



# MINUTES

## GENERAL BOARD MEETING

June 19, 2018  
7:00pm



Toluca Lake Elementary School  
4840 Cahuenga Blvd, Toluca Lake, CA 91602

GTLNC BOARD			<i>X = Present, AB = Absent, EX = Excused</i>			
<u>X</u>	Ryan Altoon	<i>PRESIDENT</i>	<u>X</u>	Reynold Blight	<u>X</u> Natasha Lewin	<i>Grievance Comm.</i>
<u>X</u>	Joanne Saliba	<i>VICE PRESIDENT</i>	<u>X</u>	Kelly Cole	<u>X</u> Mark Stephenson	___ Sol Ajelat
<u>X</u>	Arthur Wypchlak	<i>TREASURER</i>	<u>X</u>	Jason Friedman	<u>EX</u> Craig Strong	___ Jay Goldberg
<u>EX</u>	Juliann Miles	<i>SECRETARY</i>	<u>X</u>	David Knox	<u>X</u> Lee Jamieson	<u>X</u> Tim Hawkins
<u>X</u>	Richard McFalls	<i>ASST. SECRETARY</i>	<u>X</u>	Robyn Allyn	<u>X</u> Kahterine Hatton	
STATE, CITY, REGIONAL + COMMUNITY ORGANIZATIONS						
<u>X</u>	Caroline Hogikyan	NC Liaison		State 46th Assembly District		
___	Brian Gavidia	East Valley Rep.		LA City Mayor's Office		
___	Alice Roth	Senior Deputy		LA City Council 4 <sup>th</sup> District		
___	Rob Benavidez	Sr. Lead Officer		LAPD NoHo Division		
___	Jason Stinett	NC Liaison		LA DWP		
<u>X</u>	Kathleen Quinn	NC Liaison		DONE		
___	Michael Menjivar	NC Budget Advocate		GTLNC Budget Advocate		
___	Jon Molin	President		TL Chamber of Commerce		
___	Steve Hampar	President		TL Homeowners Association		
<u>X</u>	Dana Boyd	President		TL Garden Club		
___	Jon Molin	Chair		TL Beautification Partners		
<u>X</u>	Jeff Daniel	Asst. Principal		Toluca Lake Elementary School		
___	Silvia Roman	Principal		Rio Vista Elementary School		
___	Rich Armas	Manager		Toluca Lake Farmers Market		
___	Ann Bowman	Librarian		NoHo Library		
TOTAL PUBLIC IN ATTENDANCE						<u>38</u>

### COMMITTEE & BOARD MEETING SCHEDULE

1 <sup>st</sup> Mon @ 7PM – Public Safety	2 <sup>nd</sup> Tues @ 6PM – Governmental Affairs	3 <sup>rd</sup> Tues @ 7PM – <b>General Board</b>
2 <sup>nd</sup> Mon @ 6:30PM – Planning & Land Use	2 <sup>nd</sup> Tues @ 6:30PM – Executive Board	
1 <sup>st</sup> Tues @ 6:30PM – Outreach & Elections	1 <sup>st</sup> Tues @ 7PM – Environmental Affairs	

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**GENERAL BOARD MEETING**  
 June 19, 2018



