



# AGENDA LECTIONS & OUTREACH MEETING

Wednesday, August 4, 2021

6:30 pm

**ZOOM – MEETING ID 979 4137 2867**



Join Zoom Meeting Online: <https://zoom.us/j/97941372867>

Meeting ID: 979 4137 2867

Or via phone: (669) 900-6833 and enter/dial 979 4137 2867 followed by # (pound)

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ON ZOOM AND BE ACCESSIBLE TELEPHONICALLY.

Instructions on how to sign up for public comments will be given to listeners at the start of the meeting.

COMMITTEE MEMBERS		<i>X = Present, AB = Absent, EX = Excused</i>	
__	Nick Baker <i>Co-Chair</i>	__	Lee Jamieson
__	Paige Cram Fakhraie <i>Co-Chair</i>	__	Tess Taylor
__	Katherine Hatton	__	__

<b>1.</b>	<b>Call to Order</b>	Start Time <input type="text"/> PM									
<b>2.</b>	<b>Attendance</b>	Public in Attendance: <input type="text"/>									
<b>3.</b>	<b>Minutes</b>										
	<i>(One (1) Minute per Speaker per Agenda Item)</i>										
	a. Review and Approve Committee Minutes										
	<p><b>MOTION A:</b> Approve the GTLNC June 9, 2021 Elections and Outreach Committee Minutes. Full text of the minutes can be found at:  <a href="https://www.gtlnc.org/">https://www.gtlnc.org/</a></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tbody> <tr> <td style="width: 33%; text-align: center;">Nick Baker</td> <td style="width: 33%; text-align: center;">Lee Jamieson</td> <td style="width: 33%;"></td> </tr> <tr> <td style="text-align: center;">Paige Cram Fakhraie</td> <td style="text-align: center;">Tess Taylor</td> <td></td> </tr> <tr> <td style="text-align: center;">Katherine Hatton</td> <td></td> <td></td> </tr> </tbody> </table>	Nick Baker	Lee Jamieson		Paige Cram Fakhraie	Tess Taylor		Katherine Hatton			<p><b>VOTE:</b> <input type="text"/> / <input type="text"/> / <input type="text"/></p> <p>First: <input type="text"/></p> <p>Second: <input type="text"/></p>
Nick Baker	Lee Jamieson										
Paige Cram Fakhraie	Tess Taylor										
Katherine Hatton											
	<p><i>Y – Yes                      A – Abstain                      I – Ineligible</i>  <i>N – No                        R – Recusal                      E – Excused</i></p>										
<b>4.</b>	<b>Public Comment</b>										
	<i>(Two (2) Minutes per Speaker)</i>										
<b>5.</b>	<b>Committee Member News &amp; Announcements</b>										
	<i>(Two (2) Minutes per Speaker)</i>										
<b>6.</b>	<b>On-Going Business</b>										
	<i>(One (1) Minute per Speaker per Agenda Item)</i>										
	a. Review and discuss need for a fact/reference sheet for new board members discussed by previous version of committee										



**AGENDA**  
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b. Discuss having the tools of outreach—newsletter, website social media-- reside within the outreach committee – as recommended by previous committee	
<b>7. New Business</b>	
<i>(One (1) Minute per Speaker per Agenda Item)</i>	
a. Audit of existing outreach tools, cost, requirements	
<b>8. Meeting Adjourned</b>	Close Time: _____ PM
Next Meeting: <b>Wednesday, Sept 1, 2021 @ 6:30 PM</b> – via Zoom	

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS**

The public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - GTLNC agendas are posted for public review as follows:

- Discovery Store (Community Kiosk), at the Southeast corner of Forman Avenue and Riverside Drive;
- [www.gtlnc.org](http://www.gtlnc.org); or
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICANS WITH DISABILITIES ACT**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Robyn Allyn, Board Secretary via email at [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org).

**PUBLIC ACCESS OF RECORDS**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.gtlnc.org](http://www.gtlnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Robyn Allyn, Board Secretary via email at [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the GTLNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website [www.gtlnc.org](http://www.gtlnc.org)

**SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Robyn Allyn, Secretary of la Mesa Directiva, por correo electrónico [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org) para avisar al Concejo Vecinal."