



# MINUTES

## GENERAL BOARD MEETING

September 17, 2019  
7:03pm



Toluca Lake Elementary School  
4840 Cahuenga Blvd, Toluca Lake, CA 91602

GTLNC BOARD			<i>X = Present, AB = Absent, EX = Excused</i>				
<u>X</u>	Jason Friedman	<i>PRESIDENT</i>	<u>X</u>	Robyn Allyn	<u>X</u>	Lee Jamieson	<i>Grievance Comm.</i>
<u>X</u>	Richard McFalls	<i>VICE PRESIDENT</i>	<u>X</u>	Reynold Blight	<u>X</u>	Colby Jensen	___ Sol Ajelat
<u>X</u>	Arthur Wypchlak	<i>TREASURER</i>	<u>EX</u>	Tony Carey	<u>X</u>	Robert Scibelli	___ Jay Goldberg
<u>X</u>	Juliann Miles	<i>SECRETARY</i>	<u>EX</u>	Hannah Globus	<u>X</u>	Tina Smith	___ Tim Hawkins
<u>X</u>	Kelly Cole	<i>ASST. SECRETARY</i>	<u>X</u>	Katherine Hatton			
STATE, CITY, REGIONAL + COMMUNITY ORGANIZATIONS							
___	TBD	NC Liaison		State 46th Assembly District			
___	Caroline Menjivar	East Valley Rep.		LA City Mayor's Office			
___	Alice Roth	Senior Deputy		LA City Council 4 <sup>th</sup> District			
<u>X</u>	Kurtis Delbar	Sr. Lead Officer		LAPD NoHo Division			
___	Jason Stinett	NC Liaison		LA DWP			
<u>X</u>	Freddy Cupen-Ames	NC Liaison		DONE			
___	Brandon Pender	NC Budget Advocate		GTLNC Budget Advocate			
<u>X</u>	Jon Molin	President		TL Chamber of Commerce			
___	Steve Hampar	President		TL Homeowners Association			
___	Dana Boyd	President		TL Garden Club			
___	Jon Molin	Chair		TL Beautification Partners			
___	Joseph Prendez	Principal		Toluca Lake Elementary School			
___	Silvia Roman	Principal		Rio Vista Elementary School			
___	Rich Armas	Manager		Toluca Lake Farmers Market			
___	Ann Bowman	Librarian		NoHo Library			
TOTAL PUBLIC IN ATTENDANCE							___25+1+2+1_

### COMMITTEE + BOARD MEETING SCHEDULE

1 <sup>st</sup> Mon @ 7PM – Public Safety	2 <sup>nd</sup> Mon @ 6:00PM – Planning & Land Use	
1 <sup>st</sup> Tues @ 6:30PM – Outreach	2 <sup>nd</sup> Tues @ 6:00PM – Gov. Affairs	3 <sup>rd</sup> Tues @ 7PM –
1 <sup>st</sup> Tues @ 7:00PM – Elections	2 <sup>nd</sup> Tues @ 6:30PM – Executive Board	<b>General Board</b>
1 <sup>st</sup> Tues @ 7:30PM – Environmental Affairs		

