



**MINUTES JOINT GENERAL BOARD/  
GOVERNMENTAL AFFAIRS  
COMMITTEE MEETING**



Tuesday, Sept 7, 2021

6:30pm

**ZOOM – MEETING ID 979 4137 2867**

Join Zoom Meeting Online: <https://zoom.us/j/97941372867>

Meeting ID: 979 4137 2867

Or via phone: (669) 900-6833 and enter/dial 979 4137 2867 followed by # (pound)

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ON ZOOM AND BE ACCESSIBLE TELEPHONICALLY.

**Instructions on how to sign up for public comments will be given to listeners at the start of the meeting.**

COMMITTEE MEMBERS			<i>X = Present, AB = Absent, EX = Excused</i>			
<u>X</u>	Katherine Hatton	<i>Co-Chair</i>	<u>X</u>	Kelly Cole	<u>X</u>	Shawn Besharaty
<u>X</u>	Tess Taylor	<i>Co-Chair</i>	<u>X</u>	Nick Baker	<u>X</u>	Kevin Dees (left at 7:57pm)
			<u>X</u>	Reynold Blight		

<b>1. Call to Order</b>	Start Time <u>6:36</u> PM																								
<b>2. Attendance</b>	Public in Attendance: <u>4</u>																								
<b>3. Minutes</b>																									
<i>(One (1) Minute per Speaker per Agenda Item)</i>																									
a. Review and Approve Committee Minutes (Materials can be found at <a href="https://www.gtlnc.org">https://www.gtlnc.org</a> under committee meeting documents)																									
<b><u>MOTION A: Approve the GTLNC June 8, 2021 Governmental Affairs Committee Minutes.</u></b>	<b><u>VOTE: <u>2</u> / <u>0</u> / <u>5</u></u></b> <i>First: Shawn Besharaty</i> <i>Second: Reyn Blight</i>																								
<table border="0"> <tr> <td><u>Y</u></td> <td>Katherine Hatton</td> <td> </td> <td><u>A</u></td> <td>Kelly Cole</td> <td> </td> <td><u>A</u></td> <td>Shawn Besharaty</td> </tr> <tr> <td><u>A</u></td> <td>Tess Taylor</td> <td> </td> <td><u>A</u></td> <td>Nick Baker</td> <td> </td> <td><u>A</u></td> <td>Kevin Dees</td> </tr> <tr> <td></td> <td></td> <td> </td> <td><u>Y</u></td> <td>Reynold Blight</td> <td> </td> <td></td> <td></td> </tr> </table>	<u>Y</u>	Katherine Hatton		<u>A</u>	Kelly Cole		<u>A</u>	Shawn Besharaty	<u>A</u>	Tess Taylor		<u>A</u>	Nick Baker		<u>A</u>	Kevin Dees				<u>Y</u>	Reynold Blight				
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			<u>Y</u>	Reynold Blight																					
<i>Y – Yes</i>	<i>A – Abstain</i>	<i>I – Ineligible</i>																							
<i>N – No</i>	<i>R – Recusal</i>	<i>E – Excused</i>																							
<b><u>MOTION B: Approve the GTLNC August 3, 2021 Governmental Affairs Committee Minutes.</u></b>	<b><u>VOTE: <u>6</u> / <u>0</u> / <u>1</u></u></b> <i>First: Tess Taylor</i> <i>Second: Reyn Blight</i>																								
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			<u>Y</u>	Reynold Blight																					
Request to include name of person taking minutes on the minutes; currently not a requirement and committee will follow current requirements so committee minutes are uniform																									
<b>4. Public Comment</b>																									

**APPROVED 5 Oct 2021**



# MINUTES

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*(Two (2) Minutes per Speaker on subject not on agenda)*

Jonathan: Recommends North Hollywood North East NC process that has board member sponsors for agenda items, Exec Cmte can assemble but shouldn't approve

### 5. Committee Member News & Announcements

*(Two (2) Minutes per Speaker on subject not on agenda)*

Anti-Bias training is avail now and all Board Members must complete by Nov 30

### 6. On-Going Business

*(One (1) Minute per Speaker per Agenda Item)*

a. LA City Council Redistricting: independent commission will be redrawing Council District boundaries based on census data and public input

Information: <https://laccrc2021.org/> or email [redistricting.lacity@lacity.org](mailto:redistricting.lacity@lacity.org)

Timeline: <https://laccrc2021.org/timeline/>

Meeting Schedule:

<https://laccrc2021.org/upcoming-meetings-2/>

<https://laccrc2021.org/public-hearing-schedule/>

The public is welcome to weigh in at the following meetings:

Sept 08: CD 8

Sept 11: Citywide Public Hearing

Map drawing:

Sept 09: Commission will hear reports from 4 regional groups established by the Commission to consider criteria to be used to begin map drawing process.

