



# DRAFT MINUTES OUTREACH & ELECTIONS COMMITTEE MEETING



Wednesday, March 9, 2022  
6:30pm

**ZOOM – MEETING ID 979 4137 2867**

Join Zoom Meeting Online: <https://zoom.us/j/97941372867>

Meeting ID: 979 4137 2867

Or via phone: (669) 900-6833 and enter/dial 979 4137 2867 followed by # (pound)

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Instructions on how to sign up for public comments will be given to listeners at the start of the meeting.

| COMMITTEE MEMBERS                         | <i>X = Present, AB = Absent, EX = Excused</i>  |
|---|--|
| <u>X</u> Paige Cram Fakhraie <i>Chair</i> | <u>X</u> Katherine Hatton <u>X</u> Tess Taylor |

|  |                         |                     |                  |             |   |   |   |                     |                  |             |   |   |   |
|--|-------------------------|---------------------|------------------|-------------|---|---|---|---------------------|------------------|-------------|---|---|---|
| <b>1. Call to Order</b>  | Start Time: 6:34 PM     |                     |                  |             |   |   |   |                     |                  |             |   |   |   |
| <b>2. Attendance: Katherine</b>  | Public in Attendance: 1 |                     |                  |             |   |   |   |                     |                  |             |   |   |   |
| <b>3. Minutes</b> <i>(One (1) Minute per Speaker per Agenda Item)</i>  |                         |                     |                  |             |   |   |   |                     |                  |             |   |   |   |
| <p>a. Review and Approve Committee Minutes (Materials can be found at <a href="https://www.gtlnc.org/">https://www.gtlnc.org/</a> under committee meeting documents)</p> <p style="text-align: right;"><b>VOTE:</b> 2/0/1<br/><i>First: Paige<br/>Second: Tess</i></p> <p><b>MOTION A:</b> Approve the GTLNC Jan 2022 Outreach &amp; Elections Committee Minutes.</p> <p>Vote initially postponed but Katherine joined the meeting at 7:06 pm to allow the vote. Tess was absent for the January meeting and so abstains.</p> <table style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td style="width: 33%; border-bottom: 1px solid black; text-align: center;">Paige Cram Fakhraie</td> <td style="width: 33%; border-bottom: 1px solid black; text-align: center;">Katherine Hatton</td> <td style="width: 33%; border-bottom: 1px solid black; text-align: center;">Tess Taylor</td> </tr> <tr> <td style="border-bottom: 1px solid black; text-align: center;">Y</td> <td style="border-bottom: 1px solid black; text-align: center;">Y</td> <td style="border-bottom: 1px solid black; text-align: center;">A</td> </tr> </table> <p><b>MOTION B:</b> Approve the GTLNC Feb 2022 Outreach &amp; Elections Committee Minutes.</p> <p style="text-align: right;"><b>VOTE:</b> 2/0<br/><i>First: Paige<br/>Second: Tess</i></p> <table style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td style="width: 33%; border-bottom: 1px solid black; text-align: center;">Paige Cram Fakhraie</td> <td style="width: 33%; border-bottom: 1px solid black; text-align: center;">Katherine Hatton</td> <td style="width: 33%; border-bottom: 1px solid black; text-align: center;">Tess Taylor</td> </tr> <tr> <td style="border-bottom: 1px solid black; text-align: center;">Y</td> <td style="border-bottom: 1px solid black; text-align: center;">E</td> <td style="border-bottom: 1px solid black; text-align: center;">Y</td> </tr> </table> |                         | Paige Cram Fakhraie | Katherine Hatton | Tess Taylor | Y | Y | A | Paige Cram Fakhraie | Katherine Hatton | Tess Taylor | Y | E | Y |
| Paige Cram Fakhraie  | Katherine Hatton        | Tess Taylor         |                  |             |   |   |   |                     |                  |             |   |   |   |
| Y  | Y                       | A                   |                  |             |   |   |   |                     |                  |             |   |   |   |
| Paige Cram Fakhraie  | Katherine Hatton        | Tess Taylor         |                  |             |   |   |   |                     |                  |             |   |   |   |
| Y  | E                       | Y                   |                  |             |   |   |   |                     |                  |             |   |   |   |
| <b>4. Public Comment</b> <i>(Two (2) Minutes per Speaker on relevant subject not on agenda):</i><br>None.  |                         |                     |                  |             |   |   |   |                     |                  |             |   |   |   |
| <b>5. Committee Member News &amp; Announcements</b> <i>(Two (2) Minutes per Speaker on relevant subject not on agenda)</i><br>Tess would like to issue a Community Impact Statement to request a performance audit of DONE. Many other neighborhood councils have already submitted similar statements. Tess is drafting the statement. We'll put it on the agenda for the April meeting.  |                         |                     |                  |             |   |   |   |                     |                  |             |   |   |   |
| <b>6. On-Going Business</b> <i>(One (1) Minute per Speaker per Agenda Item)</i>  |                         |                     |                  |             |   |   |   |                     |                  |             |   |   |   |



- a. Update on Homeless Resource Guide – Needs more work. Tess will get some additional examples. We will likely be looking at two versions: a longer digital version, available on the web site, and condensed version for printing/distributing. Tess recommends no longer than business card size.
- b. Update on web site - Edits in progress. Working directly with Raymond.
- c. Update on promotional sticker progress: Draft of sticker is ready. Edits welcome. Will present at the next full board meeting.

**MOTION C:** To approve up to \$500 for the printing of GTLNC promotional sticker. Motion amended from \$750 to \$500 based on quotes received.

**VOTE:** 2/0  
*First:* Paige  
*Second:* Tess

| Paige Cram Fakhraie | Katherine Hatton   | Tess Taylor           |
|---------------------|--------------------|-----------------------|
| Y                   | E                  | Y                     |
| <i>Y – Yes</i>      | <i>A – Abstain</i> | <i>I – Ineligible</i> |
| <i>N – No</i>       | <i>R – Recusal</i> | <i>E – Excused</i>    |

**7. New Business/Future Projects (One (1) Minute per Speaker per Agenda Item)**

- a. NC Core Training on candidate forums - Currently our district race is unopposed but filing deadline is tomorrow. Will keep an eye out for interesting races. Both Tess and Paige attended the CORE training and found it interesting and helpful.

**8. Meeting Adjourned**

Close Time: 7:16 PM

Next Meeting: **Wednesday, April 6, 2022 @ 6:30 PM** – via Zoom

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS**

The public is requested to dial \*9 or use the “Raise Hand” option, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

**AB 361 UPDATES**

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

**PUBLIC POSTING OF AGENDAS** - GTLNC agendas are posted for public review as follows:

- Discovery Store (Community Kiosk), at the Southeast corner of Forman Avenue and Riverside Drive;
- [www.gtlnc.org](http://www.gtlnc.org); or
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

**THE AMERICANS WITH DISABILITIES ACT**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services,



**AGENDA**  
**OUTREACH & ELECTIONS COMMITTEE**  
March 9, 2022  
Page 3 of 3



please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Robyn Allyn, Board Secretary via email at [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org).

**PUBLIC ACCESS OF RECORDS**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.gtlnc.org](http://www.gtlnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Robyn Allyn, Board Secretary via email at [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the GTLNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website [www.gtlnc.org](http://www.gtlnc.org)

**SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Robyn Allyn, Secretary de la Mesa Directiva, por correo electrónico [Robyn.Allyn@gtlnc.org](mailto:Robyn.Allyn@gtlnc.org) para avisar al Concejo Vecinal."

**NOTICE TO PAID REPRESENTATIVES**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)