**MEETING AGENDA:**

		Topic	Responsible Person
<b>1.</b>	<b>7:00 – 7:10</b> 10 minutes	<b>Meeting Opening / Call to Order</b>	Ryan Altoon, <i>President</i>
		Pledge of Allegiance Roll Call  Review and approve GTLNC Minutes:  <u><b>MOTION A:</b> Approve the GTLNC <b>May 15, 2018</b> Board Minutes as submitted.</u>  <u><b>MOTION B:</b> Approve the GTLNC <b>May 15, 2018</b> Board Minutes as submitted.</u>  <u><b>MOTION C:</b> Confirm the Appointment of <b>Robyn Allyn</b> to the At-Large position on the GTLNC Board. This vacancy is filled in accordance with Section 303 of the Greater Toluca Lake Neighborhood Council Bylaws.</u>  President’s Welcome Homeless Task Force  - Creation of an Ad-hoc committee comprised of two members of each GTLNC committee to provide a comprehensive review of the issues impacting the community. Reyn Blight will be the Chair of this ad-hoc committee.	Ryan Altoon, <i>President</i> Juliann Miles, <i>Secretary</i> Ryan Altoon, <i>President</i>  <u><b>VOTE: 9 / 0 / 2</b></u> <i>1<sup>st</sup> : Joanne Saliba</i> <i>2<sup>nd</sup> : Jason Friedman</i>  <u><b>VOTE: 9 / 0 / 2</b></u> <i>1<sup>st</sup> : Jason Friedman</i> <i>2<sup>nd</sup> : Kelly Cole</i>  <u><b>VOTE: 11 / 0 / 0</b></u> <i>1<sup>st</sup> : Mark Stevenson</i> <i>2<sup>nd</sup> : Reyn Blight</i>  <b><i>GTLNC Board now seated at 12 members with Robyn Allyn.</i></b>  Ryan Altoon
<b>2.</b>	<b>7:10 – 7:20</b> 10 minutes	<b>Open Public Forum - (Three (3) Minutes per Speaker)</b>	
		<ol style="list-style-type: none"> <li>1. <b>Genevieve Liang:</b> “Cardborgami” non-profit, temp./pop up emergency shelters for neighborhoods to deploy as they see fit to help homeless community in their area.</li> <li>2. <b>Shannon Keith:</b> Introduce R+FP Rescue &amp; Freedom Project (rescue animals, located on 10116 Riverside Drive, Suite 201</li> <li>3. <b>Madonna Fowler:</b> Free Shred Day, Saturday 10am-1pm, 4417 W. Magnolia</li> <li>4. <b>Sam and Zachery:</b> “Take on the Streets 2019” and homeless youth programs (Village Family Servies) – Foster families and homeless youth. Invite to tour shelter on Coldwater Canyon</li> <li>5. <b>Gisela Tarifa:</b> StandLA – request for CIS regarding oil drilling to be 2,500ft set back from homes and schools.</li> </ol>	
<b>3.</b>	<b>7:20 – 7:30</b> 10 minutes	<b>Special Guest Speaker: Abdi Saghafi, Office Chief, Traffic Operations, Caltrans, CA Department of Transportation, District 7. Paul Chrirpi</b>	
		Review of CALTRANS projects in the Toluca Lake and adjoining areas.	
<b>4.</b>	<b>7:30 – 7:50</b> 20 minutes	<b>City &amp; Neighborhood News / Announcements - (Standing Open Forum)</b>	



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	Topic	Responsible Person
1	<b>State 46<sup>th</sup> Assembly District</b> - Youth Empowerment conference, Van Nuys State Building – 7/21 - Supportive Housing Tour	<b>Caroline Hogikyan, NC Liaison</b>
2	<del>LA City Mayor's Office</del>	<del>Brian Gavidia, East Valley Rep.</del>
3	<del>LA City Council 4<sup>th</sup> District</del>	<del>Alice Roth, Senior Deputy</del>
4	<del>LAPD NoHo Division</del>	<del>Rob Benavidez, Sr. Lead Officer</del>
5	<del>LA DWP</del>	<del>Jason Stinett, NC Liaison</del>
6	<b>Empower LA (DONE)</b> Kathleen's last meeting Board of Public Works update BONC bylaws update Regional Outreach Training 7/18, Granada Hills Call for Artists (RFQ), muralists	<b>Kathleen Quinn, NC Advocate</b>
7	<del>GTLNC Budget Advocate</del>	<del>Michael Menjivar</del>
8	<b>Toluca Lake Chamber of Commerce</b> Ribbon Cutting Ceremony for the Riverside Median	<b>Jon Molin, President</b>
9	<b>Toluca Lake Homeowners Association</b> 11/18 Turkey Trot @ Chase Bank	Steve Hampar, <i>President</i>
10	<b>Toluca Lake Garden Club</b>	Dana Boyd, <i>President</i>
11	<del>Toluca Lake Beautification Partners</del>	<del>Paulanna Cuccinello, Chair</del>
12	<del>NoHo (Amelia Earhart) Library</del>	<del>Ann Bowman, Librarian</del>
13	<b>Toluca Lake Elementary School</b> - Community Ice Cream Social, 8/13 @ 1pm	Jeff Daniel, <i>Asst. Principal</i>
14	<del>Rio Vista Elementary</del>	<del>Silvia Roman, Principal</del>
15	<del>Toluca Lake Farmers Market</del>	<del>Rich Armas, Manager</del>
<b>5.</b>	<b>7:50 – 8:20</b> <b>30 minutes</b> <b>GTLNC Committee Reports – Possible Motions &amp; Votes</b>	GTLNC Committee Chairs
	<b>10 minutes</b> <b>Executive Committee</b> - (One (1) Minute per Speaker, per Agenda Item Allotted)	Ryan Altoon
	<ul style="list-style-type: none"> <li>• Administrative               <ul style="list-style-type: none"> <li>○ GTLNC Office Organization</li> <li>○ Social Media Update</li> </ul> </li> </ul>	
	<b>Treasurer Report</b> - (One (1) Minute per Speaker, per Agenda Item Allotted)	Arthur Wypchlak, <i>Treasurer</i>



