



**DRAFT MINUTES**  
**GOVERNMENTAL AFFAIRS**  
**COMMITTEE MEETING**



Tuesday, March 1, 2022  
 6:30pm

**ZOOM – MEETING ID 979 4137 2867**

Join Zoom Meeting Online: <https://zoom.us/j/97941372867>

Meeting ID: 979 4137 2867

Or via phone: (669) 900-6833 and enter/dial 979 4137 2867 followed by # (pound)

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

**Instructions on how to sign up for public comments will be given to listeners at the start of the meeting.**

COMMITTEE MEMBERS			<i>X = Present, AB = Absent, EX = Excused</i>			
<u>X</u>	Katherine Hatton	<i>Co-Chair</i>	<u>X</u>	Kelly Cole	<u>X</u>	Shawn Besharaty
<u>X</u>	Tess Taylor	<i>Co-Chair</i>	<u>X</u>	Reynold Blight		

<b>1. Call to Order</b>	Start Time <u>6:31</u> PM												
<b>2. Attendance</b>	Public in Attendance: <u>2</u>												
<b>3. Minutes</b> ( <i>One (1) Minute per Speaker per Agenda Item</i> )													
a. Review and Approve Committee Minutes (Materials can be found at <a href="https://www.gtlnc.org/">https://www.gtlnc.org/</a> under committee meeting documents)													
<b><u>MOTION A:</u></b> Approve the GTLNC January 4, 2022 Governmental Affairs Committee Minutes.	<b>VOTE:</b> <u>4</u> / <u>0</u> / <u>1</u> First: Tess Second: Shawn												
<table border="1"> <tbody> <tr> <td><u>Y</u></td> <td>Katherine Hatton</td> <td><u>Y</u></td> <td>Kelly Cole</td> <td>Y</td> <td>Shawn Besharaty</td> </tr> <tr> <td><u>Y</u></td> <td>Tess Taylor</td> <td><u>A</u></td> <td>Reynold Blight</td> <td></td> <td></td> </tr> </tbody> </table> <p><i>Y – Yes                      A – Abstain                      I – Ineligible</i>  <i>N – No                      R – Recusal                      E – Excused</i></p>	<u>Y</u>	Katherine Hatton	<u>Y</u>	Kelly Cole	Y	Shawn Besharaty	<u>Y</u>	Tess Taylor	<u>A</u>	Reynold Blight			
<u>Y</u>	Katherine Hatton	<u>Y</u>	Kelly Cole	Y	Shawn Besharaty								
<u>Y</u>	Tess Taylor	<u>A</u>	Reynold Blight										
<i>Vote previously postponed due to uncertainty about whether committee agreed to require 2 board members to submit agenda items; confirmed via recording that no opposition expressed</i>													
<i>Concern expressed that minutes are too verbose, including potential for appearance of a transcript when not actually a transcript</i>													
<b><u>MOTION B:</u></b> Approve the GTLNC February 1, 2022 Governmental Affairs Committee Minutes.	<b>VOTE:</b> <u>3</u> / <u>0</u> / <u>2</u> First: Tess Second: Shawn												
<table border="1"> <tbody> <tr> <td><u>Y</u></td> <td>Katherine Hatton</td> <td><u>A</u></td> <td>Kelly Cole</td> <td>Y</td> <td>Shawn Besharaty</td> </tr> <tr> <td><u>Y</u></td> <td>Tess Taylor</td> <td><u>A</u></td> <td>Reynold Blight</td> <td></td> <td></td> </tr> </tbody> </table>	<u>Y</u>	Katherine Hatton	<u>A</u>	Kelly Cole	Y	Shawn Besharaty	<u>Y</u>	Tess Taylor	<u>A</u>	Reynold Blight			
<u>Y</u>	Katherine Hatton	<u>A</u>	Kelly Cole	Y	Shawn Besharaty								
<u>Y</u>	Tess Taylor	<u>A</u>	Reynold Blight										
<b>4. Public Comment</b> ( <i>Two (2) Minutes per Speaker on relevant subject not on agenda</i> )													
<i>Request that all committees agendaize rise in crime, Gascon policies</i>													
<b>5. Committee Member News &amp; Announcements</b> ( <i>Two (2) Minutes per Speaker on relevant subject not on agenda</i> )													



*Assemblymember Adrin Nazarian has withdrawn candidacy  
 West Toluca Lake Residents Association / Neighborhood Watch meeting 2/28, Tess happy to share agenda*

**6. On-Going Business** (One (1) Minute per Speaker per Agenda Item)

a. Discussion and possible action re Bylaws Amendments Redline Draft (See Meeting Documents at <https://www.gtlnc.org/government-affairs-committee/>)  
*Bylaws Amendments draft passed at Feb 15 meeting, but DONE required additional changes and there's new vacancy language proposed. Redline draft in consideration has "accepted" all Feb 15 changes*

**MOTION C:** Recommend "Additional Bylaws Amendments Redline Draft" for adoption by the GTLNC.

**VOTE:**   5   /   0   /   0    
 First: Tess  
 Second: Kelly

<u>  Y  </u> Katherine Hatton	<u>  Y  </u> Kelly Cole	<u>  Y  </u> Shawn Besharaty
<u>  Y  </u> Tess Taylor	<u>  Y  </u> Reynold Blight	

