



3330 Cahuenga Blvd. West, Suite 505  
 Los Angeles, California 90068  
 (818) 755-7674  
 www.gtln.org | info@gtln.org

## OUTREACH & ELECTIONS COMMITTEE

### MINUTES

#### Virtual Meeting (via Zoom)

Wednesday, September 2, 2020 @ 6:30 PM

Zoom Meeting ID # 913 5054 8798

To join the Zoom Meeting Online <https://zoom.us/j/91350548798>  
 OR via telephone (669) 900-6833, enter meeting ID (above) and #

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ON ZOOM AND BE ACCESSIBLE TELEPHONICALLY. Persons on the phone wishing to attend the Board telephonically may also dial (669) 900-9128, and enter the webinar ID number above and then press # twice to join the meeting. Instructions on how to sign up for public comments will be given to listeners at the start of the meeting.

1. Meeting Opening/Call to Order Start: 6:35 pm    End:

2. Attendance:  
 Committee -

x Tony Carey, *Co-Chair*    ex Kelly Cole, *Co-Chair*    x Katherine Hatton    x Tina Smith  
 abLee Jamieson    xDanielle Mihaljevich.    exHannah Globus    exArielle Stern  
 xJames Fitzpatrick.    exNatasha Lewin.    abNatalie Baldini

Board member- Robyn Allyn

Public: Anthony Joretto, Micahel Hunt

3. Public Comment

4. MOTION A: Approve minutes from August 4, 2020 meeting

First:                      Second:                      Vote: \_\_\_ / \_\_\_ / \_\_\_

Did not pass as there was not quorum.

5. Covid-19 Community Impact & Response: rener survey feedback - Kelly excused, update postponed

6. Outreach Priorities: September 20 National Voter Registration Week event and other virtual events, NC election planning - discussed promotion ideas.

7. GTLNC Election Handbook creation - discussed NC election more generally, what can be done for this next election cycle? Inform prospective candidates about responsibilities, come up for ways for stakeholders to meet candidates. Consider inviting candidates to meetings so can learn more about how

the committees and board work. Consider having committees work together more, integrate their activities.

8. Outreach Strategy & Efforts: update on communication tools and neighborhood demographics

9. New Business

Discussed the community board, better placement, potential places where it will get the most viewing. More content for the board was requested.

Discussed the Diversity Town Hall and how to get promote the next ones more effectively.

**Next Meeting: Wednesday, October 7th 2020 @ 6:30 PM – via Zoom ID 913 5054 8798**



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**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - GTLNC agendas are posted for public review as follows: • Community Kiosk - On the side of the Discovery Shop (10124 Riverside Dr. Toluca Lake, CA 91602) - across from Trader Joe's

- [www.gtlnc.org](http://www.gtlnc.org); or
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

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**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the

board in advance of a meeting may be viewed at our website: [www.gtlnc.org](http://www.gtlnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact JULIANN MILES, Board Secretary via email at [Juliann.Miles@gtlnc.org](mailto:Juliann.Miles@gtlnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** For information on the GTLNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website [www.gtlnc.org](http://www.gtlnc.org)

**SERVICIOS DE TRADUCCION** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Juliann Miles, Secretary of the Mesa Directiva, por correo electrónico [Juliann.Miles@gtlnc.org](mailto:Juliann.Miles@gtlnc.org) para avisar al Concejo Vecinal."