Sept 14, 16 – Commission will begin drawing map lines in public

Sept 28: Adoption of Draft Map

Oct 04: Draft maps released to community

Oct 06, 09, 13, 16: Presentation and public hearings on draft maps

Oct 21: Adoption of Final Map

Oct 28: Adopt Final Report, Commission meets to decide on final recommendations to be submitted by the end of month. This then goes to LA City Council and to Mayor for final decision.

Themes coming out of the hearings: please don't break up my community (ex Koreatown is in multiple districts), don't cross Mulholland (aka keep valley districts in the valley)

Looking possible that Toluca Lake will end up in CD2 (currently CD4); Generally try to keep NC districts within a single Council district

Note that it could be beneficial to have a valley district to effectively relocate homeless persons within a local area that doesn't cross CD lines

The reason council districts cross the hill goes back to the Valley potentially seceding from the city and an attempt to make sure that more Council Members represent the Valley so they aren't a permanent minority on the City Council  
Neighborhood Council system was also a way to allow more local participation rather than having to go to City Hall to make their voice heard

Given timeline, when would GTLNC need to make a comment if we want to?

[Accepting Community of Interest statements until Sept 17, but no word on CIS deadline; may not be worthwhile to call a special meeting for GTLNC to do CIS]

Anyone can comment at any meeting, regardless of what district the meeting is focused on

Note – State Senate, Assembly, and US Congressional districts are also being re-mapped; CA has an independent commission that draws maps rather than state legislature



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**b. Short-term urgent changes to GTLNC Bylaws**

**VOTE:   7  /  0  /  0**

*First: Tess Taylor*

*Second: Nick Baker*

**MOTION C: Approve the following change to the GTLNC Bylaws:**

**REPLACE Article V, Section 3: Official Actions with:**

**Every act done or decision made by a simple majority vote by the Council members present and voting, excluding abstentions, which do not count toward the voting total, at a meeting at which a quorum is present shall be regarded as the act of the Council, unless otherwise required by these Bylaws or the law. Governing Board members may not vote by proxy.**

<u>Y</u>	Katherine Hatton	<u>Y</u>	Kelly Cole	Y	Shawn Besharaty
<u>Y</u>	Tess Taylor	<u>Y</u>	Nick Baker	Y	Kevin Dees
		<u>Y</u>	Reynold Blight		

Current bylaws written to act as a “yes” vote, and this change is being made to ensure abstentions that don’t count as a yes or no. (fyi bylaws have some places where 2/3 vote is required)

If no quorum is present, then no vote can happen; quorum is 9 right now and didn’t get lowered when 2 youth seats reduced to 1

Currently in open bylaw period that goes until April 1, 2022, there was no open period last year; this is controlled by DONE; We can make one change now and then more changes later

The motion passed here tonight still requires 2/3 vote at general meeting in order to submit to DONE, and DONE will need to approve before it is effective

**c. Open Questions & Proposals for Updating GTLNC Bylaws**

- Internal boundaries: at-large vs. regional representative benefits  
Currently board elected by the whole NC area, but could have instead certain # of reps from each region or from each interest group  
May be difficult as a small NC to limit how many can vote for each seat (if only people that meet qualifications for seat can vote), but some NC allow anyone to vote for any seat  
Rather than elect for each area, suggestion that board members are assigned to internal boundaries and to produce reports on those areas
  
- Number of youth board members, term, extensions  
Request to have the youth member elected by board rather than nominated by President and approved by board  
Proposal to define the term for youth board member  
Candidates can be put forward by anyone, but the bylaws currently say President selects who the board gets to vote on; also no process for how to announce open seat and invite candidate suggestions with deadlines  
It may be difficult/uncomfortable for young people to run for the office, but keeping it informal makes it easier to get them involved
  