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	<ul style="list-style-type: none"> <li>• May Budget and Performa Review</li> </ul> <p><b><u>MOTION D:</u></b> Approve the <b>May 2018 MER</b> and expenditures for reconciliation submission to the City Clerk.</p> <p><b><u>MOTION E:</u></b> Approve the GTLNC Fiscal Year 2017-18 Inventory Report.</p>	<p><b>VOTE:</b> <u>10 / 0 / 2</u>  <i>First: Richard McFalls</i>  <i>Second: Reyn Blight</i></p> <p>- <i>Abstentions:</i>  <i>Robyn Allyn</i>  <i>Katherine Hatton</i></p> <p><b>VOTE:</b> <u>12 / 0 / 0</u>  <i>First: Lee Jamieson</i>  <i>Second: Jason Friedman</i></p>
5 minutes	<b>Planning &amp; Land Use Committee</b> - (One (1) Minute per Speaker, per Agenda Item Allotted)	Ryan Altoon, <i>Chair</i>
	<ul style="list-style-type: none"> <li>• 4212 N. Lankershim Blvd. (CUB Project) / Verse Restaurant</li> </ul> <p>Presentation by Tari and Rob (Geneal Manager) on the adjustments to the restaurant and modifications made to accommodate the neighboring community.</p> <p><b><u>MOTION F:</u></b> The GTLNC supports the <u>Conditional Use Permit (Case Number: ZA-2018-2274-CUB)</u> for the restaurant located at 4212 N. Lankershim Blvd (“Verse”), with the following conditions:  <u>a) include a site map that shows proximity and quantities of available parking for valet service.</u></p> <ul style="list-style-type: none"> <li>• 10612 and 10616 West Bloomfield Street</li> <li>• Cahuenga / Addison Lot Beautification</li> </ul> <p>- Pending approval from HUMC. Placeworks, a prominent design firm has agreed to the bid price for landscape design.</p> <ul style="list-style-type: none"> <li>• Beautification Projects</li> <li>• 134 Freeway on/off ramp Improvements</li> <li>• Homeless Housing Ad Hoc Committee</li> </ul>	<p><b>VOTE:</b> <u>11 / 0 / 1</u>  <i>First: Mark Stevenson</i>  <i>Second: Jason Friedman</i></p> <p>- <i>Abstentions/ Recusal:</i>  <i>David Knox</i></p>
5 minutes	<b>Public Safety Committee</b> - (One (1) Minute per Speaker, per Agenda Item Allotted)	Craig Strong, <i>Chair</i>
	<ul style="list-style-type: none"> <li>• Bob Scibelli officially joined as a committee member</li> <li>• Traffic issues with the Vineland and Moorpark intersection</li> <li>• 7 total crimes since May 1 st with 2 of them being residential break-ins</li> <li>• National Night Out is August 7 th from 6 to 8pm</li> <li>• No updates from LADOT</li> </ul>	
4 minutes	<b>Outreach &amp; Elections Committee</b> - (One (1) Minute per Speaker, per Agenda Item Allotted)	Natasha Lewin, <i>Co-Chair</i>



