

MINUTES GENERAL BOARD MEETING

February 19, 2019 7:00pm



Toluca Lake Elementary School 4840 Cahuenga Blvd, Toluca Lake, CA 91602

GTLN	GTLNC BOARD $X = Present, AB = Absent,$				t, EX =	Excused
X	Ryan Altoon	PRESIDENT	X Robyn Allyn	_X_ David Knox	Griev	ance Comm.
X	Jason Friedman	VICE PRESIDENT	_X_ Reynold Blight	EX Natasha Lewin		Sol Ajelat
X	Arthur Wypchlak	TREASURER	_X_ Kelly Cole	EX Mark Stephenson		Jay Goldberg
X	Juliann Miles	SECRETARY	_X Katherine Hatton	EX Craig Strong		Tim Hawkins
X	Richard McFalls	ASST. SECRETARY	_X Lee Jamieson	X_ Joseph Roberts		
STAT	TE, CITY, REGIONA	L + COMMUNITY	ORGANIZATIONS			
	Caroline Hogikyan	NC Liaison	State 46th Asse	embly District		
	Jaqueline Serrano	East Valley Rep.	LA City Mayo	r's Office		
	Alice Roth	Senior Deputy	LA City Counc	cil 4 th District		
	TBD	Sr. Lead Officer	LAPD NoHo I	Division		
	Jason Stinett	NC Liaison	LA DWP			
X	Gibson Nyambura	NC Liaison	DONE			
X	Brandon Pender	NC Budget Advoca	te GTLNC Budge	et Advocate		
X	Tim Hawkins	Representative	TL Chamber o	f Commerce		
	Steve Hampar	President	TL Homeowne	ers Association		
	Dana Boyd	President	TL Garden Clu	ıb		
	Jon Molin	Chair	TL Beautificat	ion Partners		
	Joseph Prendez	Principal	Toluca Lake E	lementary School		
	Silvia Roman	Principal	Rio Vista Elen	nentary School		
	Rich Armas	Manager	Toluca Lake F	armers Market		
X	Ann Bowman	Librarian	NoHo Library			
			TOTAL PUBL	IC IN ATTENDANCE	13-	+1

COMMITTEE + BOARD MEETING SCHEDULE

1st Mon @ 7PM – Public Safety 3rd Mon @ 6:30PM – Planning & Land Use 1st Tues @ 6:30PM – Outreach & Elections

2nd Tues @ 6PM – Governmental Affairs 2nd Tues @ 6:30PM – Executive Board 1st Tues @ 7:15PM – Environmental

3rd Tues @ 7PM -**General Board**

Affairs

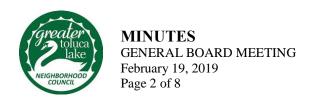
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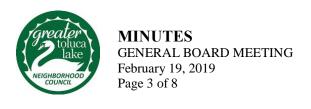






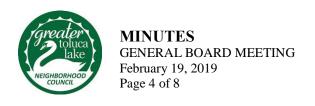
MEETING AGENDA:

		Topic	Responsible Person	
	7:00 – 7:10 10 minutes	Meeting Opening / Call to Order	Ryan Altoon, President	
		Pledge of Allegiance	Ryan Altoon, President	
		Roll Call Approval of Board Minutes	Juliann Miles, Secretary Ryan Altoon, President	
		Approvar of Board Williams	Kyan Altoon, Tresideni	
		MOTION A: Approve the January 15, 2019 GLTNC Board	<i>VOTE</i> ://	
		Minutes as presented.	1st : Joseph Robert 2nd : Lee Jamieson	
			E -Lee Jamieson	
		MOTION A: Approve the GTLNC January 15, 2019 Board	VOTE: <u>12 /0 / 0</u> _	
		Minutes as submitted.	1 st : Jason Friedman 2 nd : Robyn Allyn	
			2 -: Robyn Allyn	
			VOTE: <u>12 /0 / 0</u>	
		MOTION B: Approve the GTLNC January 23, 2019 Special	1 st : Lee Jamieson 2 nd : Joseph Roberts	
		Board Minutes as submitted.	2 Joseph Roberts	
		MOTION C: Approve the GTLNC February 4, 2019 Special	VOTE: _ <u>12</u> _/ <u>0</u> _/_ <u>0</u> _ 1 st :Kelly Cole	
		Board Minutes as submitted.	2 nd :Lee Jamieson	
		President's Welcome		
		President's welcome		
	7:10 – 7:20 10 minutes	Open Public Forum - (Three (3) Minutes per Speaker)		
3.	7:20 – 7:35 15 minutes	PRESENTATION: Omar Gonzales, looking to open up pilot program; adding additional scooters in		
		*How do nest work: Nest team is working on nest deployment map; system will be dynamic and will be		
		dependent upon usage *Where are they generally located (on sidewalks or on parking spaces); mostly located on the sidewalks.		
		*Where are they generally located (on sidewalks or on parking spaces): mostly located on the sidewalk; based on city by city; certain cities have stenciled parking in various areas		
		*LA doesn't currently have infrastructure to allow riders to safely ride.		
		areas to safely travel.: Developing programs where certain amount of proceeds are going to cities to add infrastructure.		
4.	7:35 – 7:50 15 minutes	City & Neighborhood News / Announcements - (Standing Open Forum)		
		State 46 th Assembly District	Caroline Hogikyan, NC Liaison	
		2 LA City Mayor's Office	Jaqueline Serrano, East Valley	
			Rep.	
		3 LA City Council 4 th District	Alice Roth, Senior Deputy	
		4 LAPD NoHo Division	TBD, Sr. Lead Officer	
	5 LA DWP Jason Stinett, NC Liaiso		Jason Stinett, NC Liaison	



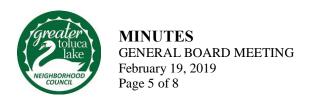


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6	Empower LA (DONE)	Gibson Nyambura, NC Advocate
	-Outreach is being done for individuals in the area; letters have been	
	sent out to residents in R1zone areas; Letters will be issued to local	
	business owners; currently using Zimas for outreach	
	-Using social media targeting to also increase candidate participation;	
	Please continue if there are any further City Clerk platform issues	
	-Will be at Farmer's Market to increase candidate outreach	
	-Motion regarding the NCs did pass; New guidelines will be rolled out	
	and provided to the NCs	
7	GTLNC Budget Advocate	Brandon Pender, Budget Rep.
	-Requested input from NCs on White Paper; members are looking into	
	whether multiple NCs are interested in providing input	
	-Town Halls are being scheduled for various regions to increase	
	participation	
	-Would like to hire a City Manager to handle some of the issues	
	created by the budget (i.e. Santa Monica model)	
	*Have been able to see some recommendations from white papers come to completion	
	*Budget for marketing/advertising is approx. \$8000. Looking into various radio spots &	
	tv spots* *Success will be defined an increase in participation in surveys as well as participation	
	in Town Hall events	
8	Toluca Lake Chamber of Commerce	Tim Hawkins, Representative
	-5/11 Pancake Breakfast for the Fire Dept	
9	Toluca Lake Homeowners Association	Steve Hampar, President
10	Toluca Lake Garden Club	Dana Boyd, <i>President</i>
11	Toluca Lake Beautification Partners	Jon Molin, <i>Chair</i>
12	NoHo (Amelia Earhart) Library	Ann Bowman, <i>Librarian</i>
	-Friday mornings, LA Law provides a law librarian (9:30am-1:30pm);	
	Last Friday of the month, she provides a law lecture	
	-Monday 3/11: Adult Art class 2-3:30pm	
	-Several programs for children	
13	Toluca Lake Elementary School	Joseph Prendez, <i>Principal</i>
14	Rio Vista Elementary	Silvia Roman, <i>Principal</i>
15	Toluca Lake Farmers Market	Rich Armas, Manager
5. 7:50 – 8:20 30 minutes	GTLNC Committee Reports – Possible Motions & Votes	GTLNC Committee Chairs



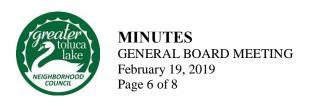


	Topic	Responsible Person
10 minutes	Executive Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	Ryan Altoon
	 Administrative Social Media Update Website 	
	Treasurer Report - (One (1) Minute per Speaker, per Agenda Item Allotted)	Arthur Wypchlak, Treasurer
	 January Pro Forma Review MOTION D: Approve the January 2019 MER and expenditures for reconciliation submission to the City Clerk. Youth Board Member Joseph Robert abstains due to By-Law limitations of the seat. MOTION E: Approve the revised GTLNC 2018-2019 Budget for submission to the City Clerk Youth Board Member Joseph Robert abstains due to By-Law limitations of the seat. 	VOTE: _11 / 0 / 1_ First: Reynold Blight Second: Lee Jamieson VOTE: _11 / 0 / 1_ First: Lee Jamieson Second: Jason Friedman
5 minutes	Planning & Land Use Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	Ryan Altoon, <i>Chair</i>



