



AGENDA OUTREACH & ELECTIONS MEETING/General Board Meeting MINUTES



**Wednesday, November 11, 2020
6:30 pm**

ZOOM – MEETING ID 979 4137 2867

Join Zoom Meeting Online: <https://zoom.us/j/97941372867>

Meeting ID: 979 4137 2867

Or via phone: (669) 900-6833 and enter/dial 979 4137 2867 followed by # (pound)

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF GREATER TOLUCA LAKE NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ON ZOOM AND BE ACCESSIBLE TELEPHONICALLY.

Instructions on how to sign up for public comments will be given to listeners at the start of the meeting.

<i>X = Present, AB = Absent, EX = Excused</i>						
<u>X</u>	Tony Carey	<i>Co-Chair</i>	<u>X</u>	Hannah Globus	<u>EX</u>	Ari Stern
<u>X</u>	Kelly Cole	<i>Co-Chair</i>	<u>X</u>	Tina Smith	<u>AB</u>	Natasha Lewin
<u>X</u>	Katherine Hatton		<u>AB</u>	Lee Jameson	<u>X</u>	James Fitzpatrick
<u>AB</u>	Natalie Baldini		<u>X</u>	Danielle Mihaljevich		

1. Call to Order	Start Time <u>6:38</u> PM	
2. Attendance	Public in Attendance: <u>2</u>	
3. Minutes		
<i>(Three (3) Minutes per Speaker per Agenda Item)</i>		
a. Review and Approve Committee Minutes		
<u>MOTION A: Approve the GTLNC October 14, 2020 Outreach & Elections Committee Minutes. Full text of the minutes can be found at:</u>		
https://www.gtlnc.org/		
Tony Carey Y	Hannah Globus Y	Ari Stern AB
Kelly Cole	Tina Smith Y	Natasha Lewin AB
Katherine Hatton Y	Lee Jameson AB	James Fitzpatrick Y
Natalie Baldini AB		
Danielle Mihaljevich Y		
		VOTE: <u>6</u> / <u>0</u> / <u>0</u> <i>First: Tony Second: Hannah</i>



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Y – Yes	A – Abstain	I – Ineligible
N – No	R – Recusal	E – Excused

4. Public Comment

(Three (3) Minutes per Speaker)

5. Committee Member News & Announcements

(Three (3) Minutes per Speaker) Discussed VP position opening up.

6. On-Going Business

(Three (3) Minutes per Speaker per Agenda Item)

a. Discuss out of pocket expenditures required by mandated updating and maintenance of the Community Bulletin Board and approve future funding.

MOTION B: Approve up to \$200. for materials regularly required for the community bulletin board, including printing, enlargement and copying.

FIRST: Tina. SECOND: Katherine

Yes - Tony, Tina, Katherine, Kelly, Hannah, James, Danielle 7/0/0

Discussed the need for the new motion-related worksheet to be filled in prior to the Board Meeting. It was discussed in Executive Committee that the form needed to be filled out for the Executive Committee’s use prior to the General Board meeting, which was not the understanding of this committee. The need for documentation to support the worksheet was debated.

b. Community Board replacement plan update - Covid-related restrictions have caused a pause in this project, as Trader Joe’s will not agree to anything which causes further congregation.

c. Discuss NC Election Handbook and Calendar. Plan next steps, including timeline and Vote Toluca Lake website updates.

MOTION C: Approve up to 400. to update, link and maintain the votetolucalake.org website in preparation for the May 2021 neighborhood council election.

FIRST: Katherine. SECOND: Kelly

YES - Kelly, Tony, Katherine, Tina, Danielle, Hannah, James 7/0/0

d. Covid-19 Ad Hoc Committee status

Discussed ways to determine actual numbers in our area, existence of a website with details, sharing it.

7. New Business

(Three (3) Minutes per Speaker per Agenda Item)

a. Discuss Arts Festival concept as a Spring 2021 community event - positive response, committee likes idea and will discuss in the General Board meeting.



8. Meeting Adjourned	Close Time: <u>7:47</u> PM
Next Meeting: Wednesday, December 2, 2020 @ 6:30 PM – via Zoom	

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

The public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - GTLNC agendas are posted for public review as follows:

- Discovery Store (Community Kiosk), at the Southeast corner of Forman Avenue and Riverside Drive;
- www.gtlnc.org; or
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICANS WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Robyn Allyn, Board Secretary via email at Robyn.Allyn@gtlnc.org.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.gtlnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Robyn Allyn, Board Secretary via email at Robyn.Allyn@gtlnc.org

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the GTLNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GTLNC Bylaws. The Bylaws are available at our Board meetings and our website www.gtlnc.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Robyn Allyn, Secretary of la Mesa Directiva, por correo electrónico Robyn.Allyn@gtlnc.org para avisar al Concejo Vecinal."