



MINUTES GOVERNMENTAL AFFAIRS COMMITTEE MEETING



Tuesday, February 1, 2022
6:30pm

ZOOM – MEETING ID 979 4137 2867

Join Zoom Meeting Online: <https://zoom.us/j/97941372867>

Meeting ID: 979 4137 2867

Or via phone: (669) 900-6833 and enter/dial 979 4137 2867 followed by # (pound)

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Instructions on how to sign up for public comments will be given to listeners at the start of the meeting.

COMMITTEE MEMBERS			<i>X = Present, AB = Absent, EX = Excused</i>			
<u>X</u>	Katherine Hatton	<i>Co-Chair</i>	<u>EX</u>	Kelly Cole	<u>X</u>	Shawn Besharaty
<u>X</u>	Tess Taylor	<i>Co-Chair</i>	<u>X</u>	Reynold Blight		

1. Call to Order	Start Time <u>6:32</u> <u>PM</u>						
2. Attendance	Public in Attendance: <u>2</u>						
3. Minutes (<i>One (1) Minute per Speaker per Agenda Item</i>)							
a. Review and Approve Committee Minutes (Materials can be found at https://www.gtlnc.org/ under committee meeting documents)							
<p>MOTION A: Approve the GTLNC January 4, 2022 Governmental Affairs Committee Minutes.</p> <p><i>Public comment: disagree with inclusion of “public informed PLUM special meeting adhered to the Brown Act”; believes “agenda setting and distribution” is different from what was discussed at meeting because of inclusion of requirement that two board members submit agenda items</i></p> <p><i>Committee postpones vote to allow further review</i></p>	<p>VOTE: <u>-</u> <u>-</u> <u>-</u> <u>-</u> <u>-</u></p> <p><i>First: Shawn Besharaty</i></p> <p><i>Second: Tess Taylor</i></p> <p>VOTE POSTPONED</p>						
4. Public Comment (<i>Two (2) Minutes per Speaker on relevant subject not on agenda</i>)							
<i>Complaint regarding 2 minute limit, feels this is too little - speaker allowed 3 minutes; Complaint regarding request at general meeting that IRS letter be provided prior to NPG vote</i>							
5. Committee Member News & Announcements (<i>Two (2) Minutes per Speaker on relevant subject not on agenda</i>)							
<i>Tess has followed up with Congressman Sherman’s DC office regarding the post office in Toluca Lake, which is set to vacate the current location without establishing another in TL area</i>							
6. On-Going Business (<i>One (1) Minute per Speaker per Agenda Item</i>)							
a. Discussion and possible action re Bylaws Amendments Redline Draft (See Meeting Documents at https://www.gtlnc.org/government-affairs-committee/)							
<p>MOTION B: Recommend “Bylaws Amendments Redline Draft”, as amended, for adoption by the GTLNC.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;"><u>Y</u> Katherine Hatton</td> <td style="width: 33%; text-align: center;"><u>-</u> Kelly Cole</td> <td style="width: 33%; text-align: center;"><u>Y</u> Shawn Besharaty</td> </tr> <tr> <td><u>Y</u> Tess Taylor</td> <td style="text-align: center;"><u>Y</u> Reynold Blight</td> <td></td> </tr> </table> <p><i>Draft date should read 1/24/2022</i></p>	<u>Y</u> Katherine Hatton	<u>-</u> Kelly Cole	<u>Y</u> Shawn Besharaty	<u>Y</u> Tess Taylor	<u>Y</u> Reynold Blight		<p>VOTE: <u>4</u> <u>/</u> <u>0</u> <u>/</u> <u>0</u> <u>-</u></p> <p><i>First: Reyn Blight</i></p> <p><i>Second: Tess Taylor</i></p>
<u>Y</u> Katherine Hatton	<u>-</u> Kelly Cole	<u>Y</u> Shawn Besharaty					
<u>Y</u> Tess Taylor	<u>Y</u> Reynold Blight						

APPROVED 1 Mar 2022



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Noted that no internal boundaries proposed at this time due to more significant bylaws changes requirements if boundaries and regional elected representatives are created, can still have internal boundaries for regional liaisons established in Standing Rules

Sections with headings highlighted blue cannot be changed – language required by LA City

Youth seat selected by board, term info moved to term section

Quorum must be 8, not allowed to have higher without increasing total number of board members, will impact number of exec members allowed due to “majority of quorum” limits on committees

Term limit “8 yrs within 10 yr period” rather than 8 consecutive years; 10 year clock doesn’t restart at passage of these bylaw changes

Duties and powers updated with DONE and other NC language; standing rules will provide process for rejecting representative appointed by president

