



MINUTES

GENERAL BOARD MEETING

April 23, 2019
7:00pm



Toluca Lake Elementary School
4840 Cahuenga Blvd, Toluca Lake, CA 91602

GTLNC BOARD			<i>X = Present, AB = Absent, EX = Excused</i>			
<u>_X_</u>	Ryan Altoon	PRESIDENT	<u>_X_</u>	Robyn Allyn	EX David Knox	<u>Grievance Comm.</u>
<u>_X_</u>	Jason Friedman	VICE PRESIDENT	<u>_X_</u>	Reynold Blight	EX_ Natasha Lewin	___ Sol Ajelat
<u>_X_</u>	Arthur Wypchlak	TREASURER	<u>_X_</u>	Kelly Cole	<u>_X_</u> Mark Stephenson	___ Jay Goldberg
<u>_X_</u>	Juliam Miles	SECRETARY	<u>_X_</u>	Katherine Hatton	EX_ Craig Strong	___ Tim Hawkins
EX	Richard McFalls	ASST. SECRETAR	<u>_X_</u>	Lee Jamieson	<u>_X_</u> Joseph Roberts	
STATE, CITY, REGIONAL + COMMUNITY ORGANIZATIONS						
<u>_X_</u>	Caroline Hogikyan	NC Liaison			State 46th Assembly District	
___	Jaqueline Serrano	East Valley Rep.			LA City Mayor's Office	
___	Alice Roth	Senior Deputy			LA City Council 4 th District	
<u>_X_</u>	Curtis Delbar	Sr. Lead Officer			LAPD NoHo Division	
___	Jason Stinett	NC Liaison			LA DWP	
___	Gibson Nyambura	NC Liaison			DONE	
<u>_X_</u>	Brandon Pender	NC Budget Advocate			GTLNC Budget Advocate	
<u>_X_</u>	Jon Molin	President			TL Chamber of Commerce	
<u>_X_</u>	Steve Hampar	President			TL Homeowners Association	
<u>_X_</u>	Dana Boyd	President			TL Garden Club	
<u>_X_</u>	Jon Molin	Chair			TL Beautification Partners	
<u>_X_</u>	Joseph Prendez	Principal			Toluca Lake Elementary School	
___	Silvia Roman	Principal			Rio Vista Elementary School	
___	Rich Armas	Manager			Toluca Lake Farmers Market	
___	Ann Bowman	Librarian			NoHo Library	
TOTAL PUBLIC IN ATTENDANCE						___ 64+3+2+2+2+1+1

COMMITTEE + BOARD MEETING SCHEDULE

1 st Mon @ 7PM – Public Safety	2 nd Tues @ 6PM – Governmental Affairs	
3 rd Mon @ 6:30PM – Planning & Land Use	2 nd Tues @ 6:30PM – Executive Board	3 rd Tues @ 7PM –
1 st Tues @ 6:30PM – Outreach & Elections	1 st Tues @ 7:15PM – Environmental Affairs	General Board

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MEETING AGENDA:

Topic		Responsible Person
1.	7:00 – 7:10 10 minutes	Meeting Opening / Call to Order
		Ryan Altoon, <i>President</i>
		Pledge of Allegiance Roll Call Approval of Board Minutes
		Ryan Altoon, <i>President</i> Juliann Miles, <i>Secretary</i> Ryan Altoon, <i>President</i>
		<u>MOTION A: Approve the GTLNC March 19, 2019 Board Minutes as submitted.</u>
		<i>VOTE: 11 / 0 / 0</i> <i>1st : Mark Stephenson</i> <i>2nd : Lee Jamieson</i>
		President's Welcome
2.	7:10 – 7:20 10 minutes	Open Public Forum - (Three (3) Minutes per Speaker) <i>-Rudy Williams: Express concern regarding project on Riverside Dr.</i>
3.	7:20 – 7:35 15 minutes	
4.	7:35 – 7:50 15 minutes	City & Neighborhood News / Announcements - (Standing Open Forum)
	1	State 46 th Assembly District AB429 & AB234: are currently being worked on Thursday, Real ID workshop: What is Adrin's position on SB50? ~ He is waiting for the amendments to have a final stance on the bill.
		Caroline Hogikyan, <i>NC Liaison</i>
	2	LA City Mayor's Office
		Jaqueline Serrano, <i>East Valley Rep.</i>
	3	LA City Council 4 th District
		Alice Roth, <i>Senior Deputy</i>
	4	LAPD NoHo Division -2 Break ins at Sushi Yuzu & Sweet/Salt -Homeless encampment on Lankershim & 134 (clean up scheduled tomorrow (4/24 at 8:30am); Bureau of Sanitation removes bulky items and any hazardous waste -What is the history of robberies on Riverside Dr? C.D.: US Bank Robbery, Apple Store have been broken into. -Issue regarding shooting at Arcola and Sarah? C.D.: Gentleman was shooting a pellet gun at a sign
		Curtis Delbar, <i>Sr. Lead Officer</i>
	5	LA DWP
		Jason Stinett, <i>NC Liaison</i>
	6	Empower LA (DONE)
		Gibson Nyambura, <i>NC Advocate</i>



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	Topic	Responsible Person
	<p>7 GTLNC Budget Advocate</p> <ul style="list-style-type: none"> -Extending terms of Budget Advocates until 2020. Didn't want to run up against NC's elections -Next Budget Day is the last Saturday of June. -Budget Finance Cmte.; will bring a hard copy of white paper to the next NC meeting; Will ask the board to valid some of the recommendations of the white paper -Increase of revenue to service unions; investigating where that money is going -Making a request for something like a City Manager for the City of LA 	<p>Brandon Pender, Budget Rep.</p>
	<p>8 Toluca Lake Chamber of Commerce</p> <ul style="list-style-type: none"> -NC, Chamber, HOA, & Garden Club have banded together to form the Beautification Team; Want to make sure that the integrity of the community is maintained and enhanced -Thanks to Dana Boyd & Ryan Altoon's help, we are able to address the on and off ramp that serves as a gateway to our village -Paid for a 4-faced clock. -Completion of the median; Thanked Paulanna for her hardwork -Thanks for the support of local businesses -Chamber as communicated to absentee/ vacant business owners? ~Chamber is open to offer resources to struggling businesses to help maintain "village feel" 	<p>Jon Molin, <i>President</i></p>
	<p>9 Toluca Lake Homeowners Association</p> <ul style="list-style-type: none"> -There is an app for discounts at local businesses. -Have been working on the SB50 letter. 	<p>Dana Boyd, <i>Member</i></p>
	<p>10 Toluca Lake Garden Club</p> <ul style="list-style-type: none"> -Planted lemon trees on Riverside Dr. Please contact us if there are any issues with the plants. -Reprinted cookbook from TL residents. \$28. Money goes toward beautification on Riverside Dr. -Had a fundraiser, win a year worth of florals, money goes to beautification projects. 	<p>Dana Boyd, <i>President</i></p>



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Topic		Responsible Person
11	Toluca Lake Beautification Partners -4 groups came together to empower community in regard to beautification in the area. -Recently applied for Mayor Great Streets Grant which would allow for improvements for Riverside Dr.	Ryan Altoon, <i>Member</i>
12	NoHo (Amelia Earhart) Library	Ann Bowman, <i>Librarian</i>
13	Toluca Lake Elementary School -Enrollment is up; Added a 3 teacher; increased resident students -30 points higher than state and LAUSD -Keep in mind measure EE. It is on the June 4 th ballot. -Welcomed to come to the PTA meeting	Joseph Prendez, <i>Principal</i>
14	Rio Vista Elementary	Silvia Roman, <i>Principal</i>
15	Toluca Lake Farmers Market	Rich Armas, <i>Manager</i>
5.	7:50 – 8:20 30 minutes	GTLNC Committee Reports – Possible Motions & Votes
	10 minutes	Executive Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)
	<ul style="list-style-type: none"> • Administrative <ul style="list-style-type: none"> ○ Social Media Update ○ Website 	
	Treasurer Report - (One (1) Minute per Speaker, per Agenda Item Allotted)	Arthur Wypchlak, <i>Treasurer</i>



- March Pro Forma Review

MOTION B Approve the **March 2019 MER** and expenditures for reconciliation submission to the City Clerk.

VOTE: 10 / 0 / 1
First: Jason Friedman
Second: Reynold Blight

MOTION C: Approve a Neighborhood Purpose Grant with Toluca Lake Beautification Partners in the amount of \$10,000 for Streetscape Planning, which REPLACES the previously approved Motion F (2/19/2019) that authorized the GTLNC to pay Placeworks directly for Streetscape Planning on Riverside Drive, as directed by the Los Angeles City Clerk's Office for ease of contract drafting and execution.

VOTE: 8 / 0 / 3
First: Mark Stepheson
Second: Lee Jamieson

Why are we re-voting on this issue?

~A.W.: By placing this matter as an NPG, we can expedite the process.

-What is the money going toward? Can you please elaborate on this project?

~A.W.: Placeworks will be designing a city block that will be used to design the area (starting with 1 city block to be used as a budgetary template) that will be used in to in the City's Great Streets Initiative Grant application.

-Which block? Who chooses it?

~Placeworks. We will find out greater information on the process.

-The people making the decision, will they have ask for our input. It looks as if the purpose of this grant is to have areas without a purpose to have the City come in and design it. Are we handing the City power to design our area?

Ryan Altoon & Reynold Blight recuse themselves due to sitting on the Advisory Board.

MOTION D: Approve an amount not to exceed \$75 for a run of 50 GTLNC business cards for Board Member Lee Jamieson.

VOTE: 9 / 0 / 2
First: Reynold Blight
Second: Robyn Allyn

Lee Jamieson recused himself due to the motion is pertaining to him.

-Due to proximity of election, should we hold off on this expense.

~Had a conversation with DONE, Lee identifies as a disabled person and this is his only use of communication.

City will allow a small roll over (up to \$5000). This is not a definitive answer. We program our budget at the



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Topic		Responsible Person
	beginning of the year. We are expected the same amount the next fiscal year.	
5 minutes	Planning & Land Use Committee <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i>	Ryan Altoon, <i>Chair</i>



	<ul style="list-style-type: none"> • Cahuenga Addison Lot: NOW is in the midst of working with staff in coming up with a preliminary design for the garden. Fully funded project. Working contract details with the City of LA. • 134 Freeway @ Cahuenga Improvements: New landscaping on all three ramps of 134 freeway. With the help of TL Beautification Partners, area is completely landscaped. Maintenance has been secured for 2 years. <p>Some of the sprinklers were not working. Have we addressed this issue?</p> <p>-Yes. They have been repaired/replaced.</p> <p>Why isn't Cal Trans doing this?</p> <p>-We used creative approach to find a solution. Cal Trans was able to assist in addressing this issue.</p> <ul style="list-style-type: none"> • Riverside Drive Streetscape • Lankershim Blvd Streetscape • <u>10063 Riverside Drive TOC Project</u> <ul style="list-style-type: none"> ○ 4-story mixed use project ○ One level below grade parking (28 parking stalls) ○ 10,427 sf ground floor retail ○ 38 residential units (4 of which are affordable) (10.5%) ○ Not compelled to a public process; They have modified project; have added greenery as we as aspects of streetscape components. <p>-Who is the owner? There is no parking. This is a village, and this is horrible.</p> <p>-I don't know off hand. They have it lowered parked.</p> <p>-Is there are underground parking for residents? Because no one parks in the assigned parking. I have a parking nightmare in my area.</p> <p>R.A: I am not going to disagree with your concern. We have another owner in the area doing a TOC project. They have agreed to address the parking situation in the area.</p> <p>-Can we do permit parking?</p> <p>R.A. Yes. The moratorium of permit parking has ended. You can use that as a way of mitigating the parking issue.</p> <p>What is the justification of TOC? Close to public transportation & number of affordable housing.</p> <p>Valet parking. They are going to park those cars in the neighborhood streets. They aren't thinking clear.</p>	
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	<p>-Upset that the Planning Department has not considered the under parked area. They did not have the decency to meet with GTLNC Planning Dept.</p> <p>-The area is completely underparked. It will affect businesses.</p> <p>-I own Red Door on Riverside Dr. 50-60 people are going to lose their job with this project.</p> <p>What is the next step to stop this issue?</p> <p>We are going to bring up CDO. We are looking to address this in the box we are in.</p> <p>Delays on the project will give us a fighting chance. Monitoring the details of the project that will help the TL village.</p> <p>What is the time frame?</p> <p>We got the notice in December. Ryu's office has concerns about this office. Met with developer and owner. Office will continue to push with them. In touch with City of Manager assigned to the project.</p> <p>What would be most effective for the Councilman to have in his possession?</p> <p>Have a letter from all the community organizations (Chamber, GTLNC, etc).</p> <p>Due to this being by right, what can we provide that will encourage the owner to come back to the table to have a conversation. What can we provide that will allow a rational open dialog?</p> <p>Will request developer to attend subsequent meeting.</p> <p>Are they open to making it all retail without residential?</p> <p>-We are not sure, because the developer has not attended any of the planning meetings or Board.</p> <ul style="list-style-type: none"> • Homeless Ad Hoc Committee <p><u>MOTION E: Approval of the proposed Homeless Policy Statement from the Ad-Hoc Homeless Housing Committee, as presented or amended.</u></p> <p>What makes this a policy statement rather than a CIS?</p> <p>-CIS is connected to an actual council motion. The CIS is filed with the council motion and becomes public record. GTLNC didn't want to wait for a motion to come about before making a statement.</p>	<p>VOTE: 11 / 0 / 0 <i>First: Robyn Allyn</i> <i>Second: Joseph Roberts</i></p>
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	Topic	Responsible Person
	<p>Will this document be posted somewhere on the GTLNC website? I was co-chair of the homeless count. When did the numbers come out?</p> <p>-Yes, it will be posted. The numbers have not yet come out. We are using last year's number to discuss what could possibly our share.</p> <p>Who is to say if you build the new housing, who is to say that the homeless people who can't just shift into those vacancies?</p> <p>-We are aiming to get ahead of this problem.</p> <p>Due to the Supreme Court ruling, how does this impact us? How does this change/impact the problem?</p> <p>-Police can come out and handle the issue if it is a problem.</p>	
5 minutes	<p>Public Safety Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)</p>	Jason Friedman, <i>Chair</i>
	<ul style="list-style-type: none"> • March CPAB Takeaways • LADOT Updates • Deputy City Attorney Updates • Schedule CERT Training: 6pm-9pm @ Harmony Church 	
4 minutes	<p>Outreach & Elections Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)</p>	Natasha Lewin, <i>Co-Chair</i> Kelly Cole, <i>Co-Chair</i>
	<ul style="list-style-type: none"> • Pancake Breakfast <p><u>MOTION F:</u> Approve an amount not to exceed \$500 for supplies from Smart & Final for Chamber of Commerce's Pancake Breakfast as amended.</p> <ul style="list-style-type: none"> • Earth Day Candidate Introductions • Election Day is 5/16/19 from 3pm-8pm. Polling place is 4301 Cahuenga Blvd. • Thursday May 9th at TL Harmony at 7pm there will Candidate Forum. • There will be an Election's Table set up at the Chamber's Pancake Breakfast. • Candidate information can be found at Votetolucalake.org. If you have any questions regarding elections, please do not hesitate to send an email to Kelly Cole at Kelly.Cole@gtlnc.org or to Natasha Lewin at Natasha.Lewin@gtlnc.org. 	<p><i>VOTE:</i> 10 / 0 / 1 <i>First: Mark Stephenson</i> <i>Second: Lee Jamieson</i></p>
3 minutes	<p>Environmental Affairs Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)</p>	Juliann Miles, <i>Co-Chair</i> Katherine Hatton, <i>Co-Chair</i>



Topic		Responsible Person
	<ul style="list-style-type: none"> Toluca Lake Elementary Clean-Up Earth Day 2019 Suggestions for Future Projects If you are interested in joining Environmental Affairs or if you have ideas for potential projects for the committee, please do not hesitate to send an email to Juliann Miles Juliann.Miles@gtlnc.org. 	
3 minutes	Governmental Affairs Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	Richard McFalls, <i>Chair</i>
	<ul style="list-style-type: none"> Legislative review Legislative Update 	
6. 8:20 – 8:30 10 minutes	New Business: <i>News, announcements, topics of discussion</i>	Ryan Altoon, <i>President</i>
7. 9:37	Meeting Adjourned	Ryan Altoon, <i>President</i>
Next meeting: Tuesday, May 21, 2019		

COMMITTEE + BOARD MEETING SCHEDULE		
1 st Mon. @ 7PM – Public Safety	2 nd Tues. 6:30PM – Executive Board	
1 st Tues. @ 6:30PM – Outreach	2 nd Tues. 6PM– Gov Affairs	3 rd Tuesday – General Board
3 rd Mon. @ 6:30PM – Planning	1 st Tues. 7PM– Environmental Affairs	

Speakers’ Card: The public is requested to fill out a Speakers Card to address the Council on any item on the agenda prior to the Council taking action on an item. Matters not on the agenda that are within the Council’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to three (3) minutes per speaker, unless waived by the presiding officer of the Council. **Neighborhood Council Meeting Agendas** are posted for public review at: Discovery Shop west wall bulletin board, as well as on the GTLNC Web site www.gtlnc.org. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website www.gtlnc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact admin@gtlnc.org. As covered entity under **Title II of the Americans with Disabilities Act**, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at 213-978- 1551 or e-mail NCSupport@lacity.org **Section 702: (GTLNC Bylaws) Grievance Procedure**.

- An individual stakeholder or group of stakeholders shall have a right to assert a grievance with respect to any act by the Council or any member of the Council.
 - Grievances shall be handled in a manner that is consistent with rules and regulations adopted by the City of Los Angeles through its Charter, its ordinances, and the rules as communicated by its agencies, including the Department of Neighborhood Empowerment.
 - Disagreement with legitimately determined policies or positions of the Council shall not be considered a grievance for the purposes of this section.
 - An allegation that the Bylaws, the Charter Plan or any other local, state or federal law has been violated shall be the legitimate subject of the grievance procedure system.
 - For this purpose, the stakeholders at the annual meeting shall elect a Grievance Committee, consisting of three persons, none of whom shall be a member of the Council.



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- A vacancy on the Grievance Committee may be filled temporarily by the Council, but that position shall be filled by election by all stakeholders at the next regularly scheduled meeting of stakeholders.
- Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the persons claiming a grievance to present arguments and evidence, which may include testimony, to the Committee.
- The Grievance Committee shall act to hear a grievance within 30 days of the initial communication and shall prepare a report and recommendation to the Council to be presented at its next meeting, or at least no later than the following meeting.
- The Grievance Committee may on its own volition communicate its findings directly to the Department of Neighborhood Empowerment in addition to reporting to the Council.
- The Council shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as described above.
- An aggrieved stakeholder may appeal a decision by the Grievance Committee to DONE.

Process for Reconsideration: Any person or group adversely affected by the decisions or policies of the GTLNC may file a written grievance with the Council. The Council shall then refer the matter to the Grievance Committee. Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the person claiming a grievance to present arguments and evidence, which may include testimony, to the committee. The Grievance Committee shall act to hear a grievance within thirty days of the initial communication and shall prepare a report and recommendation to the GTLNC to present at its next meeting, or at least no later than the following meeting. The Grievance Committee may on its own volition, communicate its findings directly to the Department of Neighborhood Empowerment (DONE) in addition to reporting to the Governing Board. The Governing Board shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as describe above. Any aggrieved stakeholder has the right of appeal to DONE any decision by the GTLNC. This grievance process is intended to address matters involving procedural disputes, e.g., the Council's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, or local, State or Federal law.