



# AGENDA OUTREACH & ELECTIONS MEETING/General Board Meeting



Wednesday, October 14, 2020  
6:30 pm

**ZOOM – MEETING ID 979 4137 2867**

Join Zoom Meeting Online: <https://zoom.us/j/97941372867>

Meeting ID: 979 4137 2867

Or via phone: (669) 900-6833 and enter/dial 979 4137 2867 followed by # (pound)

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ON ZOOM AND BE ACCESSIBLE TELEPHONICALLY.

Instructions on how to sign up for public comments will be given to listeners at the start of the meeting.

COMMITTEE MEMBERS			<i>X = Present, AB = Absent, EX = Excused</i>			
__	Tony Carey	<i>Co-Chair</i>	__	Hannah Globus	__	Ari Stern
__	Kelly Cole	<i>Co-Chair</i>	__	Tina Smith	__	Natasha Lewin
__	Katherine Hatton		__	Lee Jameson	__	James Fitzpatrick
__	Natalie Baldini		__	Danielle Mihaljevich		

<b>1. Call to Order</b>	Start Time ____ PM															
<b>2. Attendance</b>	Public in Attendance: __															
<b>3. Minutes</b>																
<i>(One (1) Minute per Speaker per Agenda Item)</i>																
a. Review and Approve Committee Minutes																
<b>MOTION A:</b> Approve the GTLNC August 4, 2020 Outreach & Elections Committee Minutes. Full text can be found at: <a href="https://www.gtlnc.org/">https://www.gtlnc.org/</a>	<b>VOTE:</b> __/__/__ First: Second:															
<b>MOTION B:</b> Approve the GTLNC September 2, 2020 Outreach & Elections Committee Minutes. Full text of the minutes can be found at: <a href="https://www.gtlnc.org/">https://www.gtlnc.org/</a>	<b>VOTE:</b> __/__/__ First: Second:															
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-right: 1px solid black; width: 33%;">Tony Carey</td> <td style="border-right: 1px solid black; width: 33%;">Hannah Globus</td> <td style="width: 33%;">Ari Stern</td> </tr> <tr> <td style="border-right: 1px solid black;">Kelly Cole</td> <td style="border-right: 1px solid black;">Tina Smith</td> <td>Natasha Lewin</td> </tr> <tr> <td style="border-right: 1px solid black;">Katherine Hatton</td> <td style="border-right: 1px solid black;">Lee Jameson</td> <td>James Fitzpatrick</td> </tr> <tr> <td style="border-right: 1px solid black;">Natalie Baldini</td> <td style="border-right: 1px solid black;"></td> <td></td> </tr> <tr> <td style="border-right: 1px solid black;">Danielle Mihaljevich</td> <td style="border-right: 1px solid black;"></td> <td></td> </tr> </table>	Tony Carey	Hannah Globus	Ari Stern	Kelly Cole	Tina Smith	Natasha Lewin	Katherine Hatton	Lee Jameson	James Fitzpatrick	Natalie Baldini			Danielle Mihaljevich			
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<b>4. Public Comment</b>	
	<i>(Two (2) Minutes per Speaker)</i>
<b>5. Committee Member News &amp; Announcements</b>	
	<i>(Two (2) Minutes per Speaker)</i>
<b>6. On-Going Business</b>	
	<i>(One (1) Minute per Speaker per Agenda Item)</i>
	<ul style="list-style-type: none"> <li>a. Outreach Strategy &amp; Efforts: aligning activities with public description</li> <li>b. Community Board: replacement plan</li> <li>c. Election Handbook: customized for GTLNC, ad hoc plan to create it</li> <li>d. Covid-19 Ad Hoc Committee status</li> </ul>
<b>7. New Business</b>	
	<i>(One (1) Minute per Speaker per Agenda Item)</i>
	<ul style="list-style-type: none"> <li>a. New DONE Election Materials - review and plan</li> <li>b. New DONE Social Media Guidelines - review and prepare feedback</li> <li>c. <b>MOTION C:</b> Approve the Election Information Work Sheet as requested by the City Clerk of Los Angeles, in preparation for the May 11, 2021 Neighborhood Council Election.</li> </ul>
	Vote: __/__/__ First: Second:
<b>8. Meeting Adjourned</b>	Close Time: ____ PM
Next Meeting: <b>Wednesday, November 4, 2020 @ 6:30 PM</b> – via Zoom	

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS**

The public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - GTLNC agendas are posted for public review as follows:

- Discovery Store (Community Kiosk), at the Southeast corner of Forman Avenue and Riverside Drive;
- [www.gtlnc.org](http://www.gtlnc.org); or
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICANS WITH DISABILITIES ACT**



**AGENDA**  
(COMMITTEE NAME) MEETING  
Month DD, YYYY  
Page 3 of 3



As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Robyn Allyn, Board Secretary via email at [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org).

**PUBLIC ACCESS OF RECORDS**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.gtlnc.org](http://www.gtlnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Robyn Allyn, Board Secretary via email at [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the GTLNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website [www.gtlnc.org](http://www.gtlnc.org)

**SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Robyn Allyn, Secretary de la Mesa Directiva, por correo electrónico [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org) para avisar al Concejo Vecinal."