- Quorum: 9 vs. greater than 50% of sitting Governing Board members (but no fewer than 7)  
Haven’t had issues with getting quorum historically  
Support for basing this on the math  
Proposal to put a floor on it at 7 so there’s not a chance quorum gets too low



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- Term limits (currently 8 years), consecutive vs. non-consecutive  
Support for max consecutive years, then a defined break period before being allowed to run again (ex 8 years within 10 year period)  
Concern that arbitrarily disqualifying people means we miss out on best candidates  
Term limits are less crucial if the bylaws effectively distribute power
- Process for appointing liaisons  
Ex. Reyn was appointed liaison to Mayor's homeless council  
Suggestion that if more than one person is interested, there's a process for decided between the two  
Suggestion that there's a way for the council to reject a selection
- Vacancies: public notice, agendaing, vote, ties, pro tempore basis, timing with respect to elections  
Several other NC have process that includes schedule and voting process, including defining resignation process/timeline requirements  
All current board members should be informed that there's a vacancy before there's a vote to fill the position
- Define Absences and when these result in removal  
Request to define an excused absence  
Suggestion to have automatic removal (or censure) vote if someone is absent a certain number of times (ex 3 consecutive meetings), with consideration for participation, and board has option not to support removal/censure if appropriate  
Suggestion to require board members to be on a committee
- Censure: timing with respect to elections
- Removal  
Re Censure or Removal or Selection to Fill Vacancy, best not to do these within 60 days of election so as not to influence the election inappropriately (even if vote fails on any of these) and this is in other NC bylaws
- Resignation: process and time frame  
Define when board member needs to resign after losing stakeholder status, and how to inform full board (see vacancies)
- Community Outreach (define in Standing Rules)  
Propose using standing rules to define rather than Bylaws because easier to update, and don't have to wait for DONE open period
- Selection of Officers (detail in Standing Rules)  
Encountered some confusion related to a tie as well as whether we can have 2 Vice Presidents; want to clarify  
Suggestion for rotation of holding the position when there's a tie; note that the terms for officers are one year so rotating within that period may be hard  
Proposal to use a coin toss or other method to decide a tie

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Proposal for one year of each tied candidate, or if the vote is the same the second year then defaults to the candidate that didn't win the tie before, but may not be able to put that in the bylaw

Hopeful to have redline to review by next meeting

Request to move quickly re updating agenda-setting in bylaws so President doesn't set the agenda

- Committee Creation (including Ad Hoc) and Authorization: selection of Chairs
- Agenda Setting
- Reconsideration
- Conflicts of Interest, recusals, abstentions
- Presiding Chair
- Amendments to Bylaws process
- Training requirements

### d. Open Questions & Proposals for Creating GTLNC Standing Rules

- Detail timing and procedure to agendaize items
- Setting Special Meeting and Ad Hoc agendas
- Define how Council liaisons are appointed
- Define Annual Meeting procedures
- Votes / vote-splitting / ties
- Disclosure
- Outreach reporting: metrics, engagement, attendance, regular reporting requirements
- Email access
- Keyholders (Storage, Mailbox, Office/Meeting Spaces)

## 7. **New Business/Future Projects**

*(One (1) Minute per Speaker per Agenda Item)*

### a. Identifying Guest Speakers

Question re Post Office – background is that the lease for the Post Office on Riverside is done and they opted not to renew; the building is slated to be redeveloped and unlikely the Post Office would return once that construction is done or move elsewhere in the neighborhood; strong support for keeping Post Office; GAC chairs will reach out to the congressional office, though prev chair had no luck getting movement

## 8. **Meeting Adjourned**

Close Time: 8:23 PM

Next Meeting: **Tuesday, October 5, 2021 @ 6:30 PM** – via Zoom

### **PUBLIC ACCESS OF RECORDS**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.gtlnc.org](http://www.gtlnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Robyn Allyn, Board Secretary via email at [Robyn.Alynn@gtlnc.org](mailto:Robyn.Alynn@gtlnc.org)

### **RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the GTLNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website [www.gtlnc.org](http://www.gtlnc.org)

### **SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Robyn Allyn, Secretary of the Mesa Directiva, por correo electrónico [Robyn.Alynn@gtlnc.org](mailto:Robyn.Alynn@gtlnc.org) para avisar al Concejo Vecinal."

**APPROVED 5 Oct 2021**