p>Alice Roth: No, it is not included.</p> <p>Natasha: With the City potentially cutting funds to the Neighborhood Councils, the City is offering additional funds to NC who set up Permanent Support Housing in their Neighborhood Council.</p> <p>Ryan: The statement from the Mayor states that the additional funding and services will not go to the NCs. It is specific to what will be needed to support these specific facilities. Reducing the time from 5 years is a misnomer. The designing piece is separate than the building piece. In the spirit for providing facts. What has been passed on Tuesday, removed the voice of the community. Allows the city to do what it wants while avoiding. I have a problem with saying that there is no seat of table if you don't support, but in actuality there is no table.</p> <p>Natasha: I think we need to see where we want to be on this side of the issue use 15 years from now? What side does Toluca Lake want to be on?</p>	
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Mark Stephenson: I have a different perspective on this issue. After finding someone dead on the church steps, I have a new perspective. I am in favor of Permanent Supportive Housing but not of this CIS, as this is written. I would like to make some amendments.

Reynold Blight: Everyone providing services in this area are overwhelmed with this problem. There is no one answer to this issue. We have to approach this population with an understanding that it is complicated. We need the councilmember to step up and be proactive and provide suggestions of sites rather than sitting back.

Craig: We just don't know. I don't want to feel guilty for not supporting this right now. I feel that there isn't enough clarity. What are the solutions when things get messy? Are we going to do with the individuals who reject services? We are voting on something that is bigger than a stop sign on Forman. This is an issue that requires more than CIS because we really don't know what this means?

Natasha: I agree with everything, everyone has said here.

Reynold Blight: I just did the math. We are looking at something for finding a place for 16 people.

Ryan: I hear that we agree that is problem that needs to be address. I believe that this is a bigger problem. I agree that I have a problem is with the CIS. I believe the ticking time bomb is passed on this. I like the proactive piece recommended. I would need more information to feel more comfortable supporting this issue. NC recommendations are taken seriously. We can wait until site has been identified. We will receive notice on these issues. Waiting for that level of information to come in will allow us to give a specified response to each site.

Juliann: Can we table this motion until the NC can develop a firmer CIS?

Natasha: No. Because I have be asked the Mayor's to pass this through.

Mark Stephenson: Can we remove" in our community" and replace it CD4.

Craig: I feel like we have to change the verbage on this CIS before I would feel comfortable voting on this.

Juliann: Natasha, are you sure you don't want to table this?



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Topic		Responsible Person
	<p>Natasha: I have been asked to push this through the Mayor's Office to bring this for a vote.</p> <p>Ryan: I understand the directive that you have been given. Friendly Amendment to strike the Outreach Committee out of the CIS.</p> <p>Natasha: We were going to table this motion, but we have been asked to push this through the Mayor's Office to bring this for a vote. I support removing Outreach Committee.</p> <ul style="list-style-type: none"> • Supportive Housing Panel • Banners for 2019 Elections 	
3 minutes	<p>Environmental Affairs Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)</p>	Juliann Miles, <i>Chair</i>
	<ul style="list-style-type: none"> • Earth Day 2018 Recap • Toluca Lake Elementary Beautification Recap • If you are interested in joining Environmental Affairs or if you have ideas for potential projects for the committee, please do not hesitate to send an email to Juliann.Miles@gtlnc.org. 	
3 minutes	<p>Governmental Affairs Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)</p>	Joanne Saliba, <i>Chair</i>



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- **By-Laws Quorum Clarification**
 That we are a board of 16 with 2 youth members. This will be voted on at the next meeting.
- **The Neighborhood Council Budget Advocates (BA)**
Statement & Requested Motion from BA:
 Statement: On behalf of all neighborhood councils, the Neighborhood Council Budget Advocates, by right granted in the City Charter, provides priorities and recommendations on the city budget, and city department operations and efficiencies. The members work year-round, invest in meetings, research, creating White Papers and other reports, meet with the Mayor and City Council Budget and Finance Committee, and the entire City Council.
 The Greater Toluca Lake Neighborhood Council supports the work of the Neighborhood Council Budget Advocates.

The Budget Advocates depend on contributions from neighborhood councils to fund operations, activities, events, etc.

MOTION G: For GTLNC to contribute up to \$500.00 of remaining and uncommitted fiscal year funds to the Neighborhood Council Budget Advocates

Juliann Miles abstains due to lapse in Ethics Training

- **Planning & Land Use / Legislation:** Council File 18-0246, SB 827

MOTION F: To support the City Council motion instructing the Planning Department, with the assistance of the City Attorney, to prepare a report with recommendations as it pertains to SB 827 pending in the State Legislature, and how it would affect the City's zoning and land use regulatory process if it were enacted into law.

- **Planning & Land Use / Ordinance:** Council File 17-1432 (Depending on results of City Council action on 4/11/2018)

MOTION G: To support the City Council motion establishing a process to allow temporary use of motels and hotels for supportive and transitional housing for persons experiencing homelessness or at risk for homelessness as amended.

- Where are the density requirements?