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**MEETING MINUTES:**

		Topic	Responsible Person
1.	7:00 – 7:10 10 minutes	<b>Meeting Opening / Call to Order</b>	Jason Friedman, <i>President</i>
		Pledge of Allegiance Roll Call Approval of Board Minutes  <u><b>MOTION A:</b> Approve the GTLNC July 16, 2019 Board Minutes as submitted.</u>  <u><b>MOTION B:</b> Approve the GTLNC August 20, 2019 Special Board Minutes as amended.</u>  President's Welcome	Jason Friedman, <i>President</i> Juliann Miles, <i>Secretary</i> Jason Friedman, <i>President</i>  <b>VOTE: 12 / 0 / 0</b> <i>1<sup>st</sup> :Juliann Miles</i> <i>2<sup>nd</sup> :Robyn Allyn</i>  <b>VOTE: 11 / 0 / 1</b> <i>1<sup>st</sup> :Reynold Blight</i> <i>2<sup>nd</sup> :Juliann Miles</i>
2.	7:10 – 7:20 10 minutes	<b>Open Public Forum - (Three (3) Minutes per Speaker)</b> <i>Jeremy Tramer: I am here on behalf of the Nithya Raman for City Council campaign. She grew up in Boston. She has a Masters from MIT. She has advocated for basic needs such as running water and sanitation in low income areas. She has ran information regarding how LA was handling homeless crisis. Friends and her started SELAH; She has been on Silverlake NC since 2017; She feels there is a lack of urgency regarding the City's attitude on homelessness and climate change; I am advocating for her. You can find more information at nithyaforthecitycom. Her office is located in Koreatown.</i>  <i>Jeff Rizo: Speaking about the Valley Village choir. It is a community choir. We started with a block party last year and now we about 31 people; We wanted to invite the council to help spread the word. Please go to vvchoir.org for more information. We do several performances including singing at campo de cahuenga in December. We sing for fun and just wanted to spread the word about our choir.</i>  <i>James Fitzpatrick: Issues concerning landscape issues at Addison &amp; Cahuenga lot. Due to the weather, if you wait until mid-December, we are going to have to wait until next year to plant; Are we going to be able to get this done by then? Just so you know, it doesn't matter how much you water it, it will die. I would like an update because we need to plant soon.</i>  <i>Devon McMahon: Vineland and Hortense; The officer knows me. I live right by the pathway where the homeless people live and use. People defecate there. I have witnessed a guy doing things, such as masturbating in the bushes. As a woman coming home in the evening I feel this I s a safety issue. We need to have some proper lighting there.</i>  <i>Juliann Miles: Have you reached out Alice Roth?</i>  <i>Devon McMahon: I talked to her last night. She said she would not be able to be here tonight.</i>  <i>Jason Friedman: We have officer Kurtis here. He will be able to address a little more of this issue. I also think that Alice Roth would also be a good resource to reach out to.</i>  <i>Juliann Miles: I would reach out to her. Ryu's office has installed lights on Sara. The lights were installed to address similar safety issues. This is something that CD4 and this NC have been able to address in recent years. I highly suggest you reach out to her.</i>	



Topic		Responsible Person
3.	7:20 – 7:35 15 minutes	<b>SPECIAL PRESENTATION: Jason presents an award to former GTLNC President Ryan Altoon</b>
4.	7:35 – 7:50 15 minutes	<b>City &amp; Neighborhood News / Announcements - (Standing Open Forum)</b>
	1	State 46 <sup>th</sup> Assembly District TBD, <i>NC Liaison</i>
	2	LA City Mayor’s Office Caroline Menjivar, <i>East Valley Rep.</i>
	3	LA City Council 4 <sup>th</sup> District Alice Roth, <i>Senior Deputy</i>
	4	LAPD NoHo Division Kurtis Delbar, <i>Sr. Lead Officer</i>  -10% reduction in property crimes and violent crimes year to date -20% increase in property crimes from last month to this month -Crime of opportunity may be the problem; to prevent this, I suggest lighting. Lighting is cheap way to deter crime. They can’t hide with lights. Please lock doors and remove keys. -Toluca Lake has minimal crime. Most crime is on Magnolia and Vineland. ** What about Bear Mace? ** -I talked about Bear Mace a Public Safety meeting. This offers the ability to get away. -A clean up is scheduled for Thursday on Riverside and Camarillo. Clean ups don’t mean individuals go away, it just temporarily displaces them. **Was there a mugging behind Paty’s? ** -There was an attempt. She fought back and prevailed. **What is the difference between bear mace and pepper spray? ** -They are the same thing. It is just that one is bigger. You would need more for bear mace
	5	LA DWP Jason Stinett, <i>NC Liaison</i>



