



MINUTES

GENERAL BOARD MEETING

JUNE 18, 2019
7:06pm



Toluca Lake Elementary School
4840 Cahuenga Blvd, Toluca Lake, CA 91602

GTLNC BOARD			<i>X = Present, AB = Absent, EX = Excused</i>					
EX	Ryan Altoon	<i>PRESIDENT</i>	_X_	Robyn Allyn	X_	David Knox	<u>Grievance Comm.</u>	
X	Jason Friedman	<i>VICE PRESIDENT</i>	_X_	Reynold Blight	EX	Natasha Lewin	___	Sol Ajelat
X	Arthur Wypchlak	<i>TREASURER</i>	_X_	Kelly Cole	_X_	Mark Stephenson	___	Jay Goldberg
X	Juliam Miles	<i>SECRETARY</i>	_X_	Katherine Hatton	_X_	Craig Strong	___	Tim Hawkins
X	Richard McFalls	<i>ASST. SECRETARY</i>	_X_	Lee Jamieson	_X_	Joseph Roberts		
STATE, CITY, REGIONAL + COMMUNITY ORGANIZATIONS								
X	Caroline Hogikyan	NC Liaison		State 46th Assembly District				
___	Jaqueline Serrano	East Valley Rep.		LA City Mayor's Office				
X	Alice Roth	Senior Deputy		LA City Council 4 th District				
___	Kurtis Delbar	Sr. Lead Officer		LAPD NoHo Division				
___	Jason Stinett	NC Liaison		LA DWP				
X	Gibson Nyambura	NC Liaison		DONE				
X	Brandon Pender	NC Budget Advocate		GTLNC Budget Advocate				
X	Tim Hawkins	President		TL Chamber of Commerce				
___	Steve Hampar	President		TL Homeowners Association				
___	Dana Boyd	President		TL Garden Club				
___	Jon Molin	Chair		TL Beautification Partners				
___	Joseph Prendez	Principal		Toluca Lake Elementary School				
___	Silvia Roman	Principal		Rio Vista Elementary School				
___	Rich Armas	Manager		Toluca Lake Farmers Market				
X	Ann Bowman	Librarian		NoHo Library				
TOTAL PUBLIC IN ATTENDANCE							___35 +1_	

COMMITTEE + BOARD MEETING SCHEDULE

1 st Mon @ 7PM – Public Safety	2 nd Tues @ 6PM – Governmental Affairs	
3 rd Mon @ 6:30PM – Planning & Land Use	2 nd Tues @ 6:30PM – Executive Board	3 rd Tues @ 7PM –
1 st Tues @ 6:30PM – Outreach & Elections	1 st Tues @ 7:15PM – Environmental Affairs	General Board

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MEETING AGENDA:

Topic		Responsible Person
1.	7:00 – 7:10 10 minutes	Meeting Opening / Call to Order
		Ryan Altoon, <i>President</i>
		Pledge of Allegiance Roll Call Approval of Board Minutes
		Ryan Altoon, <i>President</i> Juliann Miles, <i>Secretary</i> Ryan Altoon, <i>President</i>
		<u>MOTION A: Approve the GTLNC May 21, 2019 Board Minutes as submitted.</u>
		VOTE: 11 / 0 / 2 <i>1st : Robyn Allyn</i> <i>2nd : Joseph Roberts</i>
		• May Pro Forma Review
		Arthur Wypchalk, <i>Treasurer</i>
		<u>MOTION B Approve the May 2019 MER and expenditures for reconciliation submission to the City Clerk as amended.</u>
		VOTE: 11 / 0 / 2 <i>1st : Mark Stephenson</i> <i>2nd : Kelly Cole</i>
2.	7:10 – 7:25 15 minutes	New Board Installation: Gibson Nyambura / David Ryu
GTLNC BOARD		<i>X = Present, AB = Absent, EX = Excused</i>
<u>X</u>	Robyn Allyn	<u>X</u> Hannah Globus
<u>X</u>	Reynold Blight	<u>X</u> Juliann Miles
<u>X</u>	Tony Carey	<u>X</u> Katherine Hatton
<u>X</u>	Kelly Cole	<u>X</u> Lee Jamieson
<u>X</u>	Jason Friedman	<u>X</u> Colby Jensen
		<u>X</u> Richard McFalls
		<u>X</u> Robert Scibelli
		<u>EX</u> Tina Smith
		<u>X</u> Arthur Wypchlak
		*Tony Carey left at 8:28pm
		<u>Grievance Comm.</u> ___ Sol Ajelat ___ Jay Goldberg ___ Tim Hawkins
ELECTIONS of BOARD OFFICERS		
		Reynold Blight nominated Jason Friedman as President, Richard McFalls as Vice President, Arthur Wypchlak as Treasurer, Juliann Miles as Secretary and Robyn Allyn as Assistant Secretary.
		VOTE: 13 / 0 / 0 <i>1st : Arthur Wypchlak</i> <i>2nd : Robyn Allyn</i>
		Katherine Hatton nominates Kelly Cole as Vice President.
		VOTE: 7 / 5 / 0 <i>1st : Arthur Wypchlak</i> <i>2nd : Reynold Blight</i>
		Nomination for President: <u>MOTION C: The Board hereby elects Jason Friedman as President of the Greater Toluca Lake Neighborhood Council.</u>
		VOTE: 13 / 0 / 0 <i>1st : Reynold Blight</i> <i>2nd : Lee Jamieson</i>
		Nomination for Vice President: <u>MOTION D: The Board hereby elects Richard McFalls as Vice President of the Greater Toluca Lake Neighborhood Council.</u>
		VOTE: 13 / 0 / 0 <i>1st : Lee Jamieson</i> <i>2nd : Robyn Allyn</i>
		Kelly Cole states that she has been a long-time resident of Toluca Lake. She has raised a child here and she has been involved with GTLNC for 5 years and a GTLNC Board member for 3 years. In her job, she has experience supervising individuals and accomplishing various projects. She is currently the chair of Outreach and Elections. As chair, GTLNC has had its largest turn out in voters. She would love to continue to serve the community as Vice President.
		VOTE: 6 / 5 / 1 <i>1st : Hannah Globus</i> <i>2nd : Robyn Allyn</i>