Vacancies section includes voting procedure including tie-break; committee agrees to change language from “The President may appoint a Board Member to perform a vacant role on a pro tempore basis...” to “The President may appoint a Board Member to perform the duties of a vacant Officer or Committee Chair position on a pro tempore basis...”; reduced written application period from “30 days” to “a minimum of 20 days”

Absences after 3 consecutive regular board meeting absences, board member will be considered for removal at the following regular meeting; no definition of excused absence

Question regarding how much to define about committees, such as committee absence policy, in Bylaws vs Standing Rules; committee leans to keeping most in Standing Rules

Resignation section outlines resignation process

Major change to Officers Article is to remove option for multiple Vice Presidents and the Assistant Secretary to avoid having majority of quorum (aka 5) on the exec committee; “Alternate Secretary” can step in when Secretary isn’t able to perform role – agree to change from “may” to “shall” regarding selection of Alt Secretary; reduced specificity in the President duties and powers; agree to include Treasurer’s monthly report duties in this section; inclusion of process for removal of Officers

[Katherine briefly lost connection at 7:41pm and returned within a minute]

Committees Article now includes definition of ad hoc and extensive creation/authorization details; agree to specify max number of board members on



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a committee "up to 4" based on majority of quorum rule; agree to remove "The President may appoint an Interim Chair to serve on a pro tempore basis until a new Chair is selected" to avoid redundancy

*Meeting time/place and special meeting notice is simplified; Will ask DONE rep whether language should include reference to virtual meetings
Committee agrees to adjust agenda setting section to read "Unless otherwise required by these bylaws, the Secretary shall compile the agenda for each Council meeting using items submitted by Board members, in accordance with the Standing Rules. The Executive Committee shall review the agenda for compliance. The Committee Chair(s) shall compile the agenda for their respective Committee meeting in accordance with the Standing Rules."*

Agenda posting locations to be defined in Standing Rules

Reconsideration language pulled from DONE template, will allow reconsideration requests only from board member that voted on prevailing side

Proposal removes requirement to perform quarterly review of accounts because this is not a DONE requirement; committee agrees to retain that requirement as Semi-annually, the President and at least one (1) randomly selected other Board Member other than the Treasurer shall examine the Council's accounts and attest to their accuracy and submit their finding to the Board at the regular meeting following the examination. A quarterly review may be requested by a Board Member.

Suggestion to include NPG completion reporting requirements; proposal to include NPG process in Standing Rules

Grievance process from DONE, with item "F" being drafted similarly to SoRo NC to use a jury pool style grievance committee selection process with reference to Standing Rule for creation of pool; committee agrees to adjust language to state that if a full grievance panel cannot be convened from the pool then the grievance must be referred to DONE regional panel

Proposal to use Rosenberg's Rules as a simpler parliamentary procedure than Robert's Rules, which is allowed per DONE template; committee agrees to include "reasonable length of time and format" for public comment; not codifying virtual recusal process in Bylaws because falls under EVG (EmpowerLA Virtual Governance www.empowerla.org/evg) rules that don't belong in bylaws and can be put in Standing Rules

Amendments article proposed to include referral to appropriate committee, either standing committee or ad hoc formed at the time of amendment request, and will only be considered when amendments are accepted by DONE

Compliance Article includes language from DONE template as well as opportunity to remove disruptive individuals from meetings/events; change from proposed loss of voting rights for failure to complete training TO automatically consider for removal from board after failure to complete training after 45 day warning period



b. Review and discussion of proposed Standing Rules summary (may be held for March if time not available in February meeting) <i>Committee agrees to discuss at March meeting</i>	
7. New Business/Future Projects <i>(One (1) Minute per Speaker per Agenda Item)</i>	
a. Update re possible Letter of Action requesting City Council support legislation removing statute of limitations for prosecuting or bringing civil suit re elder abuse <i>Tess working with Lee Jamieson; connected with Assemblymember Rivas (who covers Lee's area) about this</i>	
8. Meeting Adjourned	Close Time: <u>8:49</u> PM
Next Meeting: Tuesday, March 1, 2022 @ 6:30 PM – via Zoom	

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

The public is requested to dial *9 or use the “Raise Hand” option, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

AB 361 UPDATES

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

PUBLIC POSTING OF AGENDAS - GTLNC agendas are posted for public review as follows:

- Discovery Store (Community Kiosk), at the Southeast corner of Forman Avenue and Riverside Drive;
- www.gtlnc.org; or
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

THE AMERICANS WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Robyn Allyn, Board Secretary via email at Robyn.Allyn@gtlnc.org.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.gtlnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Robyn Allyn, Board Secretary via email at Robyn.Allyn@gtlnc.org

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the GTLNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website www.gtlnc.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Robyn Allyn, Secretary of la Mesa Directiva, por correo electrónico Robyn.Allyn@gtlnc.org para avisar al Concejo Vecinal."

NOTICE TO PAID REPRESENTATIVES



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If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org