	<p>6 Empower LA (DONE)</p> <ul style="list-style-type: none"> <li>-Please do not hesitate to contact me; I am Freddy Cupen-Ames.</li> <li>-Our new General Manager is Raquel Beltran</li> <li>-I have left 3 different copies from BONC. These are dealing with 2 policies. One is regarding leadership training, and one is regarding censure &amp; conflict resolution.</li> <li>-Homeless Connect Day; Every 3<sup>rd</sup> day of the month. It connects families who are homeless to resources. They will be hosting it 10-1 in Sherman Oaks .</li> <li>-Mayor has an opening for a youth board member; They are now taking applications.</li> <li>-Congress of Neighborhood will be taking place. All 99 neighborhood councils are welcome. If you want to know more, please register prior to the event.</li> </ul> <p>Raquel Beltran:</p> <ul style="list-style-type: none"> <li>-I am the new General Manager for DONE.</li> <li>-Currently, I am conducting listening tours with all the ncs. I wanted to start with the mission statement of this Department: To promote civic engagement increase and make government more responsive to local needs by supporting Neighborhood Councils.</li> <li>-I served as the Executive Director of the League of Women Voters of Los Angeles. I have also worked for the City of San Diego, as a Program Manager for the American Red Cross in San Francisco, and as the co-founder of the United Domestic Workers Union of America.</li> <li>-Administered Civic University; worked with the League of Woman Voters</li> <li>-Attended mayor’s cabinet meetings</li> <li>-I would like to:             <ol style="list-style-type: none"> <li>1.) Strengthen DONE’s relationship with NCs (a strong and healthy relationship will allow NCs to complete local projects)</li> <li>2.) Improve NC engagement in local government</li> <li>3.) Work with NCs that struggled with advocacy strategies. I would like DONE to assist in NC’s ability to advance their issues through the proper channels to get things accomplished.</li> <li>4.) Help NC’s relationship with City Hall. NCs feel they are unwelcomed in City Hall. I want DONE to help foster a better relationship between the two.</li> </ol> </li> </ul>	<p>Freddy Cupen-Ames, NC  <i>Advocate</i></p>
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	Topic	Responsible Person
	<p>To accomplish this, I am starting a listening tour:            I have enlisted the support of leaders to have strategies; whether these are councils that are struggling or NCs who have pressing issues. We are trying to reach everyone and we do not any NC to feel that they are low priority. Surveys will be sent out to everyone as part of the listening tour. The survey is short and it will assist in assessing what needs to be addressed.</p> <p>I am available to answer any questions</p> <p>Kelly Cole: What does the listening tour composed of?            Raquel Beltran: It is for NCs to get to know me. It is also NCs to bring up issues or ask questions. I don't want to be a stranger, and I feel it is right to do it on your terms, when it is convenient.            Most of the data from the survey will be used to address the problems</p> <p>Kelly Cole: Will you be visiting the alliances?            Raquel Beltran: Yes</p> <p>Freddy Cupen-Ames: I just want to say that this council is exemplary in their practices, in their agendas, and their minutes. I am glad to have inherit this from Gibson.</p> <p>James Fritzpatrick: Concrete improvement would be by answer the questions. They would say "I would get back to you". To my knowledge they never do.</p>	
7	GTLNC Budget Advocate	Brandon Pender, Budget Rep.



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Topic		Responsible Person
8	<p>Toluca Lake Chamber of Commerce</p> <p>-Holiday Open House: We have to raise a few dollars to host this event. We are a non-for profit and so is the Garry Marshall Theatre;</p> <p>-10/13 a charity event will be held. Fritz Coleman will be hosting the event. Tickets will be \$50 dollars.</p> <p>-TL Beautification Partners were honored at the CalTrans building. CalTrans acknowledged that this was the first time a CalTrans property has been improved by a NC. The planting is starting to grow in.</p> <p>-We are still working on the clock. We are working with a designer to get it properly engineered and fortified.</p> <p>-Thank you to all you community members for showing up and volunteering.</p>	Jon Molin, <i>President</i>
9	Toluca Lake Homeowners Association	Steve Hampar, <i>President</i>
10	Toluca Lake Garden Club	Dana Boyd, <i>President</i>
11	Toluca Lake Beautification Partners	Jon Molin, <i>Chair</i>
12	NoHo (Amelia Earhart) Library	Ann Bowman, <i>Librarian</i>
13	Toluca Lake Elementary School	Joseph Prendez, <i>Principal</i>
14	Rio Vista Elementary	Silvia Roman, <i>Principal</i>
15	Toluca Lake Farmers Market	Rich Armas, <i>Manager</i>
<b>5.</b>	<b>7:50 – 8:22</b> 32 minutes	<b>GTLNC Committee Reports – Possible Motions &amp; Votes</b> GTLNC Committee Chairs
	10 minutes	<b>Executive Committee</b> - (One (1) Minute per Speaker, per Agenda Item Allotted) Jason Friedman



