



MINUTES JOINT GENERAL BOARD/ GOVERNMENTAL AFFAIRS COMMITTEE MEETING



Tuesday, October 5, 2021
6:30pm

ZOOM – MEETING ID 979 4137 2867

Join Zoom Meeting Online: <https://zoom.us/j/97941372867>

Meeting ID: 979 4137 2867

Or via phone: (669) 900-6833 and enter/dial 979 4137 2867 followed by # (pound)

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ON ZOOM AND BE ACCESSIBLE TELEPHONICALLY.

Instructions on how to sign up for public comments will be given to listeners at the start of the meeting.

COMMITTEE MEMBERS			<i>X = Present, AB = Absent, EX = Excused</i>			
<u>x</u>	Katherine Hatton	<i>Co-Chair</i>	<u>x</u>	Kelly Cole	<u>x</u>	Shawn Besharaty
<u>x</u>	Tess Taylor	<i>Co-Chair</i>	<u>x</u>	Nick Baker	<u>ab</u>	Kevin Dees
			<u>ab</u>	Reynold Blight		

1. Call to Order	Start Time <u>6:37</u> PM									
2. Attendance	Public in Attendance: <u>2</u>									
3. Minutes										
<i>(One (1) Minute per Speaker per Agenda Item)</i>										
a. Review and Approve Committee Minutes (Materials can be found at https://www.gtln.org under committee meeting documents)										
MOTION A: Approve the GTLNC September 7, 2021 Governmental Affairs Committee Minutes.	VOTE: <u>5</u> / <u>0</u> / <u>0</u> <i>First: Kelly Second: Tess</i>									
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-right: 1px solid black; text-align: center;"><u>Y</u> Katherine Hatton</td> <td style="border-right: 1px solid black; text-align: center;"><u>Y</u> Kelly Cole</td> <td style="text-align: center;"><u>Y</u> Shawn Besharaty</td> </tr> <tr> <td style="border-right: 1px solid black; text-align: center;"><u>Y</u> Tess Taylor</td> <td style="border-right: 1px solid black; text-align: center;"><u>Y</u> Nick Baker</td> <td style="text-align: center;">- Kevin Dees</td> </tr> <tr> <td style="border-right: 1px solid black; text-align: center;">-</td> <td style="border-right: 1px solid black; text-align: center;">Reynold Blight</td> <td></td> </tr> </table>	<u>Y</u> Katherine Hatton	<u>Y</u> Kelly Cole	<u>Y</u> Shawn Besharaty	<u>Y</u> Tess Taylor	<u>Y</u> Nick Baker	- Kevin Dees	-	Reynold Blight		
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<u>Y</u> Tess Taylor	<u>Y</u> Nick Baker	- Kevin Dees								
-	Reynold Blight									
<p><i>Y – Yes A – Abstain I – Ineligible</i> <i>N – No R – Recusal E – Excused</i></p>										
Concern from public regarding word choice in minutes of “select” individual for board to vote on (instead “nominate”) when referencing youth member appointment process in bylaws; not changed due to same functional meaning										
4. Public Comment <i>(Two (2) Minutes per Speaker on subject not on agenda)</i>										
Comment re Grievance Committee/Bylaws instructed to wait for that agenda item										
5. Committee Member News & Announcements <i>(Two (2) Minutes per Speaker on subject not on agenda)</i>										
West Toluca Lake Residents Association Neighborhood Clean-up on Oct 9 West Toluca Lake Residents Association Neighborhood Watch meetings start again Nov 15										
6. On-Going Business										

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(One (1) Minute per Speaker per Agenda Item)

a. LA City Council Redistricting: independent commission will be redrawing Council District boundaries based on census data and public input

Information:

<https://laccrc2021.org/> or email redistricting.lacity@lacity.org

Meeting Schedule:

<https://laccrc2021.org/upcoming-meetings-2/>

<https://laccrc2021.org/public-hearing-schedule/>

Oct 06, 09, 13, 16: Presentation and public hearings on draft maps

Oct 21: Adoption of Final Map

Oct 28: Adopt Final Report, Commission meets to decide on final recommendations to be submitted by the end of month. This then goes to LA City Council and to Mayor for final decision.

- Current map (K2.5) places Toluca Lake in either CD 4 (current district) or CD 2, with majority of district in Valley
- Note that the map adopted by the commission will be submitted to the City Council, which can then make changes before establishing
- Support expressed for being in a district that is contained in the Valley for convenience of city servicing and reflecting the needs of the area effectively
- Caution against expressing support for being in a particular district/having a specific council member given GTLNC is apolitical
- Committee supports weighing in on the map via CIS; proposal to use online survey to understand what the community is interested in
- Examining the current proposed map, there's some confusion about the two proposed districts labeled "2 or 4", one area appears to not cover any of current CD 2 or CD 4
- Other NCs have delivered CIS statements at opening of other commission meetings (3 min); note that last opportunity to speak will be Oct 16
- Once approved, new map will go in effect Jan 1, 2022, and current Councilmembers will represent their district until the end of their term regardless of whether they live in that district
- Plan to circulate survey and hold special meeting to draft CIS based on responses

b. CA Statewide Redistricting: independent California Citizens Redistricting Commission redraws the boundaries of California's Congressional, State Senate, State Assembly, and State Board of Equalization districts