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Topic		Responsible Person
	<p>Richard McFalls states that he has been a member of GTLNC for a few years and has enjoyed serving on it. When he was asked to step up and serve as the chair of Governmental Affairs, he did so. He is the chair of Governmental Affairs and is also currently the Assistant Secretary on Executive. He would like to be considered for GTLNC Vice President.</p> <p>Nomination for Treasurer: MOTION E: <u>The Board hereby elects Arthur Wypchlak as Treasurer of the Greater Toluca Lake Neighborhood Council.</u></p> <p>Nomination for Secretary: MOTION F: <u>The Board hereby elects Juliann Miles as Secretary of the Greater Toluca Lake Neighborhood Council.</u></p> <p>Juliann Miles nominates Kelly Cole for Assistant Secretary. She believes that since Kelly Cole is interested in becoming VP, this is an excellent opportunity to get her feet wet in seeing what Executive does.</p> <p>Kelly Cole: Feels the Executive Committee had not been transparent about this appointment process went down. She wanted to be part of the Executive team to hold it accountable for the things they do in their committee as well as outside of it. She feels they did not act in good faith and that there were back door deals that took place. She stated she had been involved with the neighborhood council longer than Richard McFalls (no offense to Richard) and for him to be placed as vice president. She feels a light needs to be shine on the Executive Committee. So she guess she will accept the nomination of Assistant Secretary made by Juliann Miles.</p> <p>Robyn Allyn: States that she has been a resident many years. She has been involved in various organizations. She loves this community and wants to continue to serve in it. She would love for the board to consider her for the assistant secretary position.</p> <p>Nomination for Assistant Secretary: MOTION G: <u>The Board hereby elects Kelly Cole as Assistant Secretary of the Greater Toluca Lake Neighborhood Council.</u></p>	
APPOINTMENT of COMMITTEE CHAIRS		
3.	7:25 – 7:35 10 minutes	Open Public Forum - (Three (3) Minutes per Speaker) <i>-Linda McMannis: Business Owner; owns preschool on Magnolia; just added parking signs on the street that restricts parking of employees; We are also having an issue of homeless encampments settling in the back of the school, and it is becoming a bit too much. We also have a weed store that is having individuals loitering close to the school.</i>
4.	7:35 – 7:50 15 minutes	City & Neighborhood News / Announcements - (Standing Open Forum)
	1	<p>State 46th Assembly District</p> <p>-Cathy Saliba: Compliment Adrin and staff for the communication that we receive on a regular basis</p> <p>-Reynold Blight: There is rumor of a son of SB50 in the wings.</p>
		Caroline Hogikyan, NC Liaison