VOTE: 11 / 0 / 1
First: Reynold Blight
Second: Kelly Cole

1 abstention: Juliann Miles

VOTE: 12 / 0 / 0
First: Reynold Blight
Second: Arthur Wypchlak

VOTE: 6 / 4 / 2
First: Natasha Lewin
Second Kelly Cole:



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Topic	Responsible Person
	<ul style="list-style-type: none"> - Can the government strike a deal with current motels regarding the rates to save money? - What is the information regarding how much it cost to pay for individual on the streets? <p><u>Natasha:</u> *Statistics state that individuals not housed is \$2978 vs Supportive housing \$605; HHH and Prop H passed by an overwhelming majority *Motel/Hotel ordinance: Will reeduce all calls for homeless; calls are currently 67% *Chronic homelessness, at 79%, is costing us more.</p> <p>- Craig Strong: The individual that is homeless that has been called on, has he not been offered services? Has he not been offered a home? -Natasha Lewin: He has not. He has been shipped to Pasadena. - Craig Strong: Are there not services in Pasadena? -Natasha: The facility is in Pasadena is for families. There is one in North Hollywood for Veteran's. Not sure if he qualifies.</p> <p>Ryan Altoon: These motions are linked. Would you like to table the matter and address it with the Motion G.</p> <p>Mark Stephenson: I would move to table Motion G.</p> <p>Natasha Lewin and Kelly Cole move to table this motion until we address motion F.</p> <p>Joanne Saliba moves to table the conversation regarding the Census and the White Paper discussion. Joanne asks for volunteers regarding the ad hoc committee to discuss the white paper. Arthur Wypchlak, Richard McFalls, & Reynold Blight volunteered for the committee.</p>



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Topic		Responsible Person
	<p>Federal Census / Citizen Status Question: Council File 18-0253</p> <p>For Discussion: To support the City Council motion to request the City Attorney file an amicus brief to support the State of California in its challenge of the U.S. Commerce Department for its new policy to ask respondents to the Federal Census whether they are U. S. Citizens.</p> <ul style="list-style-type: none"> • Budget Advocates 2018 White Paper For Discussion: Create an Ad-Hoc Committee to review Budget Advocates 2018 White Paper for possible Community Impact Statement. <p>Suggested Guest Speakers for Future GTLNC Board Meetings:</p> <ul style="list-style-type: none"> • Building & Safety Department • CALTRANS • Planning Department 	
6.	8:20 – 8:30 10 minutes New Business: <i>News, announcements, topics of discussion</i>	Ryan Altoon, <i>President</i>
7.	10:29 Meeting Adjourned	Ryan Altoon, <i>President</i>
<p>Next meeting: Tuesday, May 15, 2018</p>		

COMMITTEE + BOARD MEETING SCHEDULE		
1 st Mon. @ 7PM – Public Safety	2 nd Tues. 6:30PM – Executive Board	
1 st Tues. @ 6:30PM – Outreach & Elections	2 nd Tues. 6PM– Gov Affairs	3 rd Tuesday – General Board
2 nd Mon. @ 6:30PM – Planning & Land Use	1 st Tues. 7PM– Environmental Affairs	

Speakers’ Card: The public is requested to fill out a Speakers Card to address the Council on any item on the agenda prior to the Council taking action on an item. Matters not on the agenda that are within the Council’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to three (3) minutes per speaker, unless waived by the presiding officer of the Council. **Neighborhood Council Meeting Agendas** are posted for public review at: Discovery Shop west wall bulletin board, as well as on the GTLNC Web site www.gtlnc.org. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website www.gtlnc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact admin@gtlnc.org. As covered entity under **Title II of the Americans with Disabilities Act**, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at 213-978- 1551 or e-mail NCSupport@lacity.org **Section 702: (GTLNC Bylaws) Grievance Procedure**.

- An individual stakeholder or group of stakeholders shall have a right to assert a grievance with respect to any act by the Council or any member of the Council.



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- Grievances shall be handled in a manner that is consistent with rules and regulations adopted by the City of Los Angeles through its Charter, its ordinances, and the rules as communicated by its agencies, including the Department of Neighborhood Empowerment.
- Disagreement with legitimately determined policies or positions of the Council shall not be considered a grievance for the purposes of this section.
- An allegation that the Bylaws, the Charter Plan or any other local, state or federal law has been violated shall be the legitimate subject of the grievance procedure system.
- For this purpose, the stakeholders at the annual meeting shall elect a Grievance Committee, consisting of three persons, none of whom shall be a member of the Council.
- A vacancy on the Grievance Committee may be filled temporarily by the Council, but that position shall be filled by election by all stakeholders at the next regularly scheduled meeting of stakeholders.
- Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the persons claiming a grievance to present arguments and evidence, which may include testimony, to the Committee.
- The Grievance Committee shall act to hear a grievance within 30 days of the initial communication and shall prepare a report and recommendation to the Council to be presented at its next meeting, or at least no later than the following meeting.
- The Grievance Committee may on its own volition communicate its findings directly to the Department of Neighborhood Empowerment in addition to reporting to the Council.
- The Council shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as described above.
- An aggrieved stakeholder may appeal a decision by the Grievance Committee to DONE.

Process for Reconsideration: Any person or group adversely affected by the decisions or policies of the GTLNC may file a written grievance with the Council. The Council shall then refer the matter to the Grievance Committee. Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the person claiming a grievance to present arguments and evidence, which may include testimony, to the committee. The Grievance Committee shall act to hear a grievance within thirty days of the initial communication and shall prepare a report and recommendation to the GTLNC to present at its next meeting, or at least no later than the following meeting. The Grievance Committee may on its own volition, communicate its findings directly to the Department of Neighborhood Empowerment (DONE) in addition to reporting to the Governing Board. The Governing Board shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as describe above. Any aggrieved stakeholder has the right of appeal to DONE any decision by the GTLNC. This grievance process is intended to address matters involving procedural disputes, e.g., the Council's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, or local, State or Federal law.