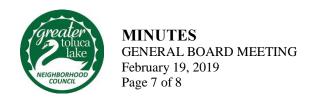


	Topic	Responsible Person
	 134 Freeway On/Off Ramp Beautification: Update/ Estimated Project Start Date: Reached out to NBC Universal to continue maintenance of the property Cahuenga/Addison Lot Beautification: Pending CBA w/ City - City may have a design firm to design this property at no cost. Streetscape MOTION F: Approve an amount not to exceed \$10,000 for Placeworks - an LA-based planning firm - to begin its initial stage of work for Phase 3 of Streetscape design on Riverside Drive. Youth Board Member Joseph Robert abstains due to By-Law limitations of the seat. Katherine Hatton abstains. -Continuity of this project will be ushered by TL Beautification Partners (TL Beautification Partners is composed of several community organizations. This is a long-term project, and the scope of this project allows it to be done on a roll out basis. -The results of these studies as well detailed information regarding the potential project are accessible to public via our website. All information can be accessed. -Community will continue to have a say on the project. During the design process, the community will give input prior to any changes are implemented. No voice will be discounted, so that a collective cohesive plan will be instituted. Homeless Housing Ad Hoc Committee 	VOTE: <u>10 / 0 / 2</u> First: Lee Jamieson Second: Reynold Blight
5 minutes	Public Safety Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	Jason Friedman, <i>Chair</i>
	 ACS vs. Post: Security company update Updates on homeless encampments New lower voltage street lights going in on Riverside New temporary Sr. Lead Officer Christopher Kelly 	
4 minutes	Outreach & Elections Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	Natasha Lewin, Co-Chair Kelly Cole, Co-Chair
	 Candidate Filing Period is currently open (1/31/19 - 3/4/19). Election Period is upcoming (3/5/19 - 5/15/19). Election Day is 5/16/19. Election Outreach Update 	
3 minutes	Environmental Affairs Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	Juliann Miles, Co-Chair Katherine Hatton, Co-Chair





	Topic	Responsible Person
	 Earth Day 2019: April 7, 2019 MOTION G: Approve up to \$4800.00 on rentals for Tables, Chairs, Pop Up Tents, & Umbrellas for 2019 Taste of Toluca/Earth Day. Youth Board Member Joseph Robert abstains due to By-Law limitations of the seat. 	VOTE : 11_/_0/_1 First: Jason Friedman Second Robyn Allyn
	MOTION H: Approve up to \$2100.00 on Marketing & Advertising for 2019 Taste of Toluca/Earth Day through social media marketing (Facebook Ads, Web Event Posting, etc.), color fliers, & vinyl banners. Youth Board Member Joseph Robert abstains due to By-Law limitations of the seat.	VOTE : _11_/_0/_1 First: Kelly Cole Second Reynold Blight
	MOTION I: Approve up to \$1000.00 on promotional items and T-shirts for 2019 Taste of Toluca/Earth Day. Youth Board Member Joseph Robert abstains due to By-Law limitations of the seat.	VOTE : <u>11 / 0 / 1</u> First: Lee Jamieson Second: Robyn Allyn
	MOTION J: Approve up to \$650.00 on portable toilet rentals for 2019 Taste of Toluca/Earth Day. Youth Board Member Joseph Robert abstains due to By-Law limitations of the seat.	VOTE : <u>11 / 0 / 1</u> First: Lee Jamieson Second Kelly Cole
	MOTION K: Approve up to \$1400.00 on permits for 2019 Taste of Toluca/Earth Day. Youth Board Member Joseph Robert abstains due to By-Law	VOTE : <u>11 / 0 / 1</u> First: Jason Friedman Second: Reynold Blight
	Imitations of the seat. MOTION L: Approve as amended up to \$150.00 on Volunteer Food for 2019 Taste of Toluca/Earth Day. Youth Board Member Joseph Robert abstains due to By-Law limitations of the seat.	VOTE : <u>11 / 0 / 1</u> First: Reynold Blight Second Jason Friedman
	 Suggestions for Future Projects If you are interested in joining Environmental Affairs or if you have ideas for potential projects for the committee, please do not hesitate to send an email to <u>Juliann.Miles@gtlnc.org</u> or <u>Katherine.Hatton@gtlnc.org</u>. 	
3 minutes	Governmental Affairs Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	Richard McFalls, Chair
	 Update: Proposition HHH Permanent Supportive Housing Loan Program / All Project Status / Supportive Housing Goal: Council File 17-0090-S11 In the process of 30days on receiving the update Legislative Update 	