Topic		Responsible Person
	<p>*The bill as it stood did not make sense. The bill forced several parties to come to the table and to look at drafting something that actually works. It allows parties to look at what opportunities that we can change that will allow for the accommodation of the large population increase</p> <p>-Lisa Cahan Davis: Are there any other bills in the works to address homelessness (families, older populations, and families)?</p> <p>*There is lots of bills in the works. We are looking at this problem from a several different directions. We are seeing that we have not prepared ourselves well for the change in the population and their needs. We are seeing that we are behind on planning these needs.</p> <p>-What do you have planned for diversity in housing with such diversity of population?</p> <p>*I agree. We have such a diversity of population with such a diversity of needs. We are seeing that there is a lack of services and resources that available to address the needs of these populations. We are seeing that we haven't prepared the services and resources for our elderly. The more housing we provide the more that we stabilize the price of housing. As population has grown in the past 20yrs the production has been cut by 1/3.</p> <p>Robert: Is there any conversation regarding rent control?</p> <p>*We did talk about passing rent control to be placed in are</p> <p>Lee Jamieson: What are we doing to get rid of by-right laws.</p> <p>*That is more of something that you should discuss with your council office. If you start tinkering to by-right laws you increase the price of construction that will end up impacting the price of rents.</p>	
2	LA City Mayor's Office	Jaqueline Serrano, <i>East Valley Rep.</i>
3	LA City Council 4 th District	Alice Roth, <i>Senior Deputy</i>
4	LAPD NoHo Division	Kurtis Delbar, <i>Sr. Lead Officer</i>
5	LA DWP	Jason Stinett, <i>NC Liaison</i>
6	<p>Empower LA (DONE)</p> <p>-We request that all new board members have their ethics training completed. All new board</p>	Gibson Nyambura, <i>NC Advocate</i>



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Topic		Responsible Person
7	GTLNC Budget Advocate -6/29 will be Budget Day; go to website ncbala.com to reserve your spot; elections for new budget reps as well as for the new board for the budget advocates/ reps; We look really examine and narrow it down to a few things we can address and trim the fat	Brandon Pender, Budget Rep.
8	Toluca Lake Chamber of Commerce -Meeting tomorrow night. Pancake Breakfast was a success. Next project is the town clock. We hope to have that completed by the end of the summer.	Tim Hawkins, <i>Representative</i>
9	Toluca Lake Homeowners Association	Steve Hampar, <i>President</i>
10	Toluca Lake Garden Club	Dana Boyd, <i>President</i>
11	Toluca Lake Beautification Partners	Jon Molin, <i>Chair</i>
12	NoHo (Amelia Earhart) Library -We have kicked off summer reading. -Flyer for National Archives in Riverside. 6/27 will be present to see how you can do your own genealogy study.	Ann Bowman, <i>Librarian</i>
13	Toluca Lake Elementary School	Joseph Prendez, <i>Principal</i>
14	Rio Vista Elementary	Silvia Roman, <i>Principal</i>
15	Toluca Lake Farmers Market	Rich Armas, <i>Manager</i>
5.	7:50 – 8:20 30 minutes	GTLNC Committee Reports – Possible Motions & Votes
	<i>10 minutes</i>	Executive Committee <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i>
		Jason Friedman <i>President</i>
		Treasurer Report <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i>
		Arthur Wypchlak <i>Treasurer</i>
		Nomination for Second Signer: <u>MOTION H:</u> The Board hereby designates the President as Second Signer of the Greater Toluca Lake Neighborhood Council Nomination for Second Bank Card Holder: <u>MOTION I:</u> The Board hereby designates the Treasurer as Second Bank Card Holder. for the Greater Toluca Lake Neighborhood Council.
		<i>VOTE: 13 / 0 / 0</i> <i>1st : Lee Jamieson</i> <i>2nd : Robyn Allyn</i>
		<i>VOTE: 13 / 0 / 0</i> <i>1st Reynold Blight</i> <i>2nd : Kelly Cole</i>
	<i>5 minutes</i>	Planning & Land Use Committee <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i>
		***** , <i>Chair</i>



