



Minutes OUTREACH & ELECTIONS MEETING/General Board Meeting



Wednesday, October 14, 2020
6:30 pm

ZOOM – MEETING ID 979 4137 2867

Join Zoom Meeting Online: <https://zoom.us/j/97941372867>

Meeting ID: 979 4137 2867

Or via phone: (669) 900-6833 and enter/dial 979 4137 2867 followed by # (pound)

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ON ZOOM AND BE ACCESSIBLE TELEPHONICALLY.

Instructions on how to sign up for public comments will be given to listeners at the start of the meeting.

COMMITTEE MEMBERS			<i>X = Present, AB = Absent, EX = Excused</i>			
<u>X</u>	Tony Carey	<i>Co-Chair</i>	<u>EX</u>	Hannah Globus	<u>X</u>	Ari Stern
<u>X</u>	Kelly Cole	<i>Co-Chair</i>	<u>X</u>	Tina Smith	<u>EX</u>	Natasha Lewin
<u>X</u>	Katherine Hatton		<u>AB</u>	Lee Jameson	<u>X</u>	James Fitzpatrick
<u>AB</u>	Natalie Baldini		<u>X</u>	Danielle Mihaljevich		

1. Call to Order	Start Time <u>6:30</u> PM									
2. Attendance	Public in Attendance: <u>1</u>									
3. Minutes										
<i>(One (1) Minute per Speaker per Agenda Item)</i>										
a. Review and Approve Committee Minutes										
<p><u>MOTION A:</u> Approve the GTLNC August 4, 2020 Outreach & Elections Committee Minutes. Full text can be found at: https://www.gtlnc.org/ Tony -yes. Kelly - yes. Katherine - yes Tina - yes. Ari - AB. Jim - yes Danielle - yes</p>	<p><i>VOTE:</i> 6 / 0 / 1 <i>First: Danielle</i> <i>Second: Katherine</i></p>									
<p><u>MOTION B:</u> Approve the GTLNC September 2, 2020 Outreach & Elections Committee Minutes. Full text of the minutes can be found at: https://www.gtlnc.org/</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-right: 1px solid black; padding: 2px;">Tony Carey Y</td> <td style="border-right: 1px solid black; padding: 2px;">Hannah Globus</td> <td style="padding: 2px;">Ari Stern A</td> </tr> <tr> <td style="border-right: 1px solid black; padding: 2px;">Kelly Cole Y</td> <td style="border-right: 1px solid black; padding: 2px;">Tina Smith Y</td> <td style="padding: 2px;">Natasha Lewin</td> </tr> <tr> <td style="border-right: 1px solid black; padding: 2px;">K. Hatton Y</td> <td style="border-right: 1px solid black; padding: 2px;">Lee Jameson</td> <td style="padding: 2px;">J. Fitzpatrick A</td> </tr> </table> <p>Natalie Baldini Danielle Mihaljevich Y</p>	Tony Carey Y	Hannah Globus	Ari Stern A	Kelly Cole Y	Tina Smith Y	Natasha Lewin	K. Hatton Y	Lee Jameson	J. Fitzpatrick A	<p><i>VOTE:</i> 5 / 0 / 2 <i>First: Katheirne</i> <i>Second: Tony</i></p>
Tony Carey Y	Hannah Globus	Ari Stern A								
Kelly Cole Y	Tina Smith Y	Natasha Lewin								
K. Hatton Y	Lee Jameson	J. Fitzpatrick A								



Y – Yes N – No	A – Abstain R – Recusal	I – Ineligible E – Excused
4. Public Comment		
<i>(Two (2) Minutes per Speaker) none</i>		
5. Committee Member News & Announcements		
<i>(Two (2) Minutes per Speaker) discussed Halloween bike ride and hone decorating contest</i>		
6. On-Going Business		
<i>(One (1) Minute per Speaker per Agenda Item)</i>		
a. Outreach Strategy & Efforts: aligning activities with public description		
b. Community Board: replacement plan		
c. Election Handbook: customized for GTLNC, ad hoc plan to create it -discussed welcome packet for prospective GTLNC board candidates and second packet for GTLNC board member-elects, including handbook of bullet points for post-election tasks.		
d. Covid-19 Ad Hoc Committee status		
7. New Business		
<i>(One (1) Minute per Speaker per Agenda Item)</i>		
a. New DONE Election Materials - review and plan - discussed the City Clerk’s and DONE’s draft materials for May 2021 Council Election.		
b. New DONE Social Media Guidelines - review and prepare feedback - discussed DONE’s proposed new guidelines for council and board member social media useage.		
c. MOTION C: Approve the Election Information Work Sheet as requested by the City Clerk of Los Angeles, in preparation for the May 11, 2021 Neighborhood Council Election.		
Vote: 7 / 0 / 0 First: Tony Second: Katherine		
d. Decided to change the next meeting to Wednesday, November 11, 2020 @ 6:30		
8. Meeting Adjourned		Close Time: 7:30 PM
Next Meeting: Wednesday, November 4, 2020 @ 6:30 PM – via Zoom		

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

The public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public



DRAFT Minutes
Outreach and Elections Committee Meeting
October 14, 2020
Page 3 of 3



Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - GTLNC agendas are posted for public review as follows:

- Discovery Store (Community Kiosk), at the Southeast corner of Forman Avenue and Riverside Drive;
- www.gtlnc.org; or
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICANS WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Robyn Allyn, Board Secretary via email at Robyn.Allyn@gtlnc.org.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.gtlnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Robyn Allyn, Board Secretary via email at Robyn.Allyn@gtlnc.org

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the GTLNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website www.gtlnc.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Robyn Allyn, Secretary de la Mesa Directiva, por correo electrónico Robyn.Allyn@gtlnc.org para avisar al Concejo Vecinal."