Learn more and find out how to participate here:

<https://www.wedrawthelinesca.org/>

c. Open Questions & Proposals for Updating GTLNC Bylaws

Goal to have draft of bylaws by November meeting, possibly Standing Rules too

- Committee Creation (including Ad Hoc) and Authorization: selection of Chairs
 - Suggestion to put most of this in the Standing Rules to allow for updates if realize any part of it isn't working



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- Suggestion to require each board member must be on at least one committee

- Agenda Setting
 - Suggestion that any board member can place something on the agenda, or option to have certain number of sponsors
 - Need to clarify agenda setting process for both general board & committees
 - Note that GTLNC has a tradition that all motions come thru committee, but not currently an official rule that motions must originate in committee; opposition expressed to making official rule that motions must originate in committee

- Reconsideration
 - Suggestion that the timeline is reduced to allow for Brown Act compliance (currently allow requests until next general meeting) or shorten to 10 days
 - Suggestion that requests for reconsideration are shared with all board members prior to meeting
 - Concern regarding delay in action until after reconsideration period
 - Other NCs only allow a board member that voted on the prevailing side to request reconsideration (GTLNC allows any stakeholder to request)
 - Concern regarding use of the reconsideration function to impede GTLNC business

- Conflicts of Interest, recusals, abstentions
 - Suggestion that every meeting opens with Chair reminding attendees of Conflict of Interest requirements; include in bylaws and/or agenda template
 - Incumbent on board to review agenda before meeting to be aware of any conflicts
 - Current bylaws use word "abstain" but should be "recuse"

- Presiding Chair
 - Currently Chair cannot participate in discussion or vote
 - Note that the Presiding Chair being President appears to apply to general board meeting but not to committees
 - Suggestions to define the Chair role for both general meeting & committee
 - Suggestion that if President is no longer sole agenda-setting authority, then OK for President (aka Chair) to participate in discussions/votes

- Amendments to Bylaws process
 - Frustration expressed regarding limited window for updating bylaws set by Dept of Neighborhood Empowerment (DONE); DONE also has approval over bylaw changes
 - Request to add review of bylaws twice per year

- Training requirements
 - Suggestion that any council member that doesn't complete training within 60 days of election/expiration loses voting rights until the end of the term; proposal to include two-week warning

- Grievance Committee & process
 - Concern that GTLNC did not adhere to bylaws process for selecting

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Grievance Committee at annual meeting

- Clarification that the three individuals listed at previous meeting had been the Grievance Committee per past agendas, and request was made earlier this year to review/set a new grievance committee but uncertain how to hold election on Zoom

- Proposal to use similar language from South Robertson NC (SORONC.org) that an ad hoc grievance panel is selected at the time a grievance is received instead of having standing committee; with additional definition of “random selection” from interested pool

- Request to include link to GTLNC YouTube on agendas

d. Open Questions & Proposals for Creating GTLNC Standing Rules

- Detail timing and procedure to agendaize items
- Setting Special Meeting and Ad Hoc agendas
- Define how Council liaisons are appointed
- Define Annual Meeting procedures
- Votes / vote-splitting / ties
 - Clarification of proposed process for committee co-chairs running as a single ticket; could only vote for the ticket as a whole but not for just one of the people on the ticket
- Disclosure
- Outreach reporting: metrics, engagement, attendance, regular reporting requirements
- Email access
 - request for no deletion policy, no non-NC-business use of email
 - discussion about period of access after end of board membership
 - question regarding public records rules for archiving (2-6 years for email record requests for LA county); DONE has been asked to provide guidance on this
- Keyholders (Storage, Mailbox, Office/Meeting Spaces)
 - request to consolidate officer duties definitions in standing rules; potentially establish broad role in bylaws and include greater detail in standing rules
 - proposal to include in standing rules clear process for notices related to vacancies

7. **New Business/Future Projects**

(One (1) Minute per Speaker per Agenda Item)

a. Identifying Guest Speakers

b. Discussion of possible Letter of Action requesting City Council support legislation removing statute of limitations for prosecuting or bringing civil suit re elder abuse

- Request made at prev general meeting; need to look into whether this exists within CA/LA already or any City Council File related to this
- This is related to failure to provide adequate care or to abuse of conservatorship
- Tess will research further and reach out to Lee Jamieson, who brought this to GTLNC

8. **Meeting Adjourned**

Close Time: _8:34_ PM



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Next Meeting: **Tuesday, November 2, 2021 @ 6:30 PM** – via Zoom

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

The public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - GTLNC agendas are posted for public review as follows:

- Discovery Store (Community Kiosk), at the Southeast corner of Forman Avenue and Riverside Drive;
- www.gtlnc.org; or
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICANS WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Robyn Allyn, Board Secretary via email at Robyn.Allyn@gtlnc.org.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.gtlnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Robyn Allyn, Board Secretary via email at Robyn.Allyn@gtlnc.org

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the GTLNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website www.gtlnc.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Robyn Allyn, Secretary of la Mesa Directiva, por correo electrónico Robyn.Allyn@gtlnc.org para avisar al Concejo Vecinal."

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