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		<ul style="list-style-type: none"> <li>Backpack donations for LA Works</li> </ul> <p>School supplies for homeless kids. 7/9-7/30, collecting at the 7/19 meeting or at the GLTNC office.</p> <ul style="list-style-type: none"> <li>Homeless Coalition partnership with Burbank (VFS) and Studio City</li> <li>Krekorian's two homeless shelter in Studio City</li> <li>Elections round up (website, social, etc.)</li> </ul>	
3 minutes		<b>Environmental Affairs Committee</b> - (One (1) Minute per Speaker, per Agenda Item Allotted)	Juliann Miles, <i>Chair</i>
		<ul style="list-style-type: none"> <li>Suggestions for Future Projects</li> <li>Green Business Initiative</li> <li>If you are interested in joining Environmental Affairs or if you have ideas for potential projects for the committee, please do not hesitate to send an email to <a href="mailto:Juliann.Miles@gtlnc.org">Juliann.Miles@gtlnc.org</a>.</li> </ul>	
3 minutes		<b>Governmental Affairs Committee</b> - (One (1) Minute per Speaker, per Agenda Item Allotted)	Joanne Saliba, <i>Chair</i>
		<ul style="list-style-type: none"> <li>• LEGISLATIVE UPDATE SUGGESTED COMMUNITY IMPACT STATEMENTS:</li> <li>• Cannabis / Activity Licenses: Council File 18-0002-S67</li> </ul> <p><b>MOTION H:</b> To support the City Council Resolution to require <u>Online platforms to display a cannabis firm's California commercial Cannabis activity license number when advertising for that firm.</u></p> <ul style="list-style-type: none"> <li>• Neighborhood Council System Reforms: Council File: 18-0467</li> </ul> <p><b>MOTION I:</b> To support the City Council motion to require that the <u>Dept. of Neighborhood Empowerment report back to the Council's Health, Education, and Neighborhood Committee with assistance needed from the CLA, CAO, City Clerk, and the City Attorney on a number of reform items within 90 days (dated 5/25/2018).</u></p> <ul style="list-style-type: none"> <li>• SUGGESTED GUEST SPEAKERS FOR FUTURE BOARD MEETINGS: -Planning Department -Building Safety</li> </ul>	<p><b>VOTE:</b> <u>12 / 0 / 0</u>  <i>First: Mark Stevenson</i>  <i>Second: Reyn Blight</i></p> <p><b>VOTE:</b> <u>12 / 0 / 0</u>  <i>First: Kelly Cole</i>  <i>Second: Lee Jamieson</i></p> <p><i>Approved as amended: 60 days changed to 90 days</i></p>
6.	8:20 – 8:30 10 minutes	<b>New Business:</b> <i>News, announcements, topics of discussion</i>	Ryan Altoon, <i>President</i>
		<ul style="list-style-type: none"> <li>- <b>MOTION J:</b> Confirm the appointment of <b>Katherine Hatton</b> to the At-Large position on the GTLNC Board. This vacancy is filled in accordance with section 303 of the Greater Toluca Lake Neighborhood Council Bylaws.</li> </ul>	<p><b>VOTE:</b> <u>12 / 0 / 0</u>  <i>First: Lee Jamieson</i>  <i>Second: Natasha Lewin</i></p>



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		Topic	Responsible Person
7.	8:30	Meeting Adjourned	Ryan Altoon, <i>President</i>

Next meeting: **Tuesday, June 19, 2018**

<b>COMMITTEE + BOARD MEETING SCHEDULE</b>		
1 <sup>st</sup> Mon. @ 7PM – Public Safety	2 <sup>nd</sup> Tues. 6:30PM – Executive Board	
1 <sup>st</sup> Tues. @ 6:30PM – Outreach & Elections	2 <sup>nd</sup> Tues. 6PM– Gov Affairs	3 <sup>rd</sup> Tuesday – General Board
2 <sup>nd</sup> Mon. @ 6:30PM – Planning & Land Use	1 <sup>st</sup> Tues. 7PM– Environmental Affairs	