	Topic	Responsible Person
	<ul style="list-style-type: none"> <li>• Administrative               <ul style="list-style-type: none"> <li>-Website Update                   <ul style="list-style-type: none"> <li>-In soft launch phase. It is looking better.</li> <li>*Over the next week, will see more improvements.</li> <li>*Kelly has sent out an email to all board member to offer suggestions for improvements.</li> <li>*We have received the question on whether the old minutes will be posted. They will. That part will be getting updated soon.</li> </ul> </li> <li>-Youth Board Seat Candidate Introductions                   <ul style="list-style-type: none"> <li>-Joseph Roberts: Served on it previously; involved with GTLNC for 4 yrs; was the first youth board member appointed. I helped modify the bylaws to the youth seats to the board. I am also on Public Safety committee. I turn 18 in May and I would like to term out on the board.</li> <li>-Arielle Stern: I was an intern for Councilmember Krekorian in district 2, and I have just joined a program called Youth and Government during the school year. I also work as a Peer Educator. I am one of the Chairs of the organization called I am a Teen Voter. It is focused on lowering the voting age. I care a lot about of getting the youth involved in politics.</li> <li>-Shaya Amir-Moazzami: I am stakeholder; play tennis at the Tennis Club; I want to give back to the community that has given so much to me.</li> <li>-Antonio Marroquin: I currently attend Campbell Hall High School as a sophomore. I think I would be a good fit for this position because I served as Student Body President at my middle school. I have lived here all my life; look to get involved in</li> </ul> </li> </ul> </li> </ul> <p>Do the By-laws state the board gets to appoint?          Jason: the president apt; we will set up an apt with exec to get to know the youth members</p> <p>Cathy Saliba: is this a one year term?          Jason: Yes, I believe this is a one year term</p>	
	<p><b>Treasurer Report</b>          - (One (1) Minute per Speaker, per Agenda Item Allotted)</p>	<p>Arthur Wypchlak, <i>Treasurer</i></p>



	Topic	Responsible Person
	<ul style="list-style-type: none"> <li>July Pro Forma Review</li> </ul> <p><b><u>MOTION C</u></b> Approve the <b>July 2019 MER</b> and expenditures for reconciliation submission to the City Clerk amended as amended.</p> <ul style="list-style-type: none"> <li>August Pro Forma Review</li> </ul> <p><b><u>MOTION D</u></b> Approve the <b>August 2019 MER</b> and expenditures for reconciliation submission to the City Clerk.</p> <p><b><u>MOTION E:</u></b> Approve the reimbursement to Jason Friedman \$196.98 for out of pocket expenses incurred while the GTLNC bankcard was inactive. These expenses include \$179.03 for the July board meeting refreshments and \$17.95 for CERT expenses.</p> <p>Because the motion involves reimbursing Jason Friedman, Jason Friedman has recused himself.</p> <p>Arthur Wychlak: While waiting for the new bank card to be issued, Jason had to purchase items for the CERT classes. The board would like to reimburse him for those costs.</p>	<p><b><i>VOTE:</i></b> <u>12 / 0 / 0</u>  <i>First: Juliann Miles</i>  <i>Second: Reynold Blights</i></p> <p><b><i>VOTE:</i></b> <u>12 / 0 / 0</u>  <i>First: Robyn Allyn</i>  <i>Second: Lee Jamies</i></p> <p><b><i>VOTE:</i></b> <u>11 / 0 / 1</u>  <i>First: Robyn Allyn</i>  <i>Second: Robert Scibelli</i></p> <p><i>Jason Friedman has recused himself.</i></p>
5 minutes	<b>Planning &amp; Land Use Committee</b> <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i>	Reynold Blight, <i>Co-Chair</i> Robert Scibelli, <i>Co-Chair</i>





- 10555 Bloomfield Project Corner of Cahuenga and Bloomfield; they will be presenting the plan to the community at the next board meeting; the
- 10850 W. Riverside Project :Lankershim and Riverside Dr; mixed use project; 175 units
- New TOC Project at 4433 Cartwright

-As we receive more information, we will be presenting it to the community.