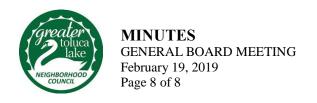
		Topic	Responsible Person
	8:20 – 8:30 10 minutes	New Business: News, announcements, topics of discussion	Ryan Altoon, President
7.	8:41	Meeting Adjourned	Ryan Altoon, President
Next meeting: Tuesday, March 19, 2019			

COMMITTEE + BOARD MEETING SCHEDULE

1st Mon. @ 7PM – Public Safety2nd Tues. 6:30PM – Executive Board1st Tues. @ 6:30PM – Outreach2nd Tues. 6PM – Gov Affairs3rd Tuesday – General Board2nd Mon. @ 6:30PM – Planning1st Tues. 7PM – Environmental Affairs

Speakers' Card: The public is requested to fill out a Speakers Card to address the Council on any item on the agenda prior to the Council taking action on an item. Matters not on the agenda that are within the Council's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to three (3) minutes per speaker, unless waived by the presiding officer of the Council. Neighborhood Council Meeting Agendas are posted for public review at: Discovery Shop west wall bulletin board, as well as on the GTLNC Web site www.gtlnc.org. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website www.gtlnc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact admin@gtlnc.org. As covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at 213-978- 1551 or e-mail NCSupport@lacity.org Section 702: (GTLNC Bylaws) Grievance Procedure.

- An individual stakeholder or group of stakeholders shall have a right to assert a grievance with respect to any act by the Council or any member of the Council.
 - Grievances shall be handled in a manner that is consistent with rules and regulations adopted by the City of Los Angeles
 through its Charter, its ordinances, and the rules as communicated by its agencies, including the Department of
 Neighborhood Empowerment.
 - Disagreement with legitimately determined policies or positions of the Council shall not be considered a grievance for the purposes of this section.
 - An allegation that the Bylaws, the Charter Plan or any other local, state or federal law has been violated shall be the legitimate subject of the grievance procedure system.
 - For this purpose, the stakeholders at the annual meeting shall elect a Grievance Committee, consisting of three persons, none of whom shall be a member of the Council.
 - A vacancy on the Grievance Committee may be filled temporarily by the Council, but that position shall be filled by election by all stakeholders at the next regularly scheduled meeting of stakeholders.
 - Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the persons claiming a grievance to present arguments and evidence, which may include testimony, to the Committee.
 - The Grievance Committee shall act to hear a grievance within 30 days of the initial communication and shall prepare a report and recommendation to the Council to be presented at its next meeting, or at least no later than the following meeting.
 - The Grievance Committee may on its own volition communicate its findings directly to the Department of Neighborhood Empowerment in addition to reporting to the Council.
 - The Council shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as described above.
 - An aggrieved stakeholder may appeal a decision by the Grievance Committee to DONE.





Process for Reconsideration: Any person or group adversely affected by the decisions or policies of the GTLNC may file a written grievance with the Council. The Council shall then refer the matter to the Grievance Committee. Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the person claiming a grievance to present arguments and evidence, which may include testimony, to the committee. The Grievance Committee shall act to hear a grievance within thirty days of the initial communication and shall prepare a report and recommendation to the GTLNC to present at its next meeting, or at least no later than the following meeting. The Grievance Committee may on its own volition, communicate its findings directly to the Department of Neighborhood Empowerment (DONE) in addition to reporting to the Governing Board. The Governing Board shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as describe above. Any aggrieved stakeholder has the right of appeal to DONE any decision by the GTLNC. This grievance process is intended to address matters involving procedural disputes, e.g., the Council's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, or local, State or Federal law.