*Art 5, Section 1: Youth board seat to be filled by mid-term vacancy policy*

*Art 5, Section 6: Mid-term vacancy filled by board confirmation of President nominee; annual vacancy of committee chair, exec officers filled by board vote amongst candidates*

*CHANGE: Section 6: Vacancies (on pg 7) from "3. The nomination may be confirmed" to "3. The nomination would be confirmed"*

*Section 7: Absences includes how notice delivered, per DONE guidance*

*Art 6, Officers: correct where monthly reports go, per DONE guidance  
 Reinstate reference to Vacancy section for selection of officers process*

*Art 7, Section 3: Per DONE guidance: move all committee detail (agenda setting, quorum) to Committee section; agenda setting now states Committee Chair(s) "sets" the agenda, and they must set the agenda in accordance with Standing Rules*

*Art 8, Section 2: Agenda Setting now states Exec Committee "sets" the agenda in accordance with Standing Rules; Proposal to add to the end of agenda setting sentence "which detail how Board Members may agendaize items", committee elects not to include language; proposal to change to "The Executive Committee shall set the General Board meeting agenda, comprised of items submitted by Board members in accordance with the Standing Rules." Committee agrees to make change to enshrine that board members may submit agenda items*

*Art 14, Section 2: Training includes how notice delivered, per DONE guidance, adjusted voting restrictions, clarify Censure is not required*

b. Review and discussion of proposed Standing Rules (See Meeting Documents at <https://www.gtlnc.org/government-affairs-committee/>)

**MOTION D:** Recommend Standing Rule: Agenda Setting for adoption by the GTLNC.

**VOTE:**   5   /   0   /   0    
 First: Tess  
 Second: Shawn

<u>  Y  </u> Katherine Hatton	<u>  Y  </u> Kelly Cole	<u>  Y  </u> Shawn Besharaty
<u>  Y  </u> Tess Taylor	<u>  Y  </u> Reynold Blight	



*CHANGE “Items may be placed...” to “Items shall be placed...” for both General Board and Committee agendas*

*Request to clarify “compliant” but committee agrees that it is clear in context*

*Motion to amend to require 2 board members in order to agendize an item on general board agenda, committee votes 3/2/0 not to amend per below:*

<u>Y</u>	Katherine Hatton	<u>N</u>	Kelly Cole	N	Shawn Besharaty
<u>N</u>	Tess Taylor	<u>Y</u>	Reynold Blight		

*Amend to include special meeting policy, language to be cleaned up for spelling and clarity prior to General Board meeting:*

*Special Meeting:*

*If called by the President, the President shall set the agenda and is responsible for distributing the agenda in writing to the Board and ensuring all agenda items are compliant.*

*If called by a majority of Council members, the Agenda will be:*

- *set at the time of a vote at a general board meeting and distributed in writing to the Board by the secretary. OR*
- *by written request to the Department rep, and will be set and distributed to the Board in writing by the department rep.*

**MOTION E:** *Recommend Standing Rule: Vacancies for adoption by the GTLNC.*

<u>Y</u>	Katherine Hatton	<u>Y</u>	Kelly Cole	Y	Shawn Besharaty
<u>Y</u>	Tess Taylor	<u>Y</u>	Reynold Blight		

**VOTE:** 5 / 0 / 0

*First: Tess*

*Second: Kelly*

*Agree to clarify notice of application defect: Candidates shall be notified “in writing by the President”*

*Agree to replace “do not receive extension to provide remedy” with “or within 48 hours of receipt of notice, whichever is later.”*

*Agree to specify notice “on GTLNC social media” in addition to newsletter*

**7. New Business/Future Projects** *(One (1) Minute per Speaker per Agenda Item)*

a. Update re possible Letter of Action requesting City Council support legislation removing statute of limitations for prosecuting or bringing civil suit re elder abuse  
*Tess working with legislative specialist and in contact with Lee*

b. Update re planned closure of Toluca Lake Post Office  
*John Alford in Congressman Sherman’s office delegated this to his staff and Tess will follow-up*

*Request to add SB 1100 to future agenda, which will make changes to Brown Act*

*Request to add Jonathan Gregory as a member or to enforce public comment time allowance limits, Jonathan will consider*

**8. Meeting Adjourned**

Close Time: 8:10 PM

Next Meeting: **Tuesday, April 5, 2022 @ 6:30 PM** – via Zoom

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS**

The public is requested to dial \*9 or use the “Raise Hand” option, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard



**MINUTES**  
**GOVERNMENTAL AFFAIRS COMMITTEE**  
March 1, 2022  
Page 4 of 4



during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

**AB 361 UPDATES**

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required.

If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned.

If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

**PUBLIC POSTING OF AGENDAS** - GTLNC agendas are posted for public review as follows:

- Discovery Store (Community Kiosk), at the Southeast corner of Forman Avenue and Riverside Drive;
- [www.gtlnc.org](http://www.gtlnc.org); or
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

**THE AMERICANS WITH DISABILITIES ACT**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Robyn Allyn, Board Secretary via email at [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org).

**PUBLIC ACCESS OF RECORDS**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.gtlnc.org](http://www.gtlnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Robyn Allyn, Board Secretary via email at [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the GTLNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website [www.gtlnc.org](http://www.gtlnc.org)

**SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Robyn Allyn, Secretary of la Mesa Directiva, por correo electrónico [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org) para avisar al Concejo Vecinal."

**NOTICE TO PAID REPRESENTATIVES**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)