**MOTION F: Approve \$2,500 for Placemarks to conduct survey for Riverside Dr. Streetscape.**

-this money has been bookmarked in our budget; we are want to make a line item

James: I am confused, is this part that is carried over or part of the new \$42,000

Arthur W: it is part of the new 42

- Action plan re: California housing bills SB 330 & SB 592:  
 -Both of these are designed by Skinner and Weiner; SB592 has not come out of committee; SB 330 was presented to streamline the process so that we could build faster

They are in the process of evaluating whether it meets the guidelines of in kind use project; Ryu has invited a prominent group to design the site; they shared the draft use for the site; their budget came close to \$300,000 for this project; we met with their team to provide them with the budget and qualifications that we need to obtain in this project

James Fitzpatrick: If these are mutually exclusive, then couldn't they come up with two different conclusions?

Ryan Alton: I am referring to the contract and the design. They are both on 2 different timelines

Jim Fitzpatrick: Mark doesn't know much about it.

Ryan Alton: He has recused himself. He was on the GTLNC. He will not be involved in the project.

Tim Hawkins: What happened to all of the previously approved designs? Why aren't we using them?

Ryan Alton: Started off with EnrichLA; Things took place and that partnership did not work out, We designated funds to pay a design firm (placemarks). They came back with a budget that was outside of what is provided. We are now working with a company. They will take this on and design it using the budget we have provided.

James Fitzpatrick: Ryan, what is your conclusion? Where do we stand in this? Do you think we have a chance of getting this done?

Ryan Alton: I am positive regarding it. I believe we have hit all the roadblocks and have worked around it. I am now working and helping

**VOTE:**   12   /   0   /   0    
 First: Robert Sc  
 Second: Lee Jamieson



	Topic	Responsible Person
	<p>out as much as I can to get this thing completed. The council is on the same page and wants to get this completed.</p> <p>Reynold Blight: At next planning meeting; the developers of the Chase mixed use property will come and represent; I encourage you to attend that meeting.</p> <p>Ryan Altoon: They are going through the process with the City; GTLNC has wrote a letter of support regarding the previous presentation. Are they changing it significantly that would change our letter of support?</p> <p>Reynold Blight: No. I encourage you to come and look at the nuances they have changed.</p>	
5 minutes	<p><b>Public Safety Committee</b>  <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i></p>	<p>Robyn Allyn, Co-Chair          Jason Friedman, Co-Chair</p>
	<p>Robyn Ally:</p> <ul style="list-style-type: none"> <li>• CERT Training Recap:              -7 weeks of classes that helped to learn how to triage emergency situations.              -I highly encourage you to take this.</li> <li>• National Night Out Recap              -It was a blast              -It was warm; SLO Kurtis was cooking hot dogs, we had a taco cart; and we had live music. It was a great time.</li> </ul>	
3 minutes	<p><b>Outreach Committee</b>  <i>- (One (1) Minute per Speaker, per Agenda Item Allotted)</i></p>	<p>Kelly Cole, Co-Chair          Juliann Miles, Co-Chair</p>