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Topic		Responsible Person
	<ul style="list-style-type: none"> Community Plan presented their findings last night. They will have a detailed workshop in July to explain their findings and how they plan to execute them. Meets before the Monday before the Board Meetings 	Presented By Reynold Blight
5 minutes	Public Safety Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	*****, Chair
	<ul style="list-style-type: none"> CERT Training starts on 7/8 from 6:30 to 9pm for 7 straight weeks. There is currently a ww NNO is the first Tues of August at the Chase Bank on Riverside across from Paty's 5pm-7pm 	Presented By Jason Friedman
4 minutes	Outreach & Elections Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	*****, Chair
	<ul style="list-style-type: none"> Thanks to the social meeting manager, Lisa Cahan Davis, for her hard work; Also a thanks to Katherine Hatton, Hannah Globus and Juliann Miles I would encourage the separation of Outreach & Election. Elections is a big job and I believe that it should be involved. I would like also that the Board to reconsider the redefining With Gracie Liu stepping down, where are we in the process and who is being considered? Where -We are usually in the dark during that process. We know as much as the NCs. 	Presented By Kelly Cole
3 minutes	Environmental Affairs Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	*****, Chair
	<ul style="list-style-type: none"> Begin to develop an environmental plan for GTLNC. Look to include GTLNC in CyclVia route Look to work with Garden Club to develop more educational classes for area Re-open GreenBiz push 	Presented By Juliann Miles
3 minutes	Governmental Affairs Committee - (One (1) Minute per Speaker, per Agenda Item Allotted)	*****, Chair
	<ul style="list-style-type: none"> Gov Affairs was advised not to meet until a new board was in place. 	Presented By Richard McFalls
6. 8:20 – 8:30 10 minutes	New Business: News, announcements, topics of discussion *Hannah Globus: I would like to propose rotating committee orders. How Any updates on the TOC project? There have not been any new updates on that specific project. I notice the committee chairs are not populated. Is there a reason why? -Yes, the committee chairs are appointed by the President. They could not be populated until the President has been chosen.	Jason Friedman, President
7. 8:37	Meeting Adjourned	*****, President

Next meeting: **Tuesday, July 16, 2019**



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1 st Mon. @ 7PM – Public Safety	2 nd Tues. 6:30PM – Executive Board	
1 st Tues. @ 6:30PM – Outreach	2 nd Tues. 6PM – Gov Affairs	3 rd Tuesday – General Board
3 rd Mon. @ 6:30PM – Planning	1 st Tues. 7PM – Environmental Affairs	

Speakers’ Card: The public is requested to fill out a Speakers Card to address the Council on any item on the agenda prior to the Council taking action on an item. Matters not on the agenda that are within the Council’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to three (3) minutes per speaker, unless waived by the presiding officer of the Council. **Neighborhood Council Meeting Agendas** are posted for public review at: Discovery Shop west wall bulletin board, as well as on the GTLNC Web site www.gtlnc.org. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website www.gtlnc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact admin@gtlnc.org. As covered entity under **Title II of the Americans with Disabilities Act**, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at 213-978- 1551 or e-mail NCSupport@lacity.org **Section 702: (GTLNC Bylaws) Grievance Procedure.**

- An individual stakeholder or group of stakeholders shall have a right to assert a grievance with respect to any act by the Council or any member of the Council.
 - Grievances shall be handled in a manner that is consistent with rules and regulations adopted by the City of Los Angeles through its Charter, its ordinances, and the rules as communicated by its agencies, including the Department of Neighborhood Empowerment.
 - Disagreement with legitimately determined policies or positions of the Council shall not be considered a grievance for the purposes of this section.
 - An allegation that the Bylaws, the Charter Plan or any other local, state or federal law has been violated shall be the legitimate subject of the grievance procedure system.
 - For this purpose, the stakeholders at the annual meeting shall elect a Grievance Committee, consisting of three persons, none of whom shall be a member of the Council.
 - A vacancy on the Grievance Committee may be filled temporarily by the Council, but that position shall be filled by election by all stakeholders at the next regularly scheduled meeting of stakeholders.
 - Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the persons claiming a grievance to present arguments and evidence, which may include testimony, to the Committee.
 - The Grievance Committee shall act to hear a grievance within 30 days of the initial communication and shall prepare a report and recommendation to the Council to be presented at its next meeting, or at least no later than the following meeting.
 - The Grievance Committee may on its own volition communicate its findings directly to the Department of Neighborhood Empowerment in addition to reporting to the Council.
 - The Council shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as described above.
 - An aggrieved stakeholder may appeal a decision by the Grievance Committee to DONE.

Process for Reconsideration: Any person or group adversely affected by the decisions or policies of the GTLNC may file a written grievance with the Council. The Council shall then refer the matter to the Grievance Committee. Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the person claiming a grievance to present arguments and evidence, which may include testimony, to the committee. The Grievance Committee shall act to hear a grievance within thirty days of the initial communication and shall prepare a report and recommendation to the GTLNC to present at its next meeting, or at least no later than the following meeting. The Grievance Committee may on its own volition, communicate its findings directly to the Department of Neighborhood Empowerment (DONE) in addition to reporting to the Governing Board. The Governing Board shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as describe above. Any aggrieved stakeholder has the right of appeal to DONE any decision by the GTLNC. This grievance process is intended to address matters involving procedural disputes, e.g.,



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the Council's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, or local, State or Federal law.