	Topic	Responsible Person
	<ul style="list-style-type: none"> <li>• Outreach Expenses</li> </ul> <p><b><u>MOTION G</u></b> : Approve up to \$200.00 for table and chairs for <u>GTLNC Outreach events as amended.</u></p> <p><b><u>MOTION H</u></b> : Approve up to \$200.00 for <u>GTLNC Outreach printed materials and giveaways as amended</u></p> <p>Kelly Cole: We would like to increase the amount to get materials that would be a little more expensive.</p> <p>Juliann Miles: Tony Carey will be at the Valley Diaster Preparedness Fair. He suggested that we provide items that are geared to emergency prep.</p> <ul style="list-style-type: none"> <li>• GTLNC Youth Seat Outreach</li> <li>• 12<sup>th</sup> Annual Valley Disaster Preparedness Fair (10/12/19)</li> <li>• GTLNC Halloween Bike Ride: (Tentatively 10/26/19)</li> </ul> <p>-Robyn Allyn: Will Lime or Byrd be present?          -Juliann Miles: Tina will be chairing that event. If you have any questions or suggestions, please reach out to Tina.</p> <ul style="list-style-type: none"> <li>• THOA Turkey Trot (11/10/19)</li> <li>• Earth Day/ Taste of Toluca 2020 (4/19/20)</li> </ul> <p>-Reynold Blight: Let’s not forget the Holiday Open House scheduled for the First Friday in December. 12/6/19</p>	<p><b>VOTE:</b> <u>12 / 0 / 0</u>  <i>First: Juliann Miles</i>  <i>Second: Tina Smith</i></p> <p><b>VOTE:</b> <u>12 / 0 / 0</u>  <i>First: Lee Jamieson</i>  <i>Second: Robyn Allyn</i></p>
3 minutes	<p><b>Elections Committee</b>          - (One (1) Minute per Speaker, per Agenda Item Allotted)</p>	Kelly Cole, <i>Chair</i>
	<ul style="list-style-type: none"> <li>• Expenses for Election</li> </ul> <p><b><u>MOTION I</u></b>: To approve payment of \$1,554.50 to TYS <u>Creative for election support materials.</u></p> <p>James Fitzpatrick: Is this new money or old money?</p> <p>Arthur Wypchlak: This is an expense related to the previous year. If you recalled, we used all the budget from last year. This is a roll over expense from the last year.</p> <ul style="list-style-type: none"> <li>• Formation of Elections Ad Hoc Committee - call for members</li> </ul> <p>-This is to assist new board members in transitioning onto the board. DONE doesn’t have anything like it. DONE is currently working on a best practices. If anyone is interested, it may take about 6-8hrs</p> <p>Congress of Neighborhoods is coming up. Parking and meals are provided. It is open to all Boards and all community members. It addresses a variety of issues. You don’t have to go to all of the meetings. Please rsvp at NCCongressLA.com.</p>	<p><b>VOTE:</b> <u>12 / 0 / 0</u>  <i>First: Lee Jamieson</i>  <i>Second: Robert Scibelli</i></p>
3 minutes	<p><b>Environmental Affairs Committee</b>          - (One (1) Minute per Speaker, per Agenda Item Allotted)</p>	Hannah Globus, <i>Co-Chair</i> Katherine Hatton, <i>Co-Chair</i>



Topic		Responsible Person
	<ul style="list-style-type: none"> <li>EAC Mission Statement – APPROVED</li> </ul> <p>-It has a mission statement for the first time:</p> <p>-If this mission statement interests you, please come to the meeting on the first Tuesday of the month</p> <ul style="list-style-type: none"> <li>Scooter issues and solutions: Scooters are dockless and they can be left anywhere and everywhere. We are trying to figure out how these scooters can be in our community while being safe. They are great addition to our neighborhood but they need to be incorporated safely.</li> <li>Garden Club partnership: 10/20 8am is when the clean up is taking place. We will be doing clean ups and planting as well. We're are focusing on riverside dr.</li> </ul> <p>Jason Friedman: CD4 has coordinated with us in the past by providing supplies and coordinating with the sanitation to remove the trash.</p> <p>Lee Jamieson: Will we be meeting at compass or Sotheby's?</p> <p>Katherine Hatton: We are meeting at compass. Meetings are stacked and we want to make sure that people are able to attend all meetings.</p> <ul style="list-style-type: none"> <li>Clean Streets</li> <li>NC Sustainability Alliance</li> <li>Air Quality: 60+ days with unhealthy air</li> <li>Community Sustainability Plan: October Meeting discussing Waste (recycling, food, trash, composting) and Development</li> </ul>	
3 minutes	<b>Governmental Affairs Committee</b> - (One (1) Minute per Speaker, per Agenda Item Allotted)	Richard McFalls, <i>Chair</i>
	<ul style="list-style-type: none"> <li>Would you like to be a part of the Governmental Affairs committee? Meetings take place on every second Tuesday of the month.</li> </ul> <p>-Cancelled due to illness. We are working on roster of individuals who will be presenting at the upcoming meetings.</p>	
6. 8:22 – 8:30 8 minutes	<p><b>New Business:</b> <i>News, announcements, topics of discussion</i></p> <p><i>Katherine Hatton: Are we going back to rotating agenda items?</i></p> <p><i>Jason Friedman: Yes</i></p> <p><i>Jason Friedman: Board members do not forget to sign up to take the GTLNC board materials. Set Up sheet will be available at the end of the meeting.</i></p>	Jason Friedman, <i>President</i>
7. 8:40	<b>Meeting Adjourned</b>	Jason Friedman, <i>President</i>

Next meeting: **Tuesday, October 15, 2019**



1 <sup>st</sup> Mon @ 7PM – Public Safety	2 <sup>nd</sup> Mon @ 6:00PM – Planning & Land Use	
1 <sup>st</sup> Tues @ 6:30PM – Outreach	2 <sup>nd</sup> Tues @ 6:00PM – Gov. Affairs	3 <sup>rd</sup> Tues @ 7PM – <b>General Board</b>
1 <sup>st</sup> Tues @ 7:00PM – Elections	2 <sup>nd</sup> Tues @ 6:30PM – Executive Board	
1 <sup>st</sup> Tues @ 7:30PM – Environmental Affairs		

**Speakers’ Card:** The public is requested to fill out a Speakers Card to address the Council on any item on the agenda prior to the Council taking action on an item. Matters not on the agenda that are within the Council’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to three (3) minutes per speaker, unless waived by the presiding officer of the Council. Neighborhood Council Meeting Agendas are posted for public review on the GTLNC Web site [www.gtlnc.org](http://www.gtlnc.org). In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website [www.gtlnc.org](http://www.gtlnc.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact [admin@gtlnc.org](mailto:admin@gtlnc.org). As covered entity under **Title II of the Americans with Disabilities Act**, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at 213-978- 1551 or e-mail [NCSupport@lacity.org](mailto:NCSupport@lacity.org) **Section 702: (GTLNC Bylaws) Grievance Procedure.**

- An individual stakeholder or group of stakeholders shall have a right to assert a grievance with respect to any act by the Council or any member of the Council.
  - Grievances shall be handled in a manner that is consistent with rules and regulations adopted by the City of Los Angeles through its Charter, its ordinances, and the rules as communicated by its agencies, including the Department of Neighborhood Empowerment.
  - Disagreement with legitimately determined policies or positions of the Council shall not be considered a grievance for the purposes of this section.
  - An allegation that the Bylaws, the Charter Plan or any other local, state or federal law has been violated shall be the legitimate subject of the grievance procedure system.
  - For this purpose, the stakeholders at the annual meeting shall elect a Grievance Committee, consisting of three persons, none of whom shall be a member of the Council.
  - A vacancy on the Grievance Committee may be filled temporarily by the Council, but that position shall be filled by election by all stakeholders at the next regularly scheduled meeting of stakeholders.
  - Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the persons claiming a grievance to present arguments and evidence, which may include testimony, to the Committee.
  - The Grievance Committee shall act to hear a grievance within 30 days of the initial communication and shall prepare a report and recommendation to the Council to be presented at its next meeting, or at least no later than the following meeting.
  - The Grievance Committee may on its own volition communicate its findings directly to the Department of Neighborhood Empowerment in addition to reporting to the Council.
  - The Council shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as described above.
  - An aggrieved stakeholder may appeal a decision by the Grievance Committee to DONE.

**Process for Reconsideration:** Any person or group adversely affected by the decisions or policies of the GTLNC may file a written grievance with the Council. The Council shall then refer the matter to the Grievance Committee. Persons who wish to claim a grievance may do so by communicating with any member of the Grievance Committee, and the Grievance Committee shall invite the person claiming a grievance to present arguments and evidence, which may include testimony, to the committee. The Grievance Committee shall act to hear a grievance within thirty days of the initial communication and shall prepare a report and recommendation to the GTLNC to present at its next meeting, or at least no later than the following meeting. The Grievance Committee may on its own volition, communicate its findings directly to the Department of Neighborhood Empowerment (DONE) in addition to reporting to the Governing Board. The Governing Board shall include Grievance Committee reports in its agenda and shall hear the reports in a timely manner as describe above. Any aggrieved stakeholder has the right of appeal to



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DONE any decision by the GTLNC. This grievance process is intended to address matters involving procedural disputes, e.g., the Council's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, or local, State or Federal